

Tuesday, October 25, 2016 - 7:00 pm
Regular Council Meeting

AGENDA

Page

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of the Agenda

5. Public Hearing

- a. Proposed 2017 Budget (P. Barry);
- b. Proposed 2017 Emergency Medical Services (EMS) Property Tax Levy (P. Barry);
- c. Proposed 2017 Property Tax Levy (P. Barry).

6. Public Comments

7. Approval of the Consent Agenda Items

- 2-6 a. Regular Council Meeting Minutes - October 11, 2016;
- 7-8 b. Council Workshop Meeting Minutes -October 11, 2016;
- 9-22 c. Approval of Claims Vouchers List and payroll - October 25, 2016 (P. Barry).

8. Discussion Items

9. Mayor's Report

10. City Administrator's Report

11. Council Reports

12. Department Reports

- 23-42 a. Department Reports: Community Development, Public Works, Parks/Recreation and Tourism, Police, Fire, and City Clerk Departments.

13. Unfinished Business

14. New Business

- 43-49 a. Resolution No. 16-497 - Approving Socrata Contract (B. Sheehan).
- 50-53 b. Ordinance approving the 2016 3rd Quarter Budget Amendment - First Reading (P. Barry).
- 54-56 c. Proposed Ordinance for the 2017 Emergency Medical Services (EMS) Property Tax Levy - First Reading (P. Barry);
- 57-59 d. Proposed Ordinance on the 2017 Property Tax Levy - First Reading (P. Barry).

15. Public Comments

16. Council Comments

17. Adjournment

Regular Council Meeting - November 8, 2016 @ 6:00 pm (note special time)



**City of DuPont
1700 Civic Drive
DuPont, Washington 98327**

**Regular City Council Meeting Minutes
Tuesday, October 11, 2016**

Call To Order: Mayor Courts called the Regular City Council meeting to order at 7:00 pm.

Roll Call: Present were: Mayor Mike Courts; Deputy Mayor Roger Westman; and Councilmembers Penny Coffey, Eric Corp, Andy Estep, Shawna Gasak, Michael Gorski and Matt Helder.

Present: City Administrator Danek, City Attorney Karg, Finance Director Barry, Police Chief Sheehan, Fire Chief Creekmore, Public Works Director Lim, Planning Director Wilson, City Clerk Muir and Executive Assistant Ongoco.

Pledge of Allegiance: Mayor Courts led the flag salute.

Approval of the Agenda:

A motion was made and seconded to approve the agenda (Westman/Helder) 7/0 motion carried.

Presentations

Update on DuPont Water Quality

City Administrator Danek expressed the reasons for providing an update on the DuPont water quality in response to the news regarding a 2010-2013 U.S. Environmental Protection Agency (EPA) study of 21 unregulated compounds, its appropriate levels and what needs to be regulated. He emphasized that DuPont's water is very safe and secure.

Public Works Lim Director gave highlights of information provided in the City Council agenda packet including the (1) Summary of the Third Unregulated Contaminant Monitoring Rule (UCMR 3) where six chemicals have a detected amount, including chromium; (2) Fact Sheet on UCMR3; (3) National Primary Drinking Water Contaminant Regulations; and (4) DuPont Water Quality Report 2015, emphasizing that the units measured are important, whether it is parts per billion (ppb) or parts per million (ppm). He then indicated that the total chromium was benchmarked and that its threshold in California is 10 ppb but that the WA State Department of Health has not provided any guidance related to increased testing, monitoring or removal. He emphasized that DuPont water is safe for consumption noting that DuPont's chromium level is at 0.8 ppb and that any concerning contaminant levels are reported to the State when tests are

done every three years for inorganic compounds; and that monthly testing are done for bacteria.

Council discussion emphasized that DuPont's chromium level is minimal in comparison to the levels allowed in California (0.8 ppb vs. 10 ppb) and what is used as a benchmark to ensure public health safety; verify facts whether there is a Washington Administrative Code's recommended 5 ppb level (City Administrator Danek confirmed that said level is for a different industry standard, not water standards); chemicals that are tested on a regular basis, frequency of testing and monitoring requirements set by the Department of Health; City's protocol on when to stop pushing water would depend on the compounds found; and clarified which aquifers (200-300 feet below surface) serve the different villages.

Six Year Forecast and Revenue

Finance Director Barry presented a PowerPoint presentation for (1) the conservative 2016-2021 Long-Term Financial Plan based on revenues and expenses (i.e. forecast development; key forecast assumptions relative to population growth and inflation, property tax levy rate and revenues from various fees; and forecast results) with revenues exceeding expenditures; and (2) the revenue projections for the 2017 budget (i.e. General Fund Revenue/projections with the tax (79%) revenue breakdown; and Non-General Fund Revenues (i.e. Reserve Funds and other Funds such as Real Estate Excise Tax, grants, and others earmarked for specific operations). She indicated that the property taxes would be reduced by \$75,000 from what is shown on the slide provided this evening, as a result of a conversation with Pierce County.

City Administrator Danek noted that DuPont's sales tax as a fourth revenue source is not a healthy indicator.

Councilmember Coffey asked for clarification on the decrease in the 2016 estimated utility taxes from the 2011 actuals. Finance Director Barry indicated that utility taxes continue to rise and the graph in question is a result of the distributive share of the overall General Fund Revenue.

Councilmember Gasak asked that the Council be provided with a Real Estate Excise Tax (REET) chart. In response to Councilmember Coffey question, Finance Director Barry noted that the REET information, which shows an increase, is on the summary page of the 2017 budget.

Appointments

Appointment of Natasha Jenkins to the DuPont Tourism Board for a two-year unexpired term through April 30, 2017

A motion was made and seconded to appoint Natasha Jenkins to the DuPont Tourism Board for a two-year unexpired term through April 30, 2017 (Corp/Helder); 7/0 motion carried.

Public Comments:

Don Dresser, 1437 Heron Court, expressed similar comments he made previously regarding the City not providing financial support for the Home Course's request to fund the Junior Golf Tournament from hotel tax fees. This proposal would generate visitors to the community through lodging, meals, and tours of the creek. He also commented using the monies earmarked for a citizen survey for a future community center be used for the overall restructure of the City and the proposal for an Advanced Life Support (ALS) instead.

Approval of Consent Agenda Items:

- Regular Council Meeting Minutes – September 27, 2016;
- Approval of Claim Vouchers and Payroll.

A motion was made and seconded to approve the Consent Agenda (Coffey/Estep); 7/0 motion carried.

Mayor's Report:

Mayor Courts reported on the following:

- ALS Task Force completed their work, and thanked everyone that assisted with this effort. He then spoke about next steps including community presentations for citizen input, which will be compiled into a report to the Mayor and to the City Council;
- Significant commercial development - he spoke of how DuPont is underdeveloped, and the need to realign outdated zoning codes to push for more economic development such as the indoor storage and Ace Hardware application, of which the Council would discuss jointly with the Planning Commission at the next workshop;
- Pros and Cons of Social media; and reminded citizens on how best to resolve their concerns by going to the official source of information (i.e. City staff, Mayor, website);
- Mayor's Proposed 2017 Budget – to establish priorities and future path to shape the City and encourage everyone's involvement in the process.

City Administrator's Report:

City Administrator Danek reported on the following:

- Coffee with the Chief on October 21st at 7:00 – 9:00 am at Forza;
- New crosswalk flags have been set up at the corner of Center Drive/McNeil Street for better visibility of pedestrians crossing;
- Upcoming Council meetings: (1) October 18th: joint meeting with Planning Commission; budget; Tree Board Center Drive replanting, and Street Tree and Sidewalk Pilot studies; (2) October 25th public hearings; Socrata contract; Special Events ordinance; (3) November 8th Council meeting (Election Day) will begin at 6:00 pm.

Council Reports:

Councilmember Corp spoke about the Planning Commission meeting he attended last night and some of the various safety and traffic concerns citizens expressed at its public

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Agenda Item # 7a.

hearing regarding the “indoor storage” application. He added that the Planning Commission did not take any action to approve the proposed main text amendments.

New Business:

Awarding the contract and companion electrical work for Hoffman Hill booster pump upgrades to Colvico, Inc., in the amount of \$57,987.14

A motion was made and seconded to award the contract and companion electrical work for Hoffman Hill booster pump upgrades to Colvico, Inc., in the amount of \$57,987.14 (Westman/Coffey); 7/0 motion carried.

Ordinance repealing Chapter 10.04 of the DuPont Municipal Code; and replacing it with a new Chapter 9.20 relating to Special Event Permits – First Reading

City Attorney Karg provided the highlights of the proposed Special Events Permits code change including having said program to fall under Public Safety instead of the Parks Division, identifying the authority given to the Police Chief or designee but conferring with the City Manager and other departments.

There was discussion in regards to adding a definite approval response time to the applicant for the applications the City received. It was noted that it was not a legal requirement to provide the application to the City Clerk’s Office; and clarification on specific definition of “blocked parties” (it was on the proposed change as the nature of such event may need additional resources but permit fees would be waived).

Ordinance repealing Section 1.01.050 of the DuPont Municipal Code (DMC) relating to formal bidding process for the newspaper of general circulation – First Reading

City Attorney Karg that said DMC section is not necessary or required by State law which has also been verified through the State Auditor’s Office and Municipal Research Services Center.

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Councilmember Corp made a motion to move said Ordinance to Second Reading and to approve the proposed the Ordinance tonight. Seconded by Councilmember Gasak. 7/0 motion carried.

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Mayor spoke about the benefits of having a City Attorney on staff.

Council Comment:

Councilmember Corp spoke about the usefulness of the crosswalk flags.

Deputy Mayor Westman said that he is looking forward to the Planning Commission joint meeting with the Council and encouraged citizens to voice their opinion at that meeting and on how best to get the facts about the proposed indoor storage business is going to affect them, and not simply reply on Facebook. He spoke of previous discussions that were held regarding this matter at previous meetings.

Adjournment:

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Agenda Item # 7a.

Mayor Courts adjourned the meeting at 8:21 pm.

A workshop will be held on October 18, 2016 at 6:00 pm. Please note that the minutes from the Council Meetings are not verbatim. A recording of the meeting may be purchased in the DuPont City Clerk's Office.

City of DuPont:

Mike Courts, Mayor

Attest:

Karri Muir, CMC, City Clerk



City of DuPont
1700 Civic Drive
DuPont, Washington 98327

City Council Workshop Minutes
Tuesday, October 11, 2016

CALL TO ORDER: Mayor Courts called the meeting to order at 8:35 pm.

Roll Call: Present: Mayor Mike Courts; Deputy Mayor Roger Westman; and Councilmembers Penny Coffey, Eric Corp, Andy Estep, Shawna Gasak, Michael Gorski and Matt Helder.

Present: City Administrator Danek, Finance Director Barry, Police Chief Sheehan, Fire Chief Creekmore, Public Works Director Lim, Parks and Recreation Coordinator Walker, and City Clerk Muir.

DISCUSSION ITEMS:

Proposed 2017 Budget regarding Personnel

Paula Barry, Finance Director went over the 2017 Personnel Budget presentation for the group.

There was discussion regarding the Human Resource Analyst and City Clerk positions being moved to full time. It was noted that both of these positions need to be funded as full time positions due to the workload.

The Executive Assistant position will serve as a half time HR Analyst. The reason behind this move was because when the City tried to hire a 0.7 FTE HR Analyst with no benefits the position could not be filled. It was noted that the executive assistant position will still support the Council.

There was discussion regarding the staffing additions and changes. Councilmember Gorski asked for the data that shows the reduction in overtime for the firefighter/EMT proposed position.

As part of the proposal, Public Works will convert four six month seasonal workers to one full time maintenance worker. There will still be a need to hire a few seasonal workers during the season when there is a need. There was discussion whether this would hurt the Public Works Department. Mayor Courts noted that the budget was prioritized by departments and how each should be staffed.

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Agenda Item # 7b.

Ms. Barry noted the total budget impact to add 2.55 FTE's to the 2017 Budget would cost approximately \$120,000 for 2017. One position is starting in March and the other will be starting in July.

Mayor Courts adjourned the meeting at 9:15 pm.

The next Regular City Council meeting will be held on October 18, 2016, at 6:00 pm. Please note that the minutes from the Council Meetings are not verbatim. A recording of the meeting may be purchased in the DuPont City Clerk's Office.

City of DuPont

Mike Courts, Mayor

Attest:

Karri Muir, CMC, City Clerk



CLAIMS VOUCHER APPROVAL

We hereby certify that the goods and/or services charged on the vouchers listed on the following pages have been furnished to the best of our knowledge. We further certify the following pages of claims to be valid and correct.

City Administrator

Finance Director

We, the undersigned Council members of the DuPont City Council, DuPont, Washington, do hereby certify that the voucher-check numbers 33356 through 33444 are approved for payment in the amount of \$410,422.57 this 25th day of October 2016.

Mayor

Councilmember

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Accounts Payable

Checks by Date - Detail by Check Number

User: pbarry
 Printed: 10/19/2016 4:25 PM

City of DuPont
 1700 Civic Drive
 DuPont, WA 98327
 (253) 964-8121

Agenda Item # 7c.



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
33356	DUPONT	City of DuPont	10/05/2016	
	07.08.2016	000050-000 Museum IRR		1,216.00
	07.08.2016	000031-000 412 Barksdale Ave		2,189.00
	07.08.2016	000010-000 120 Barksdale Ave		784.80
	07.08.2016	002668-005 - Powderwks DOM		337.50
	07.08.2016	002668-006 Powderworks IRR		4,421.84
	07.08.2016	002668-003 2850 McNeil IRR		433.89
	07.08.2016	002668-002 1395 Griggs IRR		435.00
	07.08.2016	002668-001 Bell Res Storm		183.60
	07.08.2016	001305-000 301 Louviers		52.47
	07.08.2016	001305-000 301 Louviers		174.90
	07.08.2016	001305-000 301 Louviers		52.47
	07.08.2016	001306-000 City Reservoir		153.00
	07.08.2016	001316-000 Hoffmn/Burnsd Share		1,232.71
	07.08.2016	001575-000 N1892 Jensen Shared		1,202.82
	07.08.2016	111387-000 Controller H-Shared		207.36
	07.08.2016	103728-004 - 1780 Civic -Fire		977.16
	07.08.2016	103728-005 - 1780 Civic Fireline -Police		35.46
	07.08.2016	103728-005 - 1780 Civic Fireline - Fire		23.64
	07.08.2016	106229-000 Bobs/Wallace Shared		811.42
	07.08.2016	001302-000 McNeil Ph II Shared		849.65
	07.08.2016	001302-001 McNeil Ph I Shared		3,158.69
	07.08.2016	001305-000 301 Louviers		69.96
	07.08.2016	102790-000 Chief Leschi IRR		2,836.70
	07.08.2016	102790-001 - 1695 Burnshide/HH Well		150.90
	07.08.2016	103728-000 - 1700 Civic Irrigation		131.52
	07.08.2016	103728-001 - 1700 Civic Irrigation		1,102.16
	07.08.2016	103728-003 - 1700 Civic Fireline		59.10
	07.08.2016	103728-004 - 1780 Civic Police		651.44
	07.08.2016	002668-000 1350 Frmn Rd Storm		267.75
	07.08.2016	100718-000 2200 Tolmie IRR		335.30
	07.08.2016	000053-001 Wilmington & Ross		704.40
	07.08.2016	100906-001 1205 Griggs - Shared		218.89
	07.08.2016	100947-000 Village Green IRR		1,429.84
	07.08.2016	101122-000Tract I Park		105.00
	07.08.2016	101351-000 2226 Palisade IRR		105.00
	07.08.2016	000051-000 Museum Domestic		143.80
	07.08.2016	000053-000 303 Barksdale Ave		105.00
	07.08.2016	000075-000 610 Louviers		263.40
	07.08.2016	000796-000 Palisd/Bob's shared		406.09
	07.08.2016	000882-000 Grn Belt/Vlt shared		5,549.98
	07.08.2016	000886-000 Grn Belt/Vt Shared		1,400.67
	07.08.2016	000892-000 Int'l Pl Rght Share		2,690.00
	07.08.2016	000893-001 Int'l Plc Lft		1,829.36
	07.08.2016	000897-000 Befr Crk Vlt Right		5,615.60
	07.08.2016	000898-000 Ind Rd Vault left		3,327.50
	07.08.2016	000900-00Cntr Dr Vlt lft-Share		4,466.77
	07.08.2016	000099-000 303 Louviers		123.34
	07.08.2016	000099-000 303 Louviers		92.51

Agenda Item # 7c.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
07.08.2016		000099-000 303 Louviers		308.34
07.08.2016		000099-000 303 Louviers		92.51
07.08.2016		002668-007 Powderwks Pk Storm		512.55
07.08.2016		102790-003 120 Barksdale Fount		105.00
07.08.2016		108857-000 Stormwater cleaning		105.00
07.08.2016		102790-005 Lumpston Pk fountai		105.00
07.08.2016		108388-000 Pump Stn Rt-shared		1,118.18
07.08.2016		102790-004 Garry Oaks fountain		105.00
07.08.2016		108390-000 1280 Bell Hill IRR		498.75
07.08.2016		001799-001 NWL HH & Brown		1,549.00
07.08.2016		001316-000 Hoffman/Burnsd sh		528.31
07.08.2016		001302-001 McNeil Ph 1 shared		1,324.61
07.08.2016		001302-001 McNeil Ph 1 - share		611.36
07.08.2016		000892-000 Int'l Pl Rght share		672.50
07.08.2016		000893-001 Int'l Place Left		457.34
07.08.2016		000898-000 Ind'l Rd Vault Left		831.88
07.08.2016		000900-00Center Dr Vlt -shared		1,116.69
07.08.2016		000950-000 Kelly Green/McLeod		748.33
07.08.2016		000897-000 bef Crk vault right		1,403.90
07.08.2016		000882-000 Grn Belt Vlt shared		1,387.49
07.08.2016		002668-003 2850 McNeil		1,012.41
07.08.2016		112610-000 Ridgeview & Brownn		2,037.65
07.08.2016		112117-000 Hoffman Hill IRR		748.72
07.08.2016		001307-000 Barksdale Storm		122.40
07.08.2016		000053-001 Wilmington & Ross		176.10
07.08.2016		002668-006 Powderworks IRR		1,105.46
07.08.2016		100906-001 1205 Griggs Shared		54.72
07.08.2016		100947-000 Village Green IRR		357.46
07.08.2016		103728-001 - 1700 Civic Irriga		275.54
07.08.2016		103728-000 - 1700 Civic Irriga		32.88
07.08.2016		103728-002 1700 Civic/DOM		1,303.45
07.08.2016		112117-000 Hoffman Hill IRR		187.18
07.08.2016		111387-000 Controller H-Shared		829.43
07.08.2016		108388-000 Pump Stn Rt-shared		279.55
07.08.2016		108390-000 1280 Bell Hill IRR		124.69
07.08.2016		112968-000 Clocktower restroom		105.00
07.08.2016		101214-002 2968 Martin Pl IRR		5,017.99
07.08.2016		101214-002 2968 Martin Pl IRR		1,254.50
07.08.2016		101214-001 Ridgeview P IRR		381.98
07.08.2016		101214-001 Ridgeview P IRR		95.50
Total for Check Number 33356:				82,199.71
33357	ANDERW REIMB 9/2016	William Anderson Installation of Door Closers for Clocktower Bath	10/07/2016	39.45
Total for Check Number 33357:				39.45
33358	ARAMARK	Aramark Uniform Services	10/07/2016	
	1988814896	Uniform Cleaning		7.32
	1988814896	Uniform Cleaning		7.32
	1988814896	Uniform Cleaning		7.32
	1988814896	Uniform Cleaning		7.32
	1988814896	Uniform Cleaning		7.32
Total for Check Number 33358:				36.60
33359	COSTCO 053677	Capital One Commercial LT6B-008 Moonwalk/ Salmon Bake Supplies	10/07/2016	459.58

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 33359:				459.58
33360	qwest	CenturyLink	10/07/2016	
	2539640153 648B	2539640153 648B Hoffman Hill Well		75.51
	2539640310 809B	2539640310 809B PW Crew Office	2539640310 809B	121.24
	2539640310 809B	2539640310 809B PW Crew Office	2539640310 809B	48.50
	2539640310 809B	2539640310 809B PW Crew Office	2539640310 809B	36.37
	2539640310 809B	2539640310 809B PW Crew Office	2539640310 809B	36.37
	2539642399 061B	2539642399 061B Museum		80.15
	2539642855 259B	2539642855 259B Bell Hill Well		189.18
	2539644272 664B	2539644272 664B 303 Barksdale		121.24
	2539646822 149B	2539646822 149B City Hall		164.05
	2539646885 292B	2539646885 292B 1780 Civic Dr	2539646885 292B	126.85
	2539646885 292B	2539646885 292B 1780 Civic Dr	2539646885 292B	91.86
	2539648225 701B	2539648225 701B PW Shop	2539648225 701B	9.50
	2539648225 701B	2539648225 701B PW Shop	2539648225 701B	31.68
	2539648225 701B	2539648225 701B PW Shop	2539648225 701B	9.51
	2539648225 701B	2539648225 701B PW Shop	2539648225 701B	12.67
Total for Check Number 33360:				1,154.68
33361	CLINK	CenturyLink Business Services	10/07/2016	
	1388468479	253-912-5102 Long distance	253-912-5102	2.19
	1388468479	253-912-5102 Long distance	253-912-5102	1.64
	1388468479	253-912-5102 Long distance	253-912-5102	5.46
	1388468479	253-912-5102 Long distance	253-912-5102	1.64
	1388468480	253-964-0153 Long Distance	253-964-0153	8.01
	1388468481	253-964-0310 Long Distance	253-964-0310	3.21
	1388468481	253-964-0310 Long Distance	253-964-0310	2.40
	1388468481	253-964-0310 Long Distance	253-964-0310	8.01
	1388468481	253-964-0310 Long Distance	253-964-0310	2.40
	1388468482	253-964-2399 Long Distance	253-964-2399	9.72
	1388468483	253-964-2855 Long distance	253-964-2855	8.01
	1388468484	253-964-4272 Long distance	253-964-4272	8.01
	1388468485	253-964-8225 Long Distance	253-964-8225	4.01
	1388468485	253-964-8225 Long Distance	253-964-8225	1.20
	1388468485	253-964-8225 Long Distance	253-964-8225	1.60
	1388468485	253-964-8225 Long Distance	253-964-8225	1.20
Total for Check Number 33361:				68.71
33362	CLOWNS 1161106	Clowns Unlimited Inc NNO Slide Rental with Generator	10/07/2016	1,006.40
Total for Check Number 33362:				1,006.40
33363	CNH IH24974 SH01547	CNH Industrial Capital America New Holland Mower Service - Storm New Holland Mower Service - Storm	10/07/2016	292.72 1,764.53
Total for Check Number 33363:				2,057.25
33364	CB-CARD 0070 0070 0070 0070 0070 0070 0070	Card Services/ Columbia Bank 0070 - 8x6 Soccer goals - Amazon 0070 - HON Shelf Dividers - Amazon 0070 - Laminating Pouches - Amazon 0070 - Black Wood Shelf - Amazon 0070 - Shelf Dividers - Amazon 0070 - Door Hangers - Amazon 0070 - Banker Boxes - Amazon	10/07/2016	327.28 73.81 11.66 54.40 41.03 101.94 36.08

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Amount
0070		0070 - Dymo Labels and Supplies - Amazon		116.52
0070		0070 - Coffee - Amazon		33.95
0070		0070 - Dymo Labels - Amazon		65.27
0077		0077 - Fire & EMS Instructor Guides - Fire Serv		91.73
0646		0646 - Job Posting / Indeed		109.35
0646		0646 - Planning Pad / Planner Pads Co.		77.42
0646		0646 - T Shirts for Soccer / Custom Ink		138.07
0646		0646 - WA Tourism Summit Ticket / PayPal		115.00
1311		1311 - Phone Payment Fee		5.00
3412		3412 - Hotel Night 1 / River Inn-Seaside		115.29
3412		3412 - Adobe Subscript / Adobe		16.31
5349		5349 - Goals for Soccer - Walmart		659.25
9605		9605 - Cross Connect Annual Membership / Bac		10.00
9605		9605 - Trash Bins / Webstaurant		538.02
9605		9605 - Light bulbs Replacement / Home Depot		260.47
9605		9605 - Cross Connect Seminar / Backflow Assen		105.00
9605		9605 - Replacement Bulbs / Home Depot		39.29
9605		9605 - Parkview Map Copies - FedexOffice		34.52
9975		9975 - First Aid Kits Soccer / DuPont Pharmacy		72.23
9975		9975 - Seahawks Rally Supplies / Grocery Outle		58.41
9975		9975 - Ice / DuPont Grocery		14.50
9975		9975 - Off Leash Opening Supplies / FredMeyer		38.24
9975		9975 - Hotel Rooms / Oxford Suites Spokane		221.30
9975		9975 - Hotel Rooms / Oxford Suites Spokane		221.30
9975		9975 - LT6B-008 Salmon Bake Supplies / DuPoi		19.90
9975		9975 - LT6B-008 Salmon Bake Supplies / Cash c		185.70
9975		9975 - LT6B-008 Salmon Bake License / Tacpc l		235.00
9975		9975 - LT6B-008 Salmon Bake License / Tacom:		60.00
Total for Check Number 33364:				4,303.24
33365	EHC 858834	Emerald Hills Coffees Coffee Service Supplies - PD	10/07/2016 Cust #28020	54.15
Total for Check Number 33365:				54.15
33366	ETTINGER 9/2016	Pearle C Ettinger, Jr. September Karate Instruction	10/07/2016	960.00
Total for Check Number 33366:				960.00
33367	FIRSTBC 7596 9371 9371 9371 9371	First Bankcard Video & Still Camera - BestBuy / Courts Uniform Cleaning - DuPont Cleaners / Sheehan Vehicle Wash - Brownbear / Sheehan Uniform Cleaning - DuPont Cleaners / Sheehan Uniform Cleaning - DuPont Cleaners / Sheehan	10/07/2016	1,414.77 39.15 24.00 38.87 57.90
Total for Check Number 33367:				1,574.69
33368	FRANCISC 2484 4614	Franciscan Occupational Health Physical - L.Lee Audiogram - A.Ward	10/07/2016	444.84 20.00
Total for Check Number 33368:				464.84
33369	GALLS 006127236	Galls Inc Uniform Allowance - Boots	10/07/2016	130.55
Total for Check Number 33369:				130.55

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Amount
33370	ASFS 230213	Gieter Goetze Annual Fire Extinguisher Service	10/07/2016	777.70
Total for Check Number 33370:				777.70
33371	HERMANSC 19284	Hermanson Company LLP General HVAC Repair WO-801617653	10/07/2016	797.47
Total for Check Number 33371:				797.47
33372	HOOFTD REIMB 10/2016	Diana Hooft Mileage Reimbursement/ CJIS Conference-Train	10/07/2016	155.52
Total for Check Number 33372:				155.52
33373	LNC INV49606	LN Curtis & Sons Reflective Velcro Patches - W.Nelson	10/07/2016	33.87
Total for Check Number 33373:				33.87
33374	LOCHNER 000011888-8	Lochner 000011888 - Wilmington Drive Overlay Constru	10/07/2016	8,999.88
Total for Check Number 33374:				8,999.88
33375	MES IN1064868	Municipal Emergency Svs. Inc. PPE Sets - Uniforms / FD	10/07/2016	8,141.63
Total for Check Number 33375:				8,141.63
33376	NISQ 77975	Nisqually Automotive & Towing Service Vehicle Maintenance - 61009D / PD	10/07/2016	9.66
Total for Check Number 33376:				9.66
33377	OLYT 7387	Olympic Telephone Alleorx 9204G Phones	10/07/2016	528.77
Total for Check Number 33377:				528.77
33378	MEDTR 416160871	Physio-Control, Inc. One Time Maintenance - Life Pak-12 / FD	10/07/2016	4,686.70
Total for Check Number 33378:				4,686.70
33379	PCBGT&F CI-221711	Pierce County Budget & Finance 6217 - Traffic Ops Maint Service / Aug. 2016	10/07/2016	1,927.55
Total for Check Number 33379:				1,927.55
33380	PWF 105861	PWF Processing Water Purification System	10/07/2016	87.04
Total for Check Number 33380:				87.04
33381	SAFEST SEPT 25/2016	Safe Streets Campaign Child ID Safety Event - Fall Festival 9/25/2016	10/07/2016	200.00
Total for Check Number 33381:				200.00
33382	SECOMA 16205.01 16205.01	Secoma Fence Inc Final Project Estimate No.1 - Off Leash Park 16; Final Project Estimate No.1 - Off Leash Park 16;	10/07/2016	33,128.56 -1,522.45

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
33391	ARAMARK 1988825741 1988825741 1988825741 1988825741 1988825741	Aramark Uniform Services Uniform Cleaning Uniform Cleaning Uniform Cleaning Uniform Cleaning Uniform Cleaning	10/14/2016	7.32 7.32 7.32 7.32 7.32
			Total for Check Number 33391:	36.60
33392	BRATWEAR 19693	BratWear Uniform Pins/Badges/ Hats - PD	10/14/2016	1,208.34
			Total for Check Number 33392:	1,208.34
33393	BWN 11255 11255 11255 11255 11255 11255 11255 11273	BrightWire Networks, LLC IT Professional Svcs - Printer Project IT Professional Svcs - C.Ortega Computer Setup IT Professional Svcs - Printer Project IT Professional Svcs - October	10/14/2016	148.50 216.00 189.00 81.00 27.00 27.00 135.00 2,448.13
			Total for Check Number 33393:	3,271.63
33394	BUNCE 177077-1	Bunce Rental Inc. Concrete Trailer Rental/ 1 Yard of Concrete - 9/2	10/14/2016	177.60
			Total for Check Number 33394:	177.60
33395	CLINK 1388968176	CenturyLink Business Services 253-964-6934 Long distance	10/14/2016 253-964-6934	105.86
			Total for Check Number 33395:	105.86
33396	LAKEWOOI MC-00098	City of Lakewood Monthly Court Svcs Fee	10/14/2016 Acct #0262	9,171.00
			Total for Check Number 33396:	9,171.00
33397	COMCAST 35 013 0327571	Comcast Museum High Speed Internet	10/14/2016 8498 35 013 0327571	86.22
			Total for Check Number 33397:	86.22
33398	CFCB 81044	Crown Films/Custom Bioplastics LLC Dog Waste Bags - Parks	10/14/2016	437.80
			Total for Check Number 33398:	437.80
33399	DESRTCOL 20165816	Desert Mountain ColdFire, Inc. Pails of Cold Fire Concentrate - FD	10/14/2016	1,499.00
			Total for Check Number 33399:	1,499.00
33400	FEDEX 5-569-89876	FedEx Ground Shipping Charge - Return of Supplies	10/14/2016	13.52
			Total for Check Number 33400:	13.52
33401	FORDHAMI	Diane Fordham	10/14/2016	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Amount
	REFUND 10/1	Rental Deposit Refund - Powderworks / Parks		50.00
			Total for Check Number 33401:	50.00
33402	FRANCISC 2104	Franciscan Occupational Health W.Harrah / E.Himmeler Physical Testing	10/14/2016	255.00
			Total for Check Number 33402:	255.00
33403	UB*01526 REFUND 10/1	Xavier & Lisa Garcia Rental Deposit Refund - Powderworks / Parks	10/14/2016	50.00
			Total for Check Number 33403:	50.00
33404	TACGOOD IN0064038	Goodwill of the Olympics & Rainier Regio General Custodial - Tues/Thurs	10/14/2016	1,166.00
			Total for Check Number 33404:	1,166.00
33405	G&O 14259.00-14 16205.01-9 16206.00-6	Gray & Osborne Inc. Bell Hill Booster Station Upgrades Parks: Off Leash Dog Park at Powderworks Water Utility - 2016 General Engineering	10/14/2016	2,134.86 627.76 801.29
			Total for Check Number 33405:	3,563.91
33406	HERRINGT 2015-INV0047	Kathryn Herrington LT6-002 Holiday Events Ad	10/14/2016	272.00
			Total for Check Number 33406:	272.00
33407	HMDEP 4020328 5022973 6010443 7015228 9595002	Home Depot/GECF Shop Vac and Other Tools - PW Table Saw and Other Tools - PW Supplies /Facilities - PW Park Supplies - PW Pipe Seals and Notebook - PW	10/14/2016	170.21 448.88 220.99 256.86 56.64
			Total for Check Number 33407:	1,153.58
33408	HUMANE IVC0001699	Humane Society for Tacoma and Pierce Co Boarding Contract	10/14/2016 CITY-03	504.93
			Total for Check Number 33408:	504.93
33409	JIFFY 102852175	Jiffy Lube WA-XMT50541D Vehicle Service - PW	10/14/2016	85.63
			Total for Check Number 33409:	85.63
33410	JONESHA REFUND 10/2	Hannah Jones Rental Deposit Refund - Powderworks / Parks	10/14/2016	50.00
			Total for Check Number 33410:	50.00
33411	LANDCARE 8142601 8142601 8142601 8142601	LandCare USA LLC Landscape Mangement / McNeail & McLeod Be Landscape Mangement / McNeail & McLeod Be Landscape Mangement / McNeail & McLeod Be Landscape Mangement / McNeail & McLeod Be	10/14/2016	1,061.45 1,061.45 1,415.27 3,538.18
			Total for Check Number 33411:	7,076.35

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
33412	LEMAY	Harold Lemay Enterprises	10/14/2016	
	7910144	301 Louviers		45.99
	7910144	301 Louviers		13.80
	7910144	301 Louviers		18.39
	7910144	301 Louviers		13.80
	7910155	2180-678258-001 1700 Civic Dr	2180-678258-001	259.76
	7910169	2180-688334 1775 Bob's Hollow	2180-688334	265.38
Total for Check Number 33412:				617.12
33413	MCLEANG GM - 09/15/2016	Gary N. McLean Hearing Examiner Services - Auburn Gymnastic:	10/14/2016	2,070.10
Total for Check Number 33413:				2,070.10
33414	MILESRES 15258.01	Miles Resources, LLC 15258.01 Historic Village Water Main Replace /	10/14/2016	171,026.59
Total for Check Number 33414:				171,026.59
33415	NEETM REFUND 10/2	Moira Neet Rental Deposit Refund - Powderworks / Parks	10/14/2016	50.00
Total for Check Number 33415:				50.00
33416	PAO S6266-13	Pacific Office Automation City Hall copier model C654E	10/14/2016 900-0242073-000	243.11
Total for Check Number 33416:				243.11
33417	PARENTMP 2016-57196	Parent Map LT6-002 October Ad - South Sound Magazine	10/14/2016	353.00
Total for Check Number 33417:				353.00
33418	PCSEWER	Pierce County Sewer	10/14/2016	
	01175700	01175700 - 303 Barksdale Ave	01175700	69.37
	01178725	01178725 - 207 Barksdale Ave	01178725	44.74
	01178733	301-303 Louviers		112.50
	01178733	301-303 Louviers		33.75
	01178733	301-303 Louviers		45.00
	01178733	301-303 Louviers		33.74
	01251945	01251945 - 3196 Shaw St	01251945	49.33
	01349465	01349465 - 1775 Bob's Hollw	01349465	31.19
	01387341	01387341 - 1700 Civic Drive	01387341	31.19
	01695975	01695975 - 1301 Palisade Blvd	01695975	22.98
	01710583	01710583 - 1780 Civic Dr	01710583/(01387332)	24.58
	01710583	01710583 - 1780 Civic Dr	01710583/(01387332)	35.36
Total for Check Number 33418:				533.73
33419	PITNEY 28977189	Pitney Bowes Global Financial Svs LLC Postage Meter Refill	10/14/2016 9404998	2,020.99
Total for Check Number 33419:				2,020.99
33420	PSEE	Puget Sound Energy	10/14/2016	
	13950148/23254622	200013950148/200023254622 301-303 Louvie		26.70
	13950148/23254622	200013950148/200023254622 301-303 Louvie		48.94
	13950148/23254622	200013950148/200023254622 301-303 Louvie		26.70
	13950148/23254622	200013950148/200023254622 301-303 Louvie		122.34
	200001019534	200001019534 - 303 Barksdale Ave		211.84

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Amount
200001019690		200001019690 - 3195 Brown Loop		10.84
200003761372		200003761372 - 1350 Foreman Rd		3,924.22
200004197907		200004197907 - Bell Hill Well		2,594.41
200006136309		200006136309 - Village Park		12.35
200008001329		200008001329 - Museum		84.20
200008387082		200008387082 - 1350 Foreman Rd		638.57
200010681696		200010681696 - 1700 Burnside Well		2,584.60
200011525884		200011525884 - 1700 Civic Dr Signal		58.07
200013923426		200013923426 - 1780 Civic Dr		1,180.53
200013923426		200013923426 - 1780 Civic Dr		820.36
200013923681		200013923681 - 3625 Hoffman Hill Access		10.84
200013923905		200013923905 - 2100 Center Dr Signal		64.12
200013924143		200013924143 - 3028 Ridgeview Pump		26.82
200013924549		200013924549 - 1700 Civic Drive		812.74
200013924754		200013924754 - 1500 Wilmington Dr		47.72
200013950320		200013950320 - 1407 Palisade Blvd		61.77
200013950544		200013950544 - Wilmington & Center Signa		92.44
200014441923		200014441923 -709 Penniman Pmp		27.54
200017266103		200017266103 - 2900 Center Dr Signal		191.73
200020161606		200020161606 - 151 Davis Pl		410.23
200021763244		200021763244 - Powderworks Park		73.87
200024817773		200024817773 - 2690 Mitchell		25.92
300000004741		300000004741 - Street Lights	300000004741	771.38
300000010086		300000010086 - Street Lights	300000010086	13,983.54
5882598/813945		301 - 303 Louviers		11.36
5882598/813945		301 - 303 Louviers		15.14
5882598/813945		301 - 303 Louviers		11.35
5882598/813945		301 - 303 Louviers		37.85
Total for Check Number 33420:				29,021.03
33421	ROBBLEES 24475	Robblee's Total Security Inc. Alarm Monitoring for Oct,Nov,Dec 2016	10/14/2016	119.85
Total for Check Number 33421:				119.85
33422	SITECRAF 28266	SiteCrafting Inc Web Host- www.ci.dupont.wa.us	10/14/2016	55.00
Total for Check Number 33422:				55.00
33423	SFS	Smith Fire Systems	10/14/2016	
	R 33754	Quarterly Fire System Testing		284.00
	R 33754	Quarterly Fire System Testing		117.88
	R 33754	Quarterly Fire System Testing		169.63
	R 33754	Quarterly Fire System Testing		122.37
	R 33754	Quarterly Fire System Testing		36.71
	R 33754	Quarterly Fire System Testing		36.71
	R 33754	Quarterly Fire System Testing		48.95
Total for Check Number 33423:				816.25
33424	STAPLES	Staples Advantage	10/14/2016	
	3316871270	Premium Membership Fee		299.00
	3316871272	Bathroom Supplies - Soap,Toilet Tissue, Paper T		863.73
	3316871275	Facilities Supplies - PW		119.67
	3316871276	Air Freshener, Tissue, Plastibands - Supplies		40.01
Total for Check Number 33424:				1,322.41
33425	TNT	The News Tribune	10/14/2016	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	256347	9/2016	Parks and Rec Meeting Ad	77.37
	256347	9/2016	State Environmental Policy Act - Indoor Storage	302.49
	256347	9/2016	Stormwater Retrofit Bid Ad	959.07
Total for Check Number 33425:				1,338.93
33426	UULC	Utilities Underground Location Center	10/14/2016	
	6090131	Excavation notifications		20.79
	6090131	Excavation notifications		20.79
Total for Check Number 33426:				41.58
33427	DOES	WA State Dept of Enterprise Services	10/14/2016	
	73153627	Business Cards - K.Muir		23.93
	73153627	Business Cards - S.Ingles		23.92
	73153627	Business Cards - C.Ortega, F.Foreman		47.85
Total for Check Number 33427:				95.70
33428	WAPRO	Washington Association of Public Records	10/14/2016	
	1934	Member Application Renewal - K.Muir		25.00
	1944	Recertification Application - K.Muir		50.00
Total for Check Number 33428:				75.00
33429	WATR	Washington Tractor	10/14/2016	
	1140306	Tail Lamp - Supplies		31.73
Total for Check Number 33429:				31.73
33430	WWW	Whistle Workwear - Olympia	10/14/2016	
	C 3927	Boots, Insoles - Supplies / Parks		99.53
Total for Check Number 33430:				99.53
33431	FLEET	Wright Express FSC/ WEX Bank	10/14/2016	
	47074252	Fuel - Fire		629.56
	47074252	Fuel - Police		2,458.16
	47074252	Fuel - PW		880.36
	47074252	Fuel - PW		440.18
	47074252	Fuel - PW		440.19
	47074252	Fuel - PW		440.19
	47074252	Fuel - Building		59.37
Total for Check Number 33431:				5,348.01
33432	UB*01949	Donald Bertram	10/18/2016	
	111625-000			100.00
Total for Check Number 33432:				100.00
33433	UB*01944	Joseph Glenn	10/18/2016	
	106542-001			146.83
Total for Check Number 33433:				146.83
33434	UB*01943	Wade and Keri Hampton	10/18/2016	
	106460-000			59.49
Total for Check Number 33434:				59.49
33435	UB*01950	Singh Perminder Hansen Jill	10/18/2016	

Agenda Item # 7c.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	111697-000			82.40
			Total for Check Number 33435:	82.40
33436	UB*01952 113017-000	Matthew Hill	10/18/2016	100.00
			Total for Check Number 33436:	100.00
33437	UB*01947 108614-000	Marie Mikasa	10/18/2016	59.11
			Total for Check Number 33437:	59.11
33438	UB*01953 113760-000	Timothy Perko	10/18/2016	54.45
			Total for Check Number 33438:	54.45
33439	UB*01951 112666-000	Lauren and Alexander Pursel	10/18/2016	54.81
			Total for Check Number 33439:	54.81
33440	UB*01946 108535-000	Michelle Reynolds	10/18/2016	34.27
			Total for Check Number 33440:	34.27
33441	UB*01948 110708-000	Jeneen Saucedo	10/18/2016	51.69
			Total for Check Number 33441:	51.69
33442	UB*01945 108064-000	Wallace Stromberg	10/18/2016	6.50
			Total for Check Number 33442:	6.50
33443	UB*01954 113835-000	Joseph and Krystal Weatherman	10/18/2016	47.39
			Total for Check Number 33443:	47.39
33444	UB*01942 103204-002	Mary Witt	10/18/2016	56.36
			Total for Check Number 33444:	56.36
			Report Total (89 checks):	410,422.57



**Department of Community Development
Report for October 2016**

Planning Commission Work Program - Upcoming:

- Planning Commission:
 - November meeting will be public hearing on miscellaneous code amendments related to the 2015 Comp Plan update.
- Planning work items:
 - Consultant for Critical Area update has been selected. In the process of preparing an agreement and drafting schedule.
 - Processing of multiple land use applications.
 - Public hearing on “Indoor Storage” text amendments before the City Council on November 8th.

Project Status:

- Barksdale Station: Home 2 Suites (86,945 sf, 140 unit) – Site work and construction is well under way. Currently reviewing sign variance application.
- DuPont Station: Fairfield Inn and Suites (49,580 sf, 90 unit) – Site work and construction is well under way.
- Williamson Lot 10 (Intersection of DuPont Steilacoom Road and Center Drive) – Currently performing construction inspections on permitted tenant improvements (Auburn Gymnastics Certificate of Occupancy issued 10/11/16).
- Hoffman Hill Division 4 multi-family (Burnside Place) - four buildings are complete and the fifth building is under construction. Revised Landscaping plan submittal is under review.
- Currently inspecting interior tenant improvements for multiple tenants on the Intel property along with site improvement plans.
- Pre-construction meeting held August 17th for Phase I of The Home Course kitchen project. (Phase 1 consists of a 980 square foot Kitchen portion of the planned restaurant). Construction is under way with the shell nearing completion.

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Agenda Item # 12a.

Department of Community Development Report for October 2016

Building Permit Fees & Inspections – For the Month of September 2016

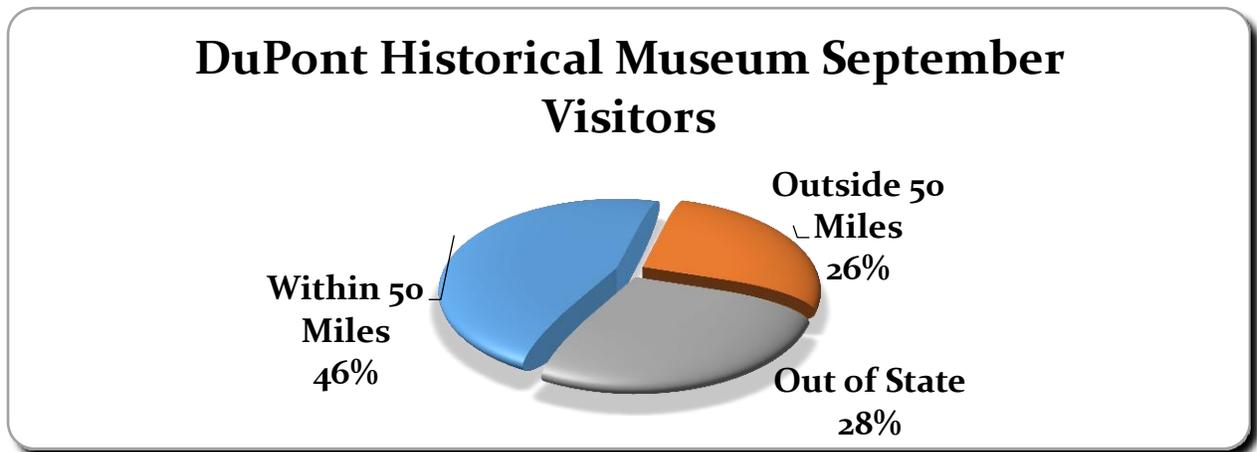
- \$4,413 in revenue from permits / plan review.
- 11 permits were issued.
- 94 inspections were performed.

	<p>Parks & Recreation Tourism & Museum September 2016</p> <p>1700 Civic Drive DuPont, WA 98327 Ph 253.912.5245 Fax 253.964.1455</p>
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DuPont Museum

The museum was visited by 43 out of state tourists in the month of September. Those visitors came from as far as Pennsylvania. Most visitors were in town visiting family of active duty military residents. Some of the out of state visitors were in town for business and took time to visit the museum during their breaks.

The museum hosted 151 visitors in the month of September.



Sequalitchew Creek Moonwalk & Salmon Bake

The City hosted its second Annual Moonlit Walk down Sequalitchew Creek in September. Approximately 100 visitors participated. This event was spearheaded by Parks Agency member Renee Buck. Our attendance more than doubled this year.

Friends of the Off Leash Area

A “Friends of the Off Leash Area” has been formed to help our newly open off leash area. The committee is currently working on fundraising ideas to help support the area throughout the year. The committee will also assist with general maintenance to the area, fundraising and promotion of the park.

Fantasy Lights Bus Trip for Seniors

After a community meeting with our senior citizens, it was clear to staff and the Park Agency that their main concern is transportation and driving at night. Bus trips and monthly outings are a top priority for the active seniors in our community. Parks & Recreation will be hosting a bus trip to Fantasy Lights on Thursday, December 1st. The cost to participate is \$10 per rider and includes transportation and a ticket to Fantast Lights in Spanaway.

Constant Contact Communication

Staff is working with Constant Contact to distribute an electronic newsletter at least twice monthly. The newsletter reaches over 3000 readers with an approximate open rate of 32%. We will use this form of communication to relate information regarding parks and recreation programs, events, volunteer opportunities, etc.

Upcoming Events & Meetings

October 29- Seahawks Rally

November 19- Holiday Bazaar

December 3- Santa Breakfast and Tree Lighting

December 10- Santa's Workshop Museum Fundraiser



DuPont Police Department

1780 Civic Drive, Suite 100

DuPont, WA 98327

Office (253) 964-7060 Fax (253) 964-8491

Police Department Monthly Report For September 2016

Crime Trends

Below are the Calls for Service (CFS) totals for the month September 2016. The number of CFS for August as well as September of last year are also listed.

<i>Calls for Service (CFS)</i>	<i>September 2016</i>	<i>August 2016</i>	<i>September 2015</i>
Total CFS	552	603	780
DuPont CFS	512	551	657
Traffic Stops	229	243	393
DUIs	3	10	3

There are no significant trends. However, calls for service are down in the last few months, which would be considered a positive trend. I believe the root cause for fewer calls for service are less traffic stops.

There were no Priority 1 call for September. Priority 2 and 3 calls were both below their 2015 averages of 4:25 and 7:29, respectively.

Investigative Information

- ❖ Active cases – 19
- ❖ Closed cases – 0

Detective Cummings has been made a temporary Sergeant to fill the position vacated by Sergeant Nelson who is on paternity leave. Acting Sergeant Cummings is still actively investigating the attempted abduction case which occurred on the trail off of Burnside Place.

Community Policing Updates

Coffee with the Chief was held on a Thursday, September 15th at Forza. There was a great turnout and good conversation about many issues.

Connect with Kids kicked off this month at Chloe Clark with the start of the new school year. We attended the first day and greeted the children as they arrived for class. This will continue throughout the school year on Wednesday mornings. Feel free to join us at our morning meet and greets.

The department teamed up with Safe Streets and the ROA at the Autumn Festival and held a Child Safety fingerprint event. There were about 50 children printed and this was the first of several events planned over the next few months. See our Upcoming Events below for the next scheduled dates.

Training

Lieutenant Holt attended Police Executive Academy September 25th through the 30th.

The department held weapons qualifications on September 19th.

City Attorney Gordon Karg joined us for our September department meeting and gave legal updates.

Department Updates

Our newest recruit, Wyatt Gustason, is attending the police academy and is doing quite well. He will graduate January 17th, 2017.

The department participated in the grand opening of the dog park at PowderWorks Park.

Upcoming Events

Next Coffee with the Chief - Thursday, November 17th at Forza Coffee from 5:00 p.m. to 7:00 p.m.

October 20th – 6:00 to 8:00 p.m. Community Connectors meeting. Topic: Mapping of the Villages.

Child I.D. Fingerprinting events –

- ❖ Saturday, October 29th at the Seahawks Rally - Clocktower Park
- ❖ November 19th at DuPont's Holiday Bazaar - Pioneer Middle School



Traffic Violations and Arrests – September 2016

Violation Description

Infraction Traffic

TOTAL NUMBER OF TRAFFIC VIOLATIONS ISSUED:	30
TOTAL NUMBER OF VERBAL WARNINGS GIVEN:	79
TOTAL NUMBER OF WRITTEN WARNINGS GIVEN:	1

Misdemeanor (Includes Cite and Release)

Felony

TOTAL ARRESTS

TOTAL NUMBER OF ARRESTS:	6	0	6
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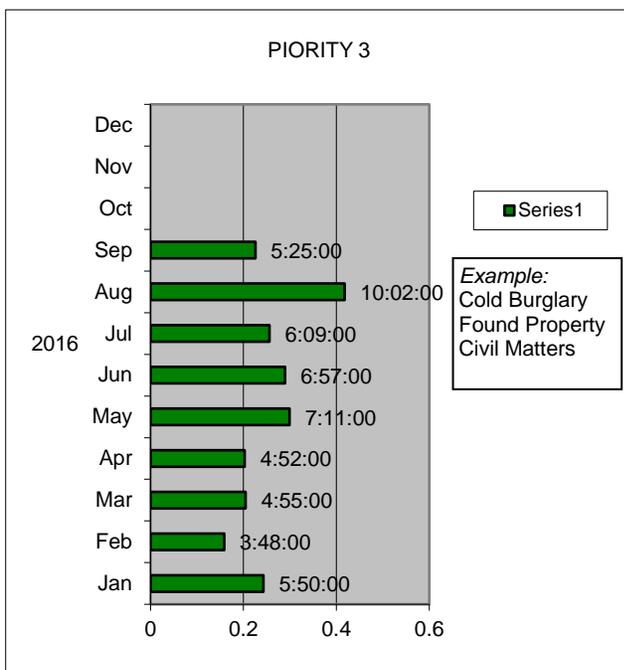
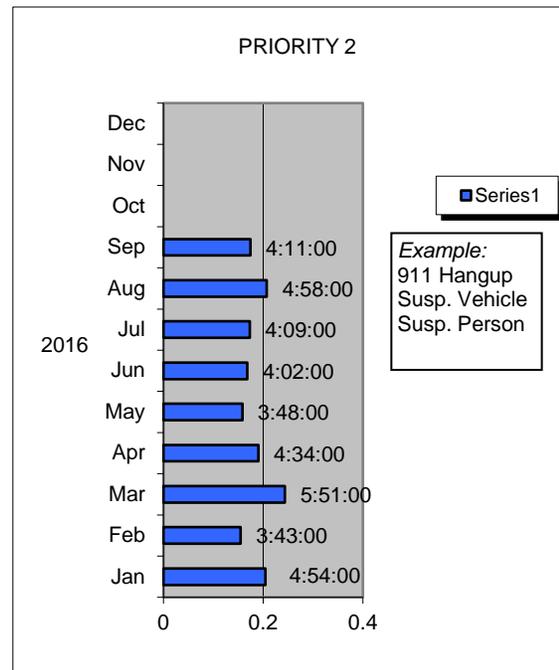
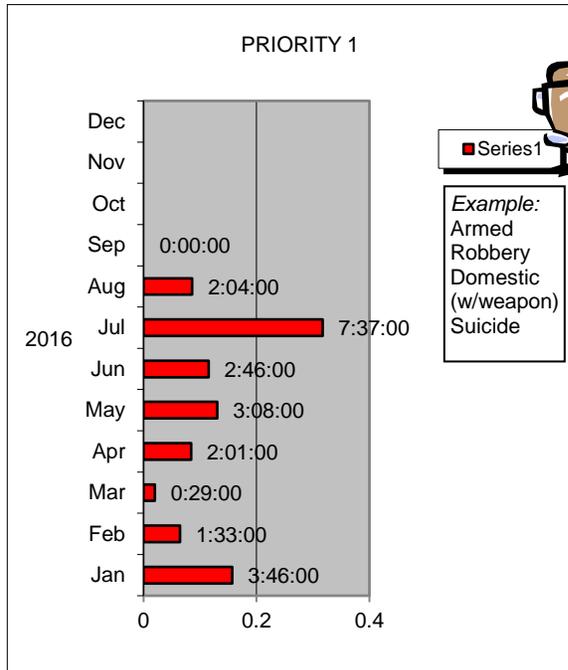
RESPONSE TIMES FOR SEPTEMBER 2016



Agenda Item # 12a.

Response Times:

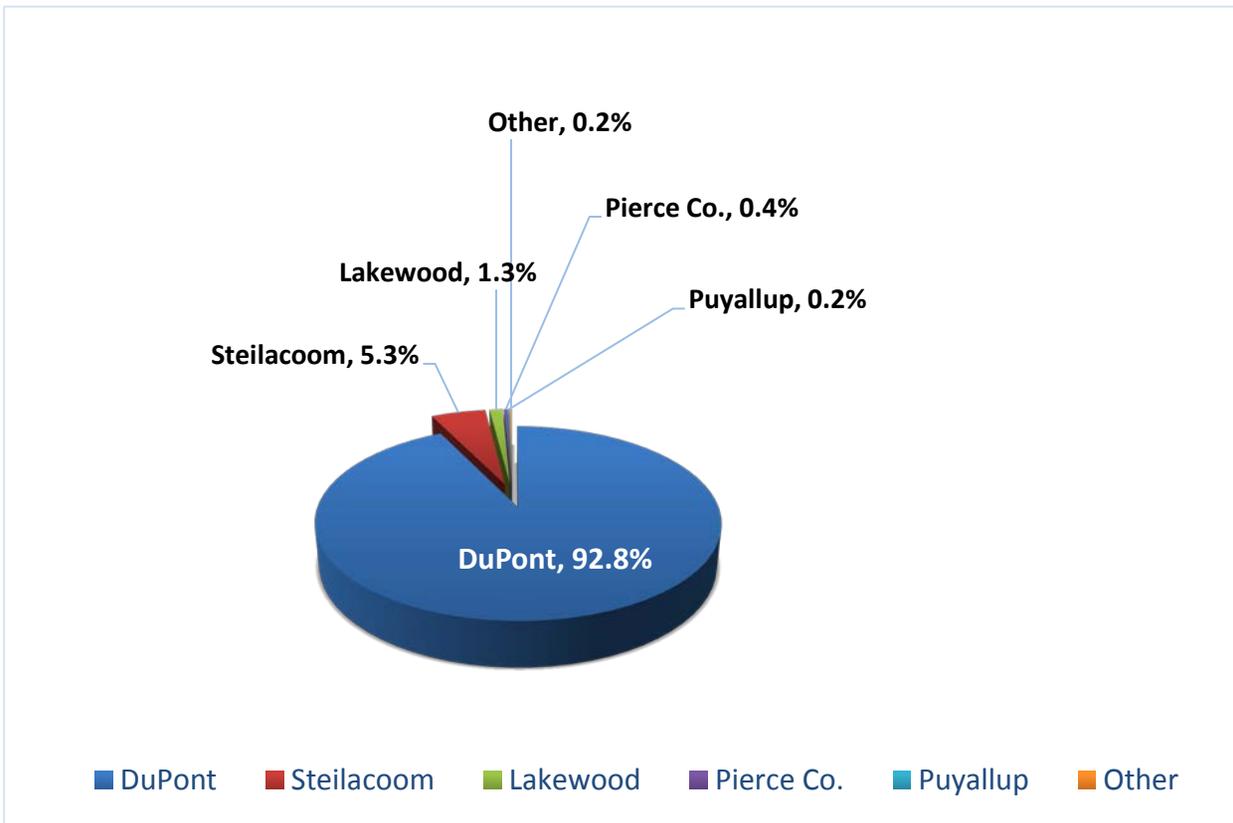
The response time to calls for service is a critical component of our service delivery. We have three categories of calls for service: priority one, two and three. Priority one calls are emergency calls where there is a potential for serious injury or loss of life. Priority two calls are those that are less serious but require immediate attention. A priority three call is one that does not need immediate attention and is usually handled when officers have time available. Response times can vary greatly due to the number of officers working, ongoing higher priority activity or drive time. The chart below compares our 2016 monthly response times with the 2015 average. This information is used to review manpower, officer availability and activity levels. *Our response time is measured from the time the officer receives the call until the time he arrives.*



DPD JURISDICTION TOTALS - SEPTEMBER 2016



Jurisdiction	Count	Percentage
DuPont	512	92.8%
Steilacoom	29	5.3%
Lakewood	7	1.3%
Pierce Co.	2	0.4%
Puyallup	1	0.2%
Other	1	0.2%
Total	552	100.0%



**Calls for Service (CFS)
by Reporting District (RD)
September 2016**

Agenda Item # 12a.



Reporting District (RD)													
CALL TYPE	801	802	803	804	805	806	807	808	809	810	811	812	Grand Total
911 HANG-UP/OPEN LINE									3		1		4
ABANDONED VEHICLE					1								1
ABUSE - CHILD OR ADULT						1							1
AGENCY ASSIST					1	1	2					1	5
ALARM OTHER							1						1
ANIMAL COMPLAINT (GENERAL)	2				1	1	1						5
ANIMAL INJURED/DOA			1										1
ASSAULT NO WEAPON	1												1
ATTEMPT SUICIDE						1							1
BURGLARY ALARM - COMMERCIAL					3			1	2				6
BURGLARY ALARM - RESIDENTIAL	1	1					1						3
CITIZEN ASSIST				1		2		2			3		8
CITIZEN FLAG DOWN					1						2		3
CIVIL CHILD CUSTODY			1	1	2								4
CIVIL ISSUE											1		1
CODE COMPLIANCE	1												1
DISABLED VEHICLE IN ROADWAY			2	2					1		1		6
DISORDERLY - NEIGHBOR DISPUTE			1										1
DISORDERLY - VERBAL ALTERCATION					1	1							2
DUI	1		1		1								3
DV - PHYSICAL					1		1	1			1		4
DVV - VERBAL DOMESTIC							1						1
EXTORTION	1												1
FOLLOW UP	5		2		2	1	1				4	1	16
FOUND NARCOTICS	1												1
FOUND PROPERTY											1		1
FRAUD/FORGERY						1					2		3
HARASSMENT			1										1
HAZARD - TRAFFIC	1												1
HOLDUP ALARM - COMMERCIAL					1								1
INCORRIGIBLE JUVENILE						1	1						2

**Calls for Service (CFS)
by Reporting District (RD)
September 2016**

Agenda Item # 12a.



Reporting District (RD)													
CALL TYPE	801	802	803	804	805	806	807	808	809	810	811	812	Grand Total
INFORMATION FOR BOTH POLICE AND FIRE			1										1
INFORMATION FOR POLICE	2		3		3	3	3	1			6		21
JUVENILE PROBLEM (GENERAL)			1										1
MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)			1			3	2				1		7
MISCELLANEOUS											1		1
MISSING PERSON							1						1
MOTOR VEHICLE THEFT	1				1								2
MVC - HIT & RUN					1								1
MVC - INJURY OR UNK INJURY					1								1
MVC - NON INJURY	1			1	3				1	1	1		8
NARCOTICS ACTIVITY					1								1
NOISE COMPLAINT	1		1	1		1	1						5
PANIC ALARM - RESIDENTIAL							2						2
PARKING PROBLEM	1		1	5	4	4			2				17
PARTY - ADULT			1		2					1			4
PARTY - UNK IF ADULT OR JUVENILE						1							1
PERSON WITH WEAPON	1												1
PHONE MESSAGE FOR OFFICER											3		3
SECURITY CHECK	3		10		1	21	4						39
STRONG ARM ROBBERY	1												1
SUBJECT STOP	4				2		1		1		1		9
SUBJECT STOP - SUBJECT ON BIKE	1			1		1			1				4
SUICIDE THREAT	1				1	1	1		1				5
SUSPICIOUS - OBJECT							1						1
SUSPICIOUS - PERSON	2	1		2	1	3	1		1				11
SUSPICIOUS - PROWLER		1											1
SUSPICIOUS - VEHICLE	2		1		3	5	1	3			1		16
THEFT - FROM VEHICLE		1		1	1								3

Calls for Service (CFS)
by Reporting District (RD)
September 2016

Agenda Item # 12a.



Reporting District (RD)													
CALL TYPE	801	802	803	804	805	806	807	808	809	810	811	812	Grand Total
TRAFFIC COMPLAINT (RECKLESS VEHICLE)	1		1		1	1			2				6
TRAFFIC STOP	16		32	36	58	23	6	1	15	2	40		229
UNKNOWN TROUBLE										1			1
UNWANTED CUSTOMER					1								1
UNWANTED PERSON	1										1		2
VANDALISM							2						2
VIOLATION OF COURT ORDER					1								1
WARRANT SERVICE/SUBJ WITH WARR					1								1
WELFARE CHECK			2	1	2	3	1			1	1		11
Grand Total	53	4	64	52	104	82	34	9	30	6	72	2	512

Please refer to the *Jurisdiction Summary* for total calls including outside jurisdictional

REPORTING DISTRICT (RD)

DuPont

- | | |
|-----------------------|------------------------|
| 801 Historic Village | 807 Hoffman Hill |
| 802 El Rancho Madrona | 808 Bell Hill |
| 803 Palisade | 809 Warehouse District |
| 804 Edmond Village | 810 Glacier Mine |
| 805 DuPont Station | 811 Civic Center |
| 806 Yehle Village | 812 Golf Course |

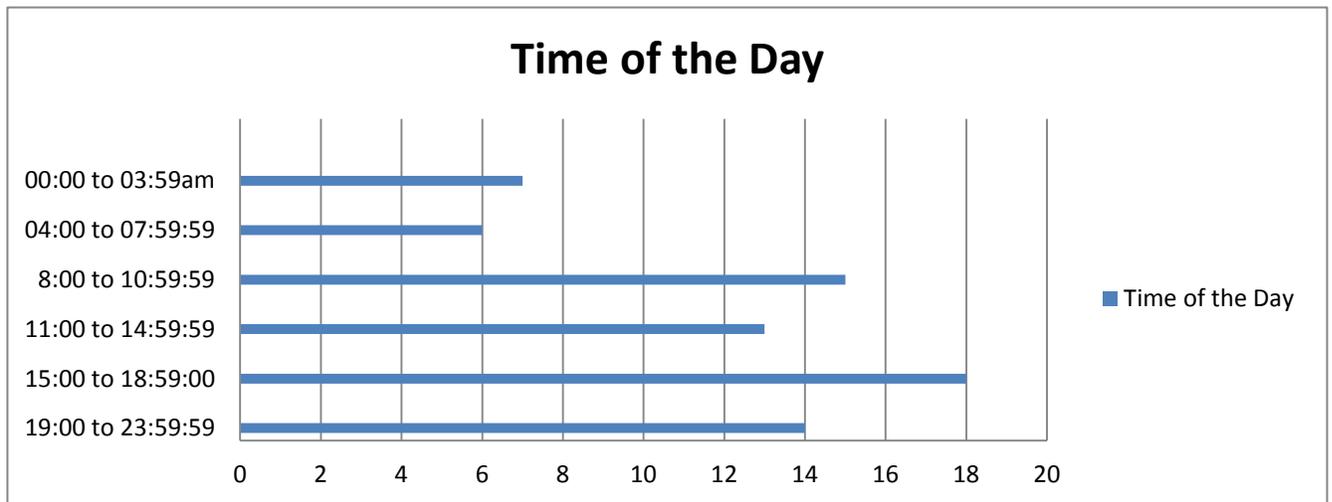
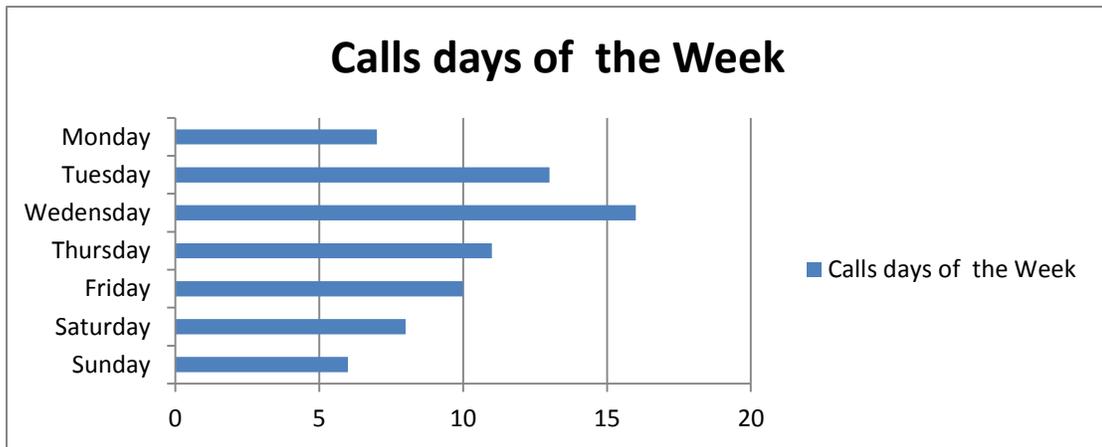


September Monthly Report-2016

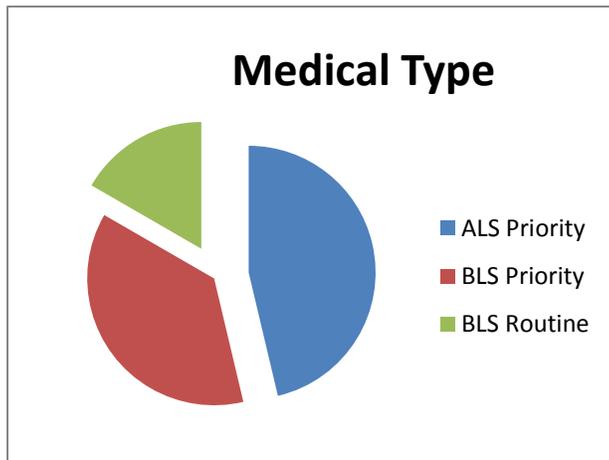
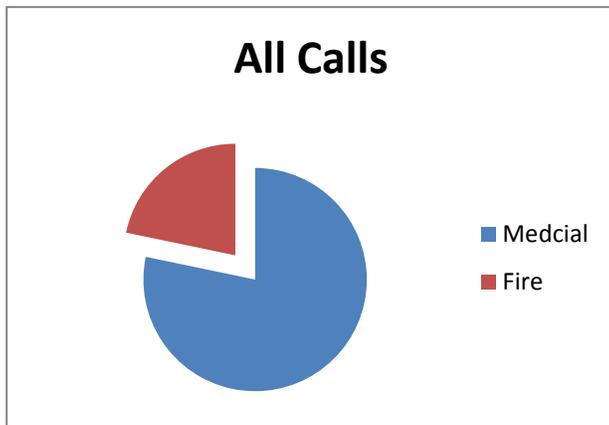
Incident type	2015 Responses	2016 Responses	YTD	Dollar Loss
Fire	0	1	19	\$50.00
EMS/Rescue (MVA)	43	54	425	NA
Hazardous Condition	1	0	11	NA
Service Calls	9	8	69	NA
Severe Weather	1	0	0	NA
False Alarm/Good Intent	5	6	75	NA
Total	59	69	599	NA
			YTD Total	\$230,550

Priority Types

Priority-1 (ALS)	Priority-2 (BLS)	Routine-3 (BLS)	Engine Responses
22-46.29%	20-37.03%	9-16.66%	15-21.73%



Agenda Item # 12a.



Response by Districts

District	2015 Responses	2016 Responses
49-100 (off Mounts exit) Unincorporated Pierce County	0	0
49-801 Historic Village	7	0
49-802 El Rancho Madrona	0	1
49-803 Palisade	9	4
49-804 Edmond Village	0	3
49-805 DuPont Station	7	5
49-806 Yehle Village	24	37
49-807 Hoffman Hill	5	8
49-808 Bell Hill	1	1
49-809 Warehouse District	4	7
49-810 Glacier Mine/Creekside	0	0
49-811 Civic Center	1	1
49-812 Golf Course	1	2
49-815 Solo Point	0	0
Total	59	69

Response Times

City Adopted	Time Standard	Average	Percent	YTD
Dispatch to En-Route	120 seconds	119.46 seconds	67.57%	70.61%
En-Route to On Scene	360 seconds	252.69 seconds	88.52%	91.81%
Time from Dispatch to On Scene	480 seconds	372.15 seconds	86.88%	84.80%
NFPA-1710 Time	Time Standard	Average	Percent	YTD
Dispatch to En-Route	80 seconds	119.46 seconds	21.31%	38.39%
En-Route to On Scene	240 seconds	252.69 seconds	72.13%	71.45%
Time from Dispatch to On Scene	340 seconds	372.15 seconds	65.57%	63.27%

Over all Time -Standard

Call type	City	NFPA
Priority-1 Medical	92%%	76%
Priority-2 Medical	80%	60%
Priority-3 Medical	100%	55.59%
Fire	60%	46.66%

Monthly Activity Report

Responses/Operations:

- ✓ DuPont Fire Department responded to 69 calls for service, for a year to date increase of over 6% YTD compared 2015. The responses are broken down on page one (1) under Priority Types. ALS (Advanced Life Support) arrival times are on average of 16.41 minutes; this does not include our dispatch time to when they call en-route.
- ✓ ALS Ambulances were not available 57.99%.
- ✓ Other departments handled 1.44% of our calls
- ✓ 28-Transports
- ✓ A reserve was on duty, for 46% of the days in September

Training/Recruitment:

- ✓ Auto Extrication for 2 of the 3 shifts on site
- ✓ Preparing for the fall reserve recruitment

Public Activities/Education:

- ✓ 1-Public Events
- ✓ Pumpkin Patch-Fall fair is set of October 22nd from 9:30 to 12:30 at the fire station

Autumn Prevention Tips:

- Ensure your heater works. Contact a technician to inspect that it's operating properly if you suspect it needs servicing.
- Keep all flammable materials away from your furnace. This includes, clothing, paint products, toxic materials, cardboard and more.
- Keep matches, lighters and candles out of the reach of children and pets.
- Don't leave candles unattended, burning near other flammable items or on an unsteady surface.

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Public Records Requests 2016						Provide d Record/ Install	Dept.	TOTAL Staff Time
PDR	DATE	NAME	REQUEST	STATUS	Day s	Days		# Hours
15-73	12/10/2015	Jade Anderson Connor	Ross Mathison emails	Closed 2/19/16	0			0
15-74	12/10/2015	Jade Anderson Connor	Ross Mathison personnel records	Closed	0	30		0
16-1	1/7/2015	Kevin Heller	Fire Dept Report & Transport Info	Closed	0	2		
16-2	1/20/2016	Bennett McKenzie AESDD	Creekside Bldg Permits and CofO	Closed 1/25/16		3		
16-3	1/22/2016	Williams-Combs PZR	Creekside Bldg Permits and CofO Fire Code Violations	Closed 1/28/16		4		
16-4	1/28/2016	Dennis Willis	Fire Department Report	Closed 2/8/16	0	3		
16-5	1/29/2016	Anne Mickatavage	Demolition and Building Permits, Zoning, underground tanks 2750 Williamson	Closed 2/4/16	0	4		
16-6	2/1/2016	Susan Bennett	Employee health care benefits and records	Closed 2/18/16	3	12		
16-7	2/5/2016	Laura Maeda	Fire Department Report	Closed 2/18/16		8		
16-8	2/17/2016	Denise Dhane	1200 station Drive Building permit records, site plans, inspections, engineering, plumbing & electrical	Cancelled by Requestor				
16-9	2/18/2016	Jade Anderson Connor	Ross Mathison Resume, Job Application, other job offer documents	Denied 2/29/16 Processing 3rd Install	7			
16-10	2/23/2016	James Black	Holt Misconduct and disciplinary actions	Closed	4			
16-11	3/4/2016	Bree Breza	Job descriptions and salary grids	No Record		4		
16-12	3/8/2016	Jade Anderson Connor	List of arrests and court appearances for Ross Mathison	No Record	2			
16-13	3/9/2016	David Zielnicki	floor plans 2700 Center Drive (Amazon)	Closed	1	77		0

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16-14	3/10/2016	Tracy Takenaka	Plumbing, electrical plans & permits other TI records	Closed	1	1		
16-15	3/16/2016	Tom Forrey	Plumbing for Forza	Closed		3		
	3/17/2016	Alexandra Sheeks	Wages and compensation packages	Closed		4		
	3/21/2016	Dave Bungert	DPD Police Report and Blood sample report	Closed	0			
	3/21/2016	Hunter Bungert	DPD Police Report and Blood sample report	Closed	0			
	3/28/2016	David Bungert	Lease for Community Center Grace Baptist	Closed		4		
16-16	4/1/2016	Michael Perrow	Fire safety inspections, code enforcement complaints/inspections/violation of USPS (1313 Thompson Cir) 2012-present	Closed	0	6		
16-17	4/11/2016	Courtney Cunningham / American Transparency	Request for info: 2015 Employee records	Closed 4/20/16	0	7		
16-18	4/25/2016	Mike Rogoway	Email Courts to Intel	Closed 4/25/16	0	0		
16-19	5/2/2016	Dave Bungert	All resolutions signed by the seating Mayor at time; concerning the policies & procedures & criteria for Memorial Wall at Ross Plaza. Also requesting council meeting minutes for 11/8/11	Closed 5/9/16	0	3		
16-20	5/3/2016	Dave Bungert	Copies of present approved resolution concerning the criteria to have names put on the DuPont War Memorial	Closed 5/9/16	0	3		
16-21	5/3/2016	Dave Bungert	Requesting all emails/correspondence from past 3 yrs from Larry Ackerman and/or any staff or board members of the COA and the ROA to any City staff concerning or addressing the Center Drive median from Wilmington to exit 118.	Closed	5	30		0
16-22	5/3/2016	Dave Bungert	Requesting copies of present watering & maintenance contract or agreement the City has concerning or addressing the Center Dr median from	Open	5			0

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			Wilmington to exit 118					
16-23	5/5/2016	Tracy Luiten	1200 Station Drive Construction Permit Records from January 2013 to present	Closed	4	4		0
16-24	5/10/2016	Sera Mattson	Wilmington Drive Overlay Project Documents	Closed	0	2		0
16-25	5/11/2016	Dave Bungert	Requesting all documents (agreements or contracts) concerning partnership with Safe Streets.	Closed	0	4		0
16-26	5/19/2016	Dave Bungert	Requesting copies of sidewalk inspections	Closed		2		
16-27	5/31/2016	Ryan Barrett-Pacific Engineering	Construction drawings (foundation plan & assoc details/sections) for 1200 Station Dr.	Closed	1	3		
16-28	6/9/2016	Dave Bungert	2016 Pet Licenses	Closed	5	11		
16-29	6/13/2016	Jennifer Thompson	Job Descriptions	Closed	2	2		
16-30	6/14/2016	Lexis Nexis	Fire Dept Report 16-348	Closed	5	5		
16-31	6/22/2015	Bob Lauderbach	All Documents & geotechnical report related to 1200 Station Drive. List of parties who have requested information re 1200 Station Dr	Closed	2	33		
16-32	7/8/2016	Darryl Parker	Video, Audio, communications between all officers & dispatch, police reports, CAD, and any documents supporting the detention of James Whitaker.	Closed (referred to South Sound 911 for processing)	1	0		
16-33	7/8/2016	Dave Bungert	Requesting all correspondence to include emails & letters from 7/1/10 to 7/8/16 from any rep or employee of CalPortland	Open	5	60 days	All	10
16-34	7/8/2016	Dave Bungert	Requesting all correspondence to include emails & letters from 7/1/10 to 7/8/16 from any rep or employee of NWL ROA and NWL COA	Open	5	60 Days	All	10

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16-35	7/21/2016	Dave Bungert	Requesting slides, photos and PP used by PW Director Lim concerning the sole source purchase agreement of Root Cause, LLC. Also slides, photos and PP used at the city council meeting 6/28/16 and council workshop 7/19/16.	Closed	5	9		
16-36	7/29/2016	Ronald F. Moore	all documents inc emails received and sent to city inc metadata dated 6/17/16 to 7/29/16 concerning or relating to the emp app for Ronald F Moore	Closed (Cancelled by requestor)	5			
16-37	8/2/2016	Ronald F. Moore	all documents including emails received and sent to city including metadata dated 6/17/16 to 8/2/16 concerning or relating to the emp app for Ronald F Moore	Closed	3	5		
16-38	8/16/2016	Lacy Vogt	Police traffic/collision case #152800569	Closed Referred to South Sound 911	1	1		
16-39	8/19/2016	Miranda Kraus	requesting financial records regardig development costs and annual maintenance/operation costs of public parks	Closed	2	11		
16-40	8/22/2016	Bob Allison	Parkview Plat Maps	Closed		1		
16-41	8/24/2016	Reed McClure	Medical Records Information	Closed	5	5		
16-42	8/25/2016	Kim Kohn for Daryl Graves Law, PLLC	Police Report	Closed Referred to South Sound 911				
16-43	9/6/2016	Amy Baker	Police Report	Closed Referred to South Sound 911				
16-44	9/7/2016	Kevin Bercut	Geo-technical report for Village 4 Division 4 Phase 3	Closed 9-14-16	1	7	CD	2
16-45	9/7/2016	Emma Vowels	Rain gardens, bioretention facility, bioswale	Closed 9-22-16	1	5	PW	3

Agenda Item # 12a.

16-46	9/13/2016	Christine Nall	Building plans for 1725 Wilmington Dr., original conts. & tenance improvements	Closed 9-15-16	2	1		1
16-47	9/13/2016	Archie Smith	Emails from Candace Hallow to CA Ted Danek	Closed 9-15-16	1			1
16-48	9/14/2016	Kenny Ocker-TNT	Letter sent from Mayor Courts to Doug Baldwin and any responses from any Seahawk player or representative	Closed 9-21-16	5	0.5	Admin	1.5
16-49	9/27/2016	GLP Attorney	Records of Doleres Contonwine	Closed 9-28-16	1	1	Fire	1
16-50	9/30/2016	David Bungert	Audio Disk of 9-20-16 Council Meeting	Closed 10-6-16	3	3		1
16-51	9/30/2016	David Bungert	Phone records for City of DuPont cell and land line phones/ Cell phone text messages for the month of Sept. 2016	Open	4	4	Clerk/all	7
16-52	10/17/2016	Richard Kenney	Open or current violations regarding State Farm Operations Center, 1000 Wilmington Ave. DuPont, WA : Building Codes, Zoning Code or Fire/Life Safety Code	Open	4			1
16-53	10/18/2016	Betsy Mann-The Watershed Company	CAO winning proposal	Closed 10-18-16	1	1	Clerk/C D	1
16-54	10/20/2016	Steven Eachus	police report, complaint, court transcripts, sentence agreement	Open			Police	
				Average Days	2.06	8.60		
				Total Hours to Date				*30.5

***Time tracked is since the Clerk has been hired in September 2016.**



MEETING DATE: October 25, 2016 **Agenda Item # 14a.**

- Consent Agenda
- Discussion Item
- Unfinished Business
- New Business
- Other _____

TITLE:

Renewing the Socrata contract from 2016.

Department: Administration	Date of First Reading:
Originator: Staff	Date of Second Reading:
Assigned to: Bob Sheehan, Police Chief	Date of Public Hearing:

BUDGET IMPACT: Yes No

FUND:

Amount Budgeted	\$28,290.00	General
Additional Required		

DETAILED SUMMARY STATEMENT:

This contract is a renewal of the original contract from 2015. The Socrata Company is providing both the Police Department and Fire Department an online software-based, tool that allows us to create stories around data. It is tightly integrated with the core Socrata platform and allows the experts to share the insights they have derived from their data. It will allow us to place dynamic Socrata-powered visualizations on a page and then publish the finished story to internal or external audiences.

This contract will also supply to the City of DuPont instructor lead interactive online learning sessions. The end product will allow the Police and Fire Departments to be more transparent with the Community of DuPont by supplying data through reports, webpage and facebook pages.

RECOMMENDATION:

Staff recommends passing this resolution

**CITY OF DuPONT
WASHINGTON
RESOLUTION NO. _____**

**A RESOLUTION OF THE CITY OF DuPONT, WASHINGTON,
AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE
CITY OF DuPONT, WASHINGTON AND SOCRATA**

WHEREAS, the purpose of the Socrata Contract (Contract) is to provide data gathering, analysis and publishing services and other services to City of DuPont departments and agencies; and

WHEREAS, the City of DuPont and Socrata wish to enter into the Contract for data gathering, analysis and publishing services and other services; and

WHEREAS, Chapter 35A.11 of the Revised Code of Washington authorizes the governing body of the City of DuPont to enter into contracts for services for the City of DuPont government;

WHEREAS, the City Council finds that it is in the public interest to authorize the Mayor to execute the Contract, attached hereto as Exhibit A;

WHEREAS, the City Council finds that it is in the public interest to authorize the Mayor to renew or terminate the Contract; and to negotiate new terms, services provided, or amendments to the Contract, in perpetuity;

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Agenda Item # 14a.

NOW THEREFORE, BE IT RESOLVED by the City of DuPont:

Section 1. The Mayor is hereby authorized to execute the Contract with Socrata in the form attached hereto as Exhibit A.

Section 2. The Mayor is hereby authorized to: renew, terminate, negotiate new terms, services provided, or amendments to the Contract with Socrata, attached hereto as Exhibit A, in perpetuity.

ADOPTED BY THE DuPONT CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF OCTOBER, 2016.

CITY OF DuPONT

Mike Courts, Mayor

ATTEST/AUTHENTICATED:

Karri Muir, CMC, City Clerk

Approved as to Form:

Gordon P. Karg, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Resolution No.:

Agenda Item # 14a.

705 5th Ave S.Suite #600
Seattle, WA 98104
(206) 340-8008



Customer Name: City of DuPont (WA)

Rep	Quote Date
Jenae Ghassemieh	9/8/2016 10:39 AM

Bill To

City of DuPont (WA)
1700 Civic Dr
DuPont, WA 98327
United States

Ship To

Bob Sheehan
City of DuPont (WA)
1700 Civic Dr
DuPont, WA 98327
United States
253-964-7060
bob.sheehan@southsound911.org

Billing and Legal Contact

Socrata
705 5th Ave S.Suite #600
Seattle, WA 98104
United States
Phone: (206) 340-8008
Fax: (206) 452-2010
Email: accounts_receivable@socrata.com

Order Type:

- New Customer
- X Renewal
- Additional Products / Services

Pricing under this Order is only valid until: 10/31/2016 5pm PT. All fees are in USD.

Hosted Software Subscription and Support Order

Product Type	Item Description	Start Term	End Term	Per Unit Price	Term(Months)	Quantity	Total
Open Data Portal - Basic		10/19/2016	10/18/2017	\$1,025.00	12	1.00	\$12,300.00
Perspectives (Under 25k)		10/19/2016	10/18/2017	\$1,025.00	12	1.00	\$12,300.00
Education Program - Standard		10/19/2016	10/18/2017	\$307.50	12	1.00	\$3,690.00
TOTAL:							\$28,290.00



Standard Conditions

1. By receipt of a signature from Customer (or receipt of a valid and correct purchase order incorporating the products and services under this proposal or quote) and acceptance by Socrata, the purchase herein becomes a binding commitment of Customer and is not subject to the issuance of any further purchase orders, confirmations or other events. Socrata rejects additional or conflicting terms of any Customer form-purchasing document. Order is effective upon the earlier of Socrata's acceptance or the Start Term in the order, whichever is earlier (Order Effective Date).
2. The shipping address listed above will be used to determine the appropriate taxing jurisdiction of the products and services purchased.
3. The total fees due under this order are billable upon Order Effective Date, above, and due net 30 upon receipt of invoice without holdback, set-off, or delay on undisputed charges. Any disputes on charges under an invoice must be made within 30 days of receipt thereof to accounts_receivable@socrata.com.
4. Special conditions override standard conditions in the event of an inconsistency.

Special Conditions

City of Dupont understands and acknowledges that Socrata is terminating the subscription for Open Performance and is exchanging it for a subscription to Perspectives. The launch of Perspectives is subject to the terms in the attached Statement of Work. There is a one-time waiver of non-recurring fees for the implementation for Perspectives only. All subscription fees are payable by the Customer and are set forth in this Order.

Contract Conditions

This order is subject to the product and service descriptions in the attached **Appendix 1.**

New Customer-This order is subject to the Hosted Services Agreement in the attached **Appendix 2**

Renewal -

Order is subject to the current agreement between Socrata and Customer dated

New Products and Services orders -

This order is subject to the current agreement between Socrata and Customer dated

----- Signature page follows -----

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Agenda Item # 14a.

705 5th Ave S. Suite #600
Seattle, WA 98104
(206) 340-8008

Signatures

By signing below, the undersigned declares and certifies that he or she is authorized to execute this order on behalf of Customer.

Socrata, Inc.

Customer

Signature

Signature

Name

Name

Title

Title

Date

Date



Appendix: 1 : Product Descriptions

Product Type	Description
Open Data Portal - Basic	The Basic portal offers a complete software-as-a-service platform that includes the following usage limits: 150 Datasets; 10 Premium APIs; Up to 5 million API calls per month; Up to 1 TB in bandwidth per month; 5 Microsites; Native Support for Geospatial Data; Up to 50,000 Geocoding Requests per month; Sitewide Usage Analytics. Price is per month.
Perspectives (Under 25k)	Socrata Perspectives is an online software-based tool that allows customers to create stories around their data. It is tightly integrated with the core Socrata platform and lets subject matter experts share the insights they've derived from their data. #Authors can place dynamic Socrata-powered visualizations on a page and enrich them with textual narration; add third-party content like images, videos and advanced visualizations; and then publish the finished story to internal or external audiences.
Education Program - Standard	Socrata Resources: Varies by Topic. Instructor-led interactive online learning sessions. 2 hours per topic sessions, per a set schedule optimized for US timezones. Unlimited attendance. Topics available: Intro to Open Data, How to Publish Data, Data Readiness, Data Integration and Automated Publishing, Administration (for Apps, for Open Data, for Open Performance), Advanced Visualizations and Data Storytelling, Dashboards and Creating Goals, Performance Management, Marketing and Communications Planning



MEETING DATE: October 25, 2016 **Agenda Item # 14b.**

- Consent Agenda
- Discussion Item
- Unfinished Business
- New Business
- Other _____

TITLE:

Third Quarter 2016 Budget Amendment

Department: Finance	Discussion Date:
Originator: Staff	First Reading Date: 10/25/16
Assigned to: Paula Barry, Finance Director	Public Hearing Date:

BUDGET IMPACT: Yes No

FUND:

Amount Budgeted	\$15,452,493.00	All Funds
Additional Required	\$21,995.00	General

DETAILED SUMMARY STATEMENT:

The Council adopted the 2016 Budget at the December 8, 2015 City Council meeting. The 1st and 2nd quarter budget amendments were approved by Council on April 26 and July 26, 2016, respectively.

This budget amendment consists of miscellaneous adjustments resulting from revenue reimbursements and related expenditures. The following items are being recommended for adjustment within the General Fund:

Revenue Adjustments: Recognize reimbursements from Criminal Justice Training Center (CJTC) for overtime related to new police recruits (\$18,217) and Washington State Patrol for Fire Mobilization Reimbursements for personnel and equipment (\$3,778).

Expenditure Adjustments: Increase appropriations for overtime for Police (\$18,217) and Fire (\$3,778) equal to the reimbursements received.

RECOMMENDATION:

Move ordinance adjusting the 2016 Budget forward to 2nd reading and adopt at the November 8, 2016 City Council meeting.

**CITY OF DuPONT
WASHINGTON**

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DuPONT, WASHINGTON, RELATING TO BUDGETS AND FINANCE, REVISING THE 2016 ANNUAL BUDGET AMENDING SECTION 2 OF ORDINANCE NO. 15-996.

WHEREAS, the DuPont City Council adopted the 2016 budget pursuant to Ordinance No. 15-996 and revised the budget pursuant to Ordinance No.'s 16-1003 and 16-1006; and

WHEREAS, the City is prohibited from over expending its appropriated budget as set forth in Ordinance No. 15-996 and amended in Ordinance No.'s 16-1003 and 16-1006; and

WHEREAS, certain revisions to the 2016 budget are now necessary;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DuPONT:

Section 1. The 2016 budget, as adopted in Ordinance No. 15-996 and amended in Ordinance No.'s 16-1003 and 16-1006, is hereby amended as set forth in Exhibit "A".

Section 2. The explanations of the amendments are listed in Exhibit "B".

Section 3. This Ordinance shall be in force and take effect following passage, approval, and publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____, 2016.

CITY OF DUPONT

Mike Courts, Mayor

ATTEST/AUTHENTICATED:

Karri Muir, CMC, City Clerk

APPROVED AS TO FORM:

Gordon P. Karg, City Attorney
Ordinance No.:

Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:

CITY OF DuPONT
2016 Budget Appropriation Adjustment
Exhibit "A"

FUND	REVENUES AND OTHER SOURCES			EXPENDITURES AND OTHER USES			ENDING BALANCE
	Current Budget	Adjustment	Revised Budget	Current Budget	Adjustment	Revised Budget	
General Government Operating Funds							
General Fund							
001 General	\$ 9,257,797	\$ 21,995	\$ 9,279,792	\$ 8,429,230	\$ 21,995	\$ 8,451,225	\$ 828,567
002 Revenue Stabilization	298,205	-	298,205	-	-	-	298,205
003 Contingency Reserve	152,103	-	152,103	-	-	-	152,103
004 Operating Reserve Fund	-	-	-	-	-	-	-
Subtotal General Fund & Reserves	9,708,105	21,995	9,730,100	8,429,230	21,995	8,451,225	1,278,875
Special Revenue Funds							
101 Street Operating	992,372	-	992,372	950,294	-	950,294	42,078
102 Street Depreciation	567,917	-	567,917	77,485	-	77,485	490,432
103 Hotel/Motel Tax	343,802	-	343,802	216,150	-	216,150	127,652
Subtotal Special Revenue Funds	1,904,091	-	1,904,091	1,243,929	-	1,243,929	660,162
Internal Service Funds							
501 Equipment Repair & Replacement	1,642,488	-	1,642,488	173,115	-	173,115	1,469,373
Subtotal Internal Service Fund	1,642,488	-	1,642,488	173,115	-	173,115	1,469,373
Total General Government Operating Funds	13,254,684	21,995	13,276,679	9,846,274	21,995	9,868,269	3,408,410
General Government Non-Operating Funds							
Special Revenue Funds							
104 Public Safety Mitigation	426,113	-	426,113	139,142	-	139,142	286,971
107 Glacier NW Settlement	618,373	-	618,373	-	-	-	618,373
150 Donations Fund	3,095	-	3,095	-	-	-	3,095
160 Drug Enforcement Fund	9,328	-	9,328	-	-	-	9,328
Subtotal Special Revenue Funds	1,056,909	-	1,056,909	139,142	-	139,142	917,767
Debt Service Funds							
202 General Obligation Bonds	914,568	-	914,568	914,016	-	914,016	552
Subtotal Debt Service Funds	914,568	-	914,568	914,016	-	914,016	552
Capital Improvement Funds							
301 Capital Projects	537,317	-	537,317	418,835	-	418,835	118,482
Subtotal Capital Improvement Fund	537,317	-	537,317	418,835	-	418,835	118,482
Fiduciary Funds							
631 Transportation Benefit District	123,460	-	123,460	83,815	-	83,815	39,645
Subtotal Fiduciary Fund	123,460	-	123,460	83,815	-	83,815	39,645
Total General Govt Non-Operating Funds	2,632,254	-	2,632,254	1,555,808	-	1,555,808	1,076,446
Enterprise Funds							
401 Water Utility	5,933,088	-	5,933,088	2,696,120	-	2,696,120	3,236,968
403 Stormwater Utility	3,780,880	-	3,780,880	1,354,291	-	1,354,291	2,426,589
Subtotal Enterprise Funds	9,713,968	-	9,713,968	4,050,411	-	4,050,411	5,663,557
Total Enterprise Funds	9,713,968	-	9,713,968	4,050,411	-	4,050,411	5,663,557
Total Budget	\$ 25,600,906	\$ 21,995	\$ 25,622,901	\$ 15,452,493	\$ 21,995	\$ 15,474,488	\$ 10,148,413

CITY OF DuPONT
2016 Budget Appropriation Adjustment
Exhibit "B"

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REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Description	Account Number	Amount	Description	Account Number	Amount
General Fund (001)			General Fund (001)		
Criminal Justice Training Center for Police OT Reimb	001-000-342-10-02-00	\$ 18,217	Police Overtime Costs While Officer in Academy - CJTC Reimb	001-007-521-22-12-00	\$ 18,217
Fire Mobilization Reimbursement (Personnel-2016)	001-000-342-21-00-00	1,768	Fire Overtime Costs - Fire Mobilization	001-008-522-20-12-00	3,778
Fire mobilization reimbursement (Equipment-2016)	001-000-362-90-00-00	2,010			
Total General Fund Adjustment		\$ 21,995	Total General Fund Adjustment		\$ 21,995
GRAND TOTAL - REVENUE ADJUSTMENTS			GRAND TOTAL - EXPENDITURE ADJUSTMENTS		
		\$ 21,995			\$ 21,995

Ordinance approving the 2016 3rd Quarter Budget Amendment - First Reading (P. Barry).



- Consent Agenda
- Discussion Item
- Unfinished Business
- New Business
- Other _____

TITLE:

Ordinance Setting the EMS Property Tax Levy for 2017

Department: Finance	Discussion Date:
Originator: Staff	First Reading Date: 10/25/16
Assigned to: Paula Barry, Finance Director	Public Hearing Date:

BUDGET IMPACT: Yes No

FUND:

Amount Budgeted		All Funds
Additional Required	\$708,474.00	General

DETAILED SUMMARY STATEMENT:

The 2017 Proposed Budget planned for a total EMS property tax levy for collection in 2017 of \$730,065. However, in 2016 additional revenue administrative refunds was included in the estimate and will not carry over into 2017. The revised expected amount is \$708,474. This consists of a 1% statutorily allowed property tax increase of \$6,835 over the 2016 highest lawful levy (\$683,489), \$8,155 resulting from new construction and improvements, and \$9,995 from prior year administrative refunds. This is a total decrease of \$145 compared to the current 2016 EMS levy of \$708,619.

The EMS levy rate was set at \$0.50 per \$1,000 assessed valuation by the City of DuPont voters on August 16, 2011. The rate has been consistent although fell slightly below the \$0.50 in 2015. Based on the preliminary assessed valuation and levy amount, the rate is estimated at \$0.4857 per \$1,000 assessed value. Accordingly, a \$300,000 home would be assessed approximately \$145.71 for the year (as opposed with \$150 for 2016). EMS property taxes are approximately 8.9% of the General Fund revenue budget.

This is the first reading of an ordinance setting the EMS property tax levy for collection in 2017. Property tax levy certifications must be submitted to the Pierce County Assessor-Treasurer's office by November 30, 2016, per RCW 84.52.020. +

RECOMMENDATION:

Move ordinance setting the 2017 EMS Property Tax Levy to a second reading on November 8, 2016.

**CITY OF DuPONT
WASHINGTON**

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DuPONT, PIERCE COUNTY, WASHINGTON, RELATING TO EMS PROPERTY TAXES; ESTABLISHING THE AMOUNT IN 2017 BY TAXATION ON ASSESSED VALUATION OF THE PROPERTY OF THE CITY; AND SETTING THE EMS LEVY RATE FOR THE YEAR 2017.

WHEREAS, the City Council of the City of DuPont has properly given notice of the public hearings held on October 25, 2016 and November 8, 2016 to consider the City's current expense budget for the 2017 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the City of DuPont's actual EMS levy amount from the previous year was \$708,618.81; and

WHEREAS, the City Council attests that the City of DuPont population is 9,330; and

WHEREAS, the City Council of the City of DuPont, after hearing and after duly considering all relevant evidence and testimony presented, has determined that the City of DuPont should enact an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the district and in its best interest; now therefore,

BE IT ORDAINED by the City Council of the City of DuPont that an increase in the EMS property tax levy is hereby authorized for the 2017 levy in the amount of \$0.00 which is a percentage increase of 0.00% from the previous year's actual levy. An increase is exclusive of additional revenue resulting from the addition of new construction, improvements to property, any increase in the value of state assessed property, and any annexations that have occurred and refunds made.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 8th DAY OF NOVEMBER, 2016.

CITY OF DUPONT

Mike Courts, Mayor

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Agenda Item # 14c.

ATTEST/AUTHENTICATED:

Karri Muir, CMC, City Clerk

APPROVED AS TO FORM:

Gordon Karg, City Attorney

Ordinance No.:
Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:



- Consent Agenda
- Discussion Item
- Unfinished Business
- New Business
- Other _____

TITLE:

Ordinance Setting the Regular Property Tax Levy for 2017

Department: Finance	Discussion Date:
Originator: Staff	First Reading Date: 10/25/16
Assigned to: Paula Barry, Finance Director	Public Hearing Date:

BUDGET IMPACT: Yes No

FUND:

Amount Budgeted		All Funds
Additional Required	\$1,715,649.00	General

DETAILED SUMMARY STATEMENT:

The 2017 Proposed Budget planned for a total regular property tax levy for collection in 2017 of \$1,769,342. However, in 2016 additional revenue administrative refunds was included in the estimate and will not carry over into 2017. The revised expected amount is \$1,715,649. This consists of a 1% statutorily allowed property tax increase of \$16,548 over the 2016 highest lawful levy (\$1,654,738), \$19,932 resulting from new construction and improvements, and \$24,431 from prior year administrative refunds. This is a total decrease of \$16,373 compared to the current 2016 EMS levy of \$1,732,022.

The 2017 preliminary assessed value and levy amount equate to a decrease in the actual rate from the 2016 rate of \$1.2221 per \$1,000 of assessed valuation to an estimated rate of \$1.1763 per assessed valuation. Accordingly, a \$300,000 home would be assessed approximately \$352.89 for the year (as opposed with \$366.63 for 2016). Regular property taxes are approximately 21.7% of the General Fund revenue budget.

This is the first reading of an ordinance setting the regular property tax levy for collection in 2017. Property tax levy certifications must be submitted to the Pierce County Assessor-Treasurer's office by November 30, 2016, per RCW 84.52.020.

RECOMMENDATION:

Move ordinance setting the 2017 Regular Property Tax Levy to a second reading on November 8, 2016.

**CITY OF DuPONT
WASHINGTON**

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DuPONT, PIERCE COUNTY, WASHINGTON, RELATING TO REGULAR PROPERTY TAXES; ESTABLISHING THE AMOUNT IN 2017 BY TAXATION ON ASSESSED VALUATION OF THE PROPERTY OF THE CITY; AND SETTING THE REGULAR PROPERTY TAX LEVY RATE FOR THE YEAR 2017.

WHEREAS, the City Council of the City of DuPont has properly given notice of the public hearings held on October 25, 2016 and November 8, 2016 to consider the City's current expense budget for the 2017 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the City of DuPont's actual levy amount from the previous year was \$1,732,021.68; and

WHEREAS, the City Council attests that the City of DuPont population is 9,330; and

WHEREAS, the City Council of the City of DuPont, after hearing and after duly considering all relevant evidence and testimony presented, has determined that the City of DuPont should enact an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the district and in its best interest; now therefore,

BE IT ORDAINED by the City Council of the City of DuPont that an increase in the regular property tax levy is hereby authorized for the 2017 levy in the amount of \$0.00 which is a percentage increase of 0.00% from the previous year's actual levy. An increase is exclusive of additional revenue resulting from the addition of new construction, improvements to property, any increase in the value of state assessed property, and any annexations that have occurred and refunds made. The expected regular ad valorem levy rate is \$1.1763 per thousand dollars of assessed value.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 8th DAY OF NOVEMBER, 2016.

CITY OF DUPONT

Mike Courts, Mayor

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Agenda Item # 14d.

ATTEST/AUTHENTICATED:

Karri Muir, City Clerk

APPROVED AS TO FORM:

Gordon Karg, City Attorney

Ordinance No.:

Filed with the City Clerk:

Passed by the City Council:

Date of Publication:

Effective Date: