



City of DuPont
REMOTE
DuPont, WA 98327

Council Special Meeting
Wednesday, April 15, 2020
5:00 PM

AGENDA

	Page
1. CALL TO ORDER	
2. ROLL CALL	
3. CONSENT AGENDA	
3.1. Approval of the Workshop minutes of February 18, 2020 2020-02-18 Council Workshop minutes	3 - 7
3.2. Approval of the Regular Minutes of February 25, 2020 2020-02-25 Council Meeting Minutes	8 - 13
3.3. Claims voucher list for the period of 2-15-20 through 3-31-20 and payroll FN PR & AP Claims	14 - 46
3.4. Resolution No. 20-008 Authorization to purchase a steep slope mower for stormwater maintenance (G. Lim) FINAL PW Stormwater Equipment Purchase	47 - 53
3.5. Resolution No. 20-009 Awarding an environmental study contract with SCJ Alliance for the Solo Point Sports Complex NEPA Phase 1 Study (G. Lim) FINAL PW Solo Point Sports Complex NEPA Ph1 Contract Award	54 - 74
3.6. Resolution No. 20-010 Ratifying the Mayor's Emergency Proclamation in regards to COVID-19 F LE Emg. proclamation	75 - 76
4. NEW BUSINESS	
4.1. Resolution No. 20-011 Authorizing the temporary increase in spending authority to respond to the Covid-19 emergency (G. Karg) FINAL LE Emg. spending	77 - 78
4.2. Resolution No. 20-012 Encouraging economic methods of stimulus to the local business community (CM Ballard/Gruba) FINAL LE Econ Stim	79 - 81
5. CITY ADMINISTRATOR'S REPORT	

5.1. [PRESENTED Financial Forecast](#)

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6. **ADJOURNMENT**

*****Please note that this meeting will be live streamed by PCTV and available to watch at <http://www.piercecountytv.org/92/Archived-Meetings>. *****



**City of DuPont
1700 Civic Drive
DuPont, Washington 98327**

**City Council Workshop Minutes
Tuesday, February 18, 2020**

Call to Order: Mayor Frederick called the Council Workshop to order at 6:00 pm.

Roll Call: Mayor Frederick, Deputy Mayor Coffey and Councilmembers Ballard, Barnes, Gruba, Gasak, Harris and Gorski.

Councilmember Gruba made a motion to amend the agenda to add a presentation from Lizzy Lingenfelter. Councilmember Barnes seconded the motion. Motion carried 7-0.

Councilmember Gruba made a motion to amend the agenda and add Council Rules of Procedure under the Discussion portion (Item 4.3) of the meeting. Councilmember Gasak seconded the motion. Motion carried 7-0.

PRESENTATIONS:

Lizzy Lingenfelter let the group know that she is running for Steilacoom High School's Student of the Year for the Leukemia and Lymphoma Society in honor of her sister who has battled leukemia twice. Her goal is to raise \$20,000 and invited everyone to her various events to reach her goal. She asked for the Council's support to assist her in meeting her goal.

Recycling and Trash Service Contract with LeMay Waste Connections

Public Works Director Lim provided additional information and background on the LeMay recycling and trash service contract amendment being proposed, including administrative changes such as how rates were related to the Consumer Price Index (CPI) but now is no longer applicable; better descriptive recycling components and how its model has changed; and present and adjusted rates. He then introduced LeMay General Manager Chris Giraldes who explained how recycling model has changed overall in the State and nationwide recycling efforts.

Discussion ensued on additional route/route changes (determination of appropriate number of days); held meeting with Residential Owners Association (ROA) and its requirements; no change in service level options, how much recycling is really recycled (5%-9% sent to landfill) and its effect on carbon footprint, and outreach. Mr. Giraldes indicated that LeMay works closely with Pioneer Recycling and with joint educational outreach (e.g. stickers, software app, LeMay website, nonrecyclable items drop off

locations). Councilmember Harris encouraged LeMay to participate in appropriate city event for further community outreach. Mr. Lim and Mr. Giraldes also explained that multi-day pick up which would assist in catch up/make up days and recovery; and next steps after City Council adopted the Ordinance in terms of education/mailers, ROA input, routes identified which could take 3-4 months prior to start of implementation. It was confirmed that there is no rate change other than an increase (e.g. \$2.64/residential customer/month) due to recycling.

Community Garden Annual Report

Public Works Director Lim provided handout and background on how the community garden program came about and is now relocated at an area near Powerline Road, from the former Intel campus. He noted that the DuPont Community Garden (DCG) group is a third-party group, similar to DuPont Historical Society, wherein they operate the program and the City maintains. He then introduced DCG members Mr. Gurbir Singh and Mr. Stu Vannerson who then had a presentation to report on DCG work and (2019) accomplishments, including the number of volunteers and participants, support to Lakewood and Thurston food banks, over 50,000 pounds of food since inception, DCG financial model (e.g. plot fees, grants, City support, sustainability focus), and future plans.

Discussion ensued on the types of produce that are donated from the community beds depending on season and subscribed plot owners decide what they produce; no spraying since this is an organic garden therefore no risk to bees; easy access of first responders during emergency around the existing concrete barrier; and ways for community outreach and to help raise funds (possibly set up a produce stand to sell).

APPROVAL OF THE CONSENT AGENDA ITEMS

- Claims voucher list for the period of 12-6-2019 through 1-17-2020, and payroll
- Resolution No. 20-001 contract for leasing computers at the DuPont Police Department

A motion was made and seconded to approve the Consent Agenda, as presented (Gruba/ Gasak) 7/0 motion carried.

DISCUSSION ITEMS

Council Retreat

Mayor Frederick provided background on the need for further discussion regarding the Council retreat to better promote better transparency in response to the Open Public Meetings Act (OPMA) and easier for the public to attend. He spoke with City Administrator Takata and presented the option to hold the next retreat at the Yelm Community Center, or hold additional Council workshops or held in the DuPont Council Chambers. He noted that the \$20,000 budget was included in a midterm amendment and not in the original budget.

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Councilmember Harris indicated that she would prefer not to hold the retreat in Yelm for reasons related to her regular job at the legislative district where Yelm is covered under.

Councilmember Ballard indicated that budget concerns may be added to agenda for discussion; and that having an offsite retreat is vital for team building, no distractions and a focused effort to best serve this Council. He added that he is not in support of holding it in Yelm.

Councilmember Gorski reiterated that he does not like retreats in general and pointed out that it is not an OPMA issue to hold them remotely since it is an open process. While he was not part of the budget process, he is for proceeding with the budgeted retreat, and added that there was ample opportunity for citizens to comment and that there was wisdom and thought on decisions made since Council speaks for citizens as well.

Councilmember Gasak indicated that she does not agree to hold the retreat in Yelm and added that an offsite retreat is an opportunity for productive work with department heads' needs and budgetary constraints, build relationships during the new Mayor's 4-year term, team building and encourage candid discussion.

Councilmember Gruba agreed with most of Councilmembers' comments, that retreat is more than teambuilding but also allow the Council to identify each and everyone's passion, and encouraged that the retreat be held offsite. He also commented on the importance of cost savings but to move forward with the approved budgeted item, and that said retreat is an open meeting. He also stressed the importance of effective communication between the Mayor and Council to better serve the citizens.

Deputy Mayor Coffey also expressed agreement with all comments made; and commented that retreats help develop friendships between Mayor, Councilmembers, and staff with open and candid conversations that would be beneficial and necessary especially with new Councilmembers.

Councilmember Barnes noted that his idea of the value of a retreat, at any location that is decided, should encourage candid conversation and build a strong relationship. He expressed concern with the unilateral scooping of the budget and that he is open for a vote on the location to hold the retreat.

Councilmember Ballard made a motion to cancel the March retreat to be held in Yelm until we find a suitable location for the retreat. Motion was made and seconded. Motion carried 7/0.

City Administrator Takata requested that the Deputy Mayor assist with the location selection process.

City Policies and Procedures

Mayor Frederick indicated the importance of updating the City Policies and Procedures (P&P) which was last updated in 2013, and 2003 prior to that, after his initial review of said policies, payroll, job descriptions and other related issues. He expressed concern

that the former Mayor signed employment agreements with 10 exempt employees for additional benefits that should be approved by Council which he was not able find when that had occurred: noting that Section 10.10 page 59 of the current P&P stated for exempt staff “up to 3 month terminated notice”; and asked the Council whether the change to “3-month termination notice and 3 month severance package” should be voted on and whether it should be included in the P&P manual. He then pointed to Section 1.04 page 2 on Mayor’s ability to modify as the need arises and when Council must enact compensation or benefit levels. He emphasized the need to build contingent funds. He reported that he consulted (at no cost) with MRSC, an outside counsel and City Attorney Karg, to review said agreements and how best to handle similar matter going forward. He added that staff could provide copies of the agreements, if Council would like to review them; and need Council perspective. Councilmember Harris volunteered to assist and there was no opposition.

Discussion ensued on proper protocol on when to consult outside counsel and cost involved (no cost and since one of the party involved is City Attorney); and how some cities find that one of many ways to a attract and maintain effective staff is with great benefits and severance package, especially when small cities like DuPont is sometimes unable to pay comparable salaries.

Council Rules of Procedure

Councilmember Gruba asked that an Ad Hoc committee to review the verbiage and certain issues on the Council Rules that need to be addressed, take those recommendations to the Finance and Governance Council Committee for further discussion.

Councilmember Gruba moved to approve the creation of ad hoc committee to include himself and two additional Councilmembers to be appointed by the Deputy Mayor to address the Council Rules of Procedure. Seconded by Councilmember Gasak.

Point of order was raised by Councilmember Ballard to allow discussion.

Councilmember Harris then formally stated the motion of Councilmember Gruba to say: “approve the formation of ad hoc committee to review and for the purpose of updating the City of DuPont Council Rules of Procedure.”

Motion carried 7/0.

Deputy Mayor Coffey announced that she and Councilmembers Gruba and Ballard will consist of the Council Rules ad hoc committee

ADJOURNMENT:

Mayor Frederick adjourned the meeting at 7:05 pm.

AGENDA ITEM #3. 3.1.

City of DuPont

Ronald J. Frederick, Mayor

Attest:

Karri Muir, CMC, City Clerk



**City of DuPont
1700 Civic Drive
DuPont, Washington 98327**

**Regular City Council Meeting Minutes
Tuesday, February 25, 2020**

Call to Order: Mayor Frederick called the Regular City Council meeting to order at 7:00 pm.

Roll Call: Mayor Frederick; Deputy Mayor Coffey and Councilmembers Ballard, Barnes, Gorski, Gruba, Gasak, and Harris.

Staff present were: City Administrator Takata, City Attorney Karg, Finance Director Oaksmith, Deputy Police Chief DeHart, Fire Chief of Operations Creekmore, Public Works Director Lim, Planning Director Wilson, Events and Recreation Coordinator Walker, City Clerk Muir and Deputy City Clerk Ongoco.

Pledge of Allegiance: Mayor Frederick led the flag salute.

Approval of the Agenda:

A motion was made and seconded to approve the agenda (Gruba/Coffey) with an amendment to add discussion item regarding the Council Retreat. The motion carried to approve the amended agenda 7/0.

Discussion Item

Mayor Frederick asked that the new item regarding the budgeted cost to hold this year's council retreat be discussed at this time. City Attorney Karg explained the Open Public Meetings Act (OPMA) which requires any meeting to have a 24-hour notice, which would include the location of the meeting. Councilmember Gasak clarified an email she sent to Mayor Frederick stating that she understood that retreats are subject to the OPMA and open to the public and that it is intended for teambuilding and coming together to work collaboratively even on divisive issues. Councilmember Gorski commented on a past retreat experiences and that retreats are needed to establish common ground as DuPont citizens and Councilmembers, to discuss critical issues, that no budget decisions will be held, and not intended to shut people off, and for everyone to understand the intended purpose and work together without undoing aspects that are already in place, and that he takes spending citizens tax dollars seriously.

Election of Deputy Mayor

Mayor Frederick opened the floor for nominations for the position of Deputy Mayor.

Councilmember Ballard nominated Councilmember Gruba for the Deputy Mayor position. Seconded by Councilmember Gasak.

Councilmember Harris nominated Councilmember Barnes for the Deputy Mayor position. Seconded by Councilmember Gasak.

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There being no other nominations, a roll call vote was taken for first nomination of Councilmember Gruba to serve as Deputy Mayor. The motion carried 4/3 with Councilmembers Barnes, Gruba and Harris opposed. City Clerk Muir declared that Councilmember Gruba is the new Deputy Mayor resulting from roll call vote.

Presentation:

Eagle Scout Project - Robinson Park Paver Path

Mayor Frederick introduced Boy Scout William Forbes who then provided a brief update from his November 2019 presentation to the Council, wherein the Troops and American Legion volunteers finished the stone paving at Robinson Park, and showed photos of the completed work. He then thanked the Mayor, City Council, and City staff for their support.

Councilmembers Gruba, Gasak and Harris praised everyone involved in the accomplishment of this project.

Appointments:

Appointments of primary and alternate members to the Pierce County Regional Council (PCRC)

Mayor Frederick indicated that he was filling in to represent the City, and is seeking Council nominations for primary and alternate members to PCRC.

Deputy Mayor Gruba nominated himself as primary member with Councilmember Ballard as Alternate to PCRC. Seconded by Councilmember Harris. Motion carried 7/0.

Appointments of members to the DuPont Planning Commission

Mayor Frederick acknowledged nominees two of the three nominees present in the audience.

Planning Commission Chair Corey Wright spoke of his recommendation of all three candidates after careful deliberation; and thanked those who applied. He also thanked Councilmembers Coffey and Ballard who were the Council liaisons to the Commission in 2019, and City planning staff for their support.

A motion was made and seconded to appoint Jonathan Burnett, Jeff Foe and Lawrence Genova to the Planning Commission (Barnes/Gorski).

A motion was made and seconded to do the appointments individually (Coffey/Gruba). Councilmember Barnes withdrew his motion.

A motion was made and seconded to appoint Jonathan Burnett to the Planning Commission (Coffey/Gorski). Councilmember Harris requested for a roll call vote. Roll call vote was held, with Councilmember Gasak opposed 6/1.

Councilmember Barnes made a motion to appoint Lawrence Genova. For lack of a second, the motion died.

A motion was made and seconded to appoint Jeff Foe to the Planning Commission Alternate position (Gruba/Gorski); 7/0 motion carried.

Appointments of members to the DuPont Park and Recreation Agency

A motion was made and seconded to appoint Mary Debiec, Jessica Fester, and Amy Frazier to the DuPont Park and Recreation Agency (Harris/Gruba); 7/0 motion carried.

Proclamation:

Proclaiming the month of February 2020 as Buffalo Soldiers Month in the City of DuPont

Mayor Frederick presented a proclamation declaring February 2020 as Buffalo Soldiers Month in the City of DuPont to the representatives of the Buffalo Soldiers organization.

Public Comments:

Renee Buck, DuPont, WA, as the Park Agency Chair, welcomed new board members that were appointed. She then announced that upcoming recreation events also included in the recreation guide. She invited everyone to its Agency meeting every first Monday of the month. She commented that updates are forthcoming to the Parks Master Plan for public input to meet the needs of the parks.

David Bungert, DuPont, WA, asked that the Council retreat be held in DuPont, reminding the Council that they work for the citizens. He also asked the Council the reason why one of the nominees this evening was not appointed.

Susan Bungert, DuPont, WA, commented that she was pleased that the Council retreat was discussed; and while she understood the reason for holding it offsite, she asked that at least a 30-day notice be provided since 24 hours is not enough. She expressed her concern regarding the retreat costs and suggested holding it locally for transparency.

Alana Bullis, DuPont, WA, commented on the offsite retreat and impacts of derogatory remarks on an email and the importance of finding ways not to divide the citizenry.

Bob Farrell, DuPont, WA, expressed concern with Council retreat costs and that the Council should be stewards of the people's money and put emphasis on effectiveness, efficiency and appropriate priorities, and act in the spirit of the OPMA to avoid the risk of legal challenges. He also commented on Councilmember Gasak's email and the importance of establishing trust.

Maria Gudaitis, DuPont, WA, thanked the Council and Mayor who attended the Buffalo Soldiers event over the weekend and commented on the importance of shared legacy of DuPont history. She then welcomed the new Councilmembers as she looks forward to working with them. She also commented on finding a better cost effective location of the retreat.

Chris Frank, DuPont, WA, commented on Council encouraging citizens to be involved and sought Council's explanation for not considering a candidate for the Planning Commission vacancy.

Approval of Consent Agenda Items:

- Regular Council Meeting Minutes - 12-10-2019 and 1-28-2020
- Council Workshop Meeting Minutes – 1-21-2020
- Claim Vouchers List for the period 1-18-2020 through 2-14-2020, and Payroll
- Resolution No. 20-002 Approving an interlocal agreement with the WA State Water/Wastewater Agency Response Network for mutual aid for water and wastewater utilities

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- Resolution No. 20-003 Approving an interlocal agreement with Pierce County for a LTAC grant regarding Phase I Environmental Study Scoping for Multi-Field Sports Complex
- Resolution No. 20-004 Approving a contract award for Center Drive Phase 3
- Resolution No. 20-005 Approving the 2020 SS911 Fire Dispatch Services
- Resolution No. 20-006 Approving an interlocal agreement with the Seattle School District for copying and publishing services

A motion was made and seconded to approve the Consent Agenda (Gruba/Barnes); 7/0 motion carried.

Mayor's Report:

Mayor Frederick reported on the following:

- Current City information would be provided in various forms in the form of monthly newsletter, City website (i.e. Q&As), Suburban Times and Facebook; hold town hall meetings; or make meeting appointments with Mayor, Councilmembers and City staff;
- Tour of the City parks to address certain upkeep for citizens to enjoy at City parks; and will meet with citizens while City staff finalizes the Parks Master Plan
- Asked for everyone's patience as safety concerns are addressed regarding the trees and sidewalks project
- State legislators indicated that the Exit 119 extension project will move forward once pause is lifted

City Administrator's Report:

City Administrator Takata reported on the following:

- Upcoming agendas relative to the community center study update, water quality report, Shoreline Master Program update, stormwater equipment replacement
- Asked the Council for preferred dates for the retreat be provided to the Executive Assistant
- Committee meeting will be held later in March to address policies and procedures

Council Reports:

Councilmember Gasak announced Parks and Recreation events including the March 12th senior luncheon; March 14th Princess Tea at The HomeCourse; bingo; April 25th Parks Appreciation Day at City Hall; and the April 11th Bunny Breakfast.

Councilmember Ballard reported on the Pierce County Regional Council (PCRC) meeting he attended with discussion that included budget and legislative priorities, and a University of WA guest speaker regarding housing.

Councilmember Harris reported on the Finance and Governance Council Committee meeting on agenda topics for this year. She also commented that she would be working together with Mayor Frederick on policies and procedures. She spoke briefly on the Transportation Benefit District (TBD) Board meeting this evening.

Department Reports:

Councilmember Coffey thanked department heads for their department reports. She asked what the City's focus (e.g. woodchips on flower beds, shrub trimming, painting of picnic tables, etc.) would be on Parks Appreciation Day with businesses involved. She then invited citizens to volunteer.

Councilmember Gruba inquired about the critical incident training, Citizen Academy classes and the "Hero Board" (from "fallen officer" website) of which Deputy Chief DeHart provided more information.

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New Business:

Resolution No. 20-007 directing the City towards lifting restrictive covenants and requesting Weyerhaeuser Corporation to cooperate in further remediation of Old Fort Lake Property

Councilmember Ballard briefly explained the reason for the proposed resolution regarding the WA State Department of Ecology property mediation on city owned property for brown sites clean up and revitalization.

A motion was made and seconded to approve the Resolution No. 20-007, as presented (Gruba/Barnes); 7/0 motion carried.

Ordinance regarding changes to the LeMay Recycling and Trash Services Contract – First Reading

PW Director Lim together with LeMay General Manager, Chris Giraldes, explained the reasons for the administrative changes and associated fees resulting from increased expenses, and recycling. Discussion ensued on impacts due to changes in service (e.g. collection of glass and cardboard) and educational aspect to citizens on how to recycle properly as well as several outreach means to minimize carbon footprint impacts.

A motion was made a seconded to move said Ordinance to Second Reading (Barnes/Gruba); 7/0 motion carried.

A motion was made and seconded to approve the Ordinance regarding changes to the LeMay Recycling and Trash Services Contract, as presented (Barnes/Gruba); 7/0 motion carried.

Public Comment:

Renee Buck, DuPont, WA, announced that stewardship events are held every 5th Saturday of every month at the trailhead.

David Bungert, DuPont, WA, commented on the need to provide contingency plan from the TBD Board relative to the \$30 car tab. He asked the Council to provide reasons why a nominee to a board was not appointed.

Carol Estep, DuPont, WA, announced DuPont Historical Museum events in March with a speaker about the history of Braget Farm; senior luncheon with a speaker regarding history of the refuge history. She also asked volunteers to the Parks Appreciation Day; and thanked Public Works for putting up two interpretative signs at Chief Leschi Park and old fire department hose shed.

Susan Bungert, DuPont, WA, commented on public comments made at numerous Council meetings that have not been addressed; her observation on staff and Councilmembers reactions at times as disheartening. She expressed safety concerns at the intersection of Jensen and McNeil due to a recent incident; and possibly provide any recent traffic study.

Lawrence Genova, DuPont, WA, commented on his direct involvement at last year's election campaign and mutual respect with members of the campaign and was able to set aside difference in the spirit of service before self. He indicated that he would continue to serve the city in other ways and thanked everyone especially his family present in the audience; and wished for a better outcome.

Bridget King, DuPont, WA, thanked the Buffalo Soldiers representatives and thanked those who attended their successful event over the weekend. She come together with everyone's difference

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and move forward and be enriched by our differences, and accomplish goals together. Thanked the Mayor for inviting her for her input.

Council Comment:

Councilmember Gasak commented on the funding that is earmarked for Sellers Park improvements and noted other funding on past and future park improvements.

Councilmember Gorski indicated that he requested City Administrator Takata to hold Council discussion on the Sequalitchew Creek restoration. He also spoke of the community garden and its benefits. He then thanked everyone's comments regarding the Council retreat, its benefits for the entire good of the community. He also explained the responsibility of a Commissioner as a conduit for the Council.

Councilmember Harris commented on the legislative decisions that are currently happening in the State level from the Supreme Court; and that it is a good idea to look into the safety concerns at Jensen/McNeil intersection; acknowledged the community garden as a beautiful addition to the City and volunteerism. She then commended those who applied and reason she did not second the motion and look forward to the city boards. She also commented about the Council retreat and Council and City staff understand the need for transparency.

Councilmember Gruba commented on safety concerns raised at the busy intersection and intends to take the information forward at a Public Safety Council Committee meeting. He encouraged a private conversation with the citizen that was not appointed this evening and for open communications with citizens through emails or schedule a meeting instead of through Facebook.

Councilmember Gasak invited Mrs. Bungert to bring her safety intersection concern to the Public Safety Council Committee meeting at its public comment; and encouraged her to email her, Deputy Mayor Gruba and Police Chief Newman as well.

Councilmember Ballard congratulated new Deputy Mayor Gruba and newly appointed board members. He also commented on certain risk with communicating through social media, and thanked those who provided comments on the agenda. He added that the non-appointment of Mr. Genova is a personnel type related issues not discussed in the public and that he is willing to speak with him in private.

Adjournment:

Mayor Frederick adjourned the meeting at 8:44 pm.

Please note that the minutes from the Council Meetings are not verbatim. A recording of the meeting may be purchased in the DuPont City Clerk's Office.

City of DuPont:

Ronald J. Frederick, Mayor

Attest:

Karri Muir, CMC, City Clerk

AGENDA ITEM #3. 3.3.



MEETING DATE: _____

- Consent Agenda
- Discussion Item
- Unfinished Business
- New Business
- Other _____

TITLE:

Department

Discussion Date:

Legal Review: Yes No
Committee Date:

First Reading Date:

Public Hearing Date:

BUDGET IMPACT: Yes

No

FUND:

Amount Budgeted		
Additional Required		

DETAILED SUMMARY STATEMENT:

COMMITTEE ACTION:

RECOMMENDATION:

AGENDA ITEM #3. 3.3.



Payroll

Pay Type Register

User: COaksmith
 Printed: 04/06/2020 - 12:02PM
 Check Date Range: All
 Period Date Range: 02/01/2020 to 03/31/2020
 Batch Info: All
 Pay Types: AD, AOC, BC, BF, BV, C, CA, CC, CF, CM, CR, CU, CV, DR, DT, EI, FA, FC, FF, FH, FL, FM, FO, FP, FS, FS2, FT, FV, H, HF, HO, HSACO, JD, KC, KD, KF, L2, L3, L4, L5, LD, LG, LGFix, MC, MD, MI, OC, OCB, OF, OFM, OHF, OLT, OMD, OO, OOC, OS, OSC, OSE, OSV, OT, OTR, OTW, PA, PD, PI, R, RD, RF, RS, RT, RT-OT, S, SB, SF, SH, SV, TF, U,

Department	Pay Type	Description	Hours	Amount
A1				
	FH	Floating Holiday	24.00	907.20
	H	Holiday	45.60	2,241.04
	LG	Longevity Pay	0.00	361.86
	OT	Overtime	1.00	31.50
	R	Regular	2,101.62	95,905.14
	S	Sick	39.25	1,627.97
	V	Vacation	40.50	2,233.07
		Department Total	2,251.97	103,307.78
BLDG1				
	BC	BANK COMP TIME	5.50	0.00
	C	Comp Time Used	1.00	47.30
	H	Holiday	16.00	584.80
	LG	Longevity Pay	0.00	547.55
	OS	Overtime for Steilacoom	33.25	2,359.10
	OT	Overtime	8.00	309.60
	R	Regular	616.00	22,923.30
	S	Sick	18.00	464.40
	V	Vacation	21.00	541.80
		Department Total	718.75	27,777.85
C1				
	R	Regular	116.00	12,600.00
		Department Total	116.00	12,600.00
F1				
	BC	BANK COMP TIME	3.25	0.00
	BV	Bereavement	8.00	303.52
	C	Comp Time Used	43.30	1,093.29
	FH	Floating Holiday	57.00	1,525.93
	H	Holiday	48.00	1,436.16
	OO	Opt Out of Medical Ins	0.00	520.01
	OSE	OT for City Special Eve	4.00	154.80
	R	Regular	1,873.27	58,637.97
	S	Sick	68.00	1,598.22
	V	Vacation	22.20	547.88
		Department Total	2,127.02	65,817.78

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Department	Pay Type	Description	Hours	Amount
F2				
	BC	BANK COMP TIME	6.00	0.00
	EI	Education Incentive	0.00	2,656.66
	FF	Floating Holiday/ Fire F	24.00	728.64
	FH	Floating Holiday	24.80	1,331.26
	FS	Firefighter EMT Special	0.00	3,599.35
	FS2	Firefighter 2 Specialty P	0.00	2,869.53
	H	Holiday	20.40	1,059.78
	HO	Holiday Pay	72.00	3,415.32
	KD	Kelly Day	400.00	0.00
	LG	Longevity Pay	0.00	3,882.17
	OCB	OT for Call Back	234.25	10,321.19
	OO	Opt Out of Medical Ins	0.00	2,596.88
	OSC	OT for Shift Coverage	260.00	11,443.32
	OT	Overtime	31.00	1,502.79
	R	Regular	4,862.70	159,379.88
	RT	Retro Pay	0.00	-242.88
	S	Sick	879.42	27,179.31
	V	Vacation	183.50	6,300.72
	VC	Vacation Cash Out - aut	58.00	1,870.80
Department Total			7,056.07	239,894.72

P1				
	BC	BANK COMP TIME	24.00	0.00
	C	Comp Time Used	7.50	263.25
	CM	Community Resource O	0.00	341.70
	CR	Crime Response Unit 2 ⁹	0.00	294.79
	DT	Detective 5%	0.00	175.56
	EI	Education Incentive	0.00	374.02
	FA	Firearms Instructor 2%	0.00	963.38
	FH	Floating Holiday	97.00	3,870.78
	FT	Field Training Officer 3 ⁹	0.00	1,957.66
	H	Holiday	32.00	1,300.16
	LG	Longevity Pay	0.00	2,825.37
	MI	Military Leave	179.00	7,035.85
	OO	Opt Out of Medical Ins	0.00	6,240.16
	OSC	OT for Shift Coverage	3.00	199.71
	OSE	OT for City Special Eve	22.00	1,342.74
	OT	Overtime	70.00	4,015.89
	OTR	OT for Training/Training	15.00	889.53
	R	Regular	4,840.86	187,734.62
	S	Sick	169.50	6,404.91
	V	Vacation	78.50	3,511.51
	VC	Vacation Cash Out - aut	75.97	3,263.57
	WC	WACOP LTD	0.00	1,723.05
Department Total			5,614.33	234,728.21

PL1				
	FH	Floating Holiday	24.00	1,307.28
	H	Holiday	8.00	435.76
	R	Regular	298.68	16,269.38
	V	Vacation	16.00	871.52

AGENDA ITEM #3. 3.3.

Department	Pay Type	Description	Hours	Amount
			Department Total	346.68 18,883.94
PW1				
	BC	BANK COMP TIME	35.00	0.00
	C	Comp Time Used	34.50	1,068.31
	FH	Floating Holiday	48.00	1,417.12
	H	Holiday	164.00	5,040.60
	LG	Longevity Pay	0.00	3,370.95
	MI	Military Leave	32.00	876.32
	OC	On Call / Out of Class	0.00	600.00
	OO	Opt Out of Medical Ins	0.00	9,353.80
	OOC	OT for PW On-Call	6.00	2,115.90
	OT	Overtime	6.50	339.29
	OTW	OT for Weather Conditic	4.00	210.60
	R	Regular	6,376.68	191,078.71
	S	Sick	315.25	9,367.64
	V	Vacation	294.25	9,604.04
			Department Total	7,316.18 234,443.28
			Report Total	25,547.00 937,453.56



Payroll

Deduction Register - Totals Only

User: COaksmith
 Printed: 4/6/2020 - 11:47 AM
 Check Date Range: All
 Period End Range: 02/01/2020 to 03/31/2020
 Batch Info: All
 Fund Information: Not Included
 Deductions: AWCER%, D2r, D2rCor, D2rTx, DCPC, DCPcor, DCPE, DCPGRO, DORL2R, DORP1R, DORP2R, DORP3R, EAP, ESD1, ESDcor, FICAR, FICARC, IAFER1, IAFER2, IAFFER, IAFFRC, ICMAF, ICMA-R, ICMAR1, ICMARG, IMPUTE, L&I-ER, L&IR-C, L1, L1corr, LEOFFR, LIX, LIX-C, M4, M5, M5-C, MEDIR, MEDIRC, PERSER, T1, TI-Cor, V1, V1-C,

	Amount
D2r: AWC-Dental Plan E (Employer)	9,199.94
D2rCor: AWC - Dental Correction	102.64
DCPC: DCP EMPR Base Contrib %	1,063.50
DCPE: DCP- Employer Match% Salary	331.66
DORL2R: DRS - LEOFF 2 - EMPLOYER	20,851.47
DORP2R: DRS - PERS 2 - EMPLOYER	47,787.58
DORP3R: DRS - PERS 3D - EMPLOYER	11,476.44
ESD1: ESD - UNEMPLOYMENT	1,761.02
FICAR: FICA Employer Portion	44,850.90
ICMAF: ICMA- Employer Flat	1,000.00
ICMAR1: ICMA Employer % matching	1,680.96
ICMARG: ICMA Empl Base + Match - Gross	900.67
ICMA-R: ICMA--EMPLOYER BASE %	7,001.64
IMPUTE: Imputed Income Tax	647.72
L&I-ER: L&I - Employer	24,452.24
L1: AWC - LIFE	642.00
L1corr: AWC - LIFE correction	-16.43
LIX: AWC Life Ins - Exempt	380.65
LIX-C: AWC Life Ins Exempt Correction	2.87
M4: AWC Kaiser PPO	9,231.88
M5: AWCHealthFirst HSA	104,413.32
M5-C: AWCHealthFirst HSA Correction	2,412.13
MEDIR: Medicare Employer Portion	13,546.85
T1: AWC - LTD	3,017.08
TI-Cor: AWC - LTD Correction	-2.56
V1: AWC - Vision	2,728.54
V1-C: AWC-Vision Correction	36.06
WACOP: WA COP LTD - Benefit	1,805.10

AGENDA ITEM #3. 3.3.

Amount

WDEN: AWC - Willamette Dental

1,382.00

Report Total:

312,687.87



CLAIMS VOUCHER APPROVAL

We hereby certify that the goods and/or services charged on the vouchers listed on the following pages have been furnished to the best of our knowledge. We further certify the following pages of claims to be valid and correct.

City Administrator

Finance Director

We, the undersigned Council members of the DuPont City Council, DuPont, Washington, do hereby certify that the voucher-check numbers 42106 through 42315 are approved for payment in the amount of \$529,076.63 this 15th day of April 2020.

Mayor

Councilmember

AGENDA ITEM #3. 3.3.

Accounts Payable

Checks by Date - Detail by Check Number

User: COaksmith
 Printed: 4/6/2020 12:23 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
42106	AMAZON 1XXT-PJ13-4N3P	Amazon Capital Services PARKS & REC-TEEN EVENT	02/21/2020	29.15
Total for Check Number 42106:				29.15
42107	ARAMARK 01991637850 01991637850 01991637850 01991637850 01991637850	Aramark Uniform Services Uniform Cleaning Uniform Cleaning Uniform Cleaning Uniform Cleaning Uniform Cleaning	02/21/2020	10.12 10.12 10.11 10.11 10.11
Total for Check Number 42107:				50.57
42108	BAKERTY REFUND	TYLER BAKER FACILITY & FIELD DEPOSIT REFUND	02/21/2020	150.00
Total for Check Number 42108:				150.00
42109	BRANOM INV/2020/1496	Branom Instrument Co BACKFLOW TEST KIT	02/21/2020	115.67
Total for Check Number 42109:				115.67
42110	BWN 16888	BrightWire Networks, LLC NEW XEROX COPIER SET UP	02/21/2020	1,704.26
Total for Check Number 42110:				1,704.26
42111	QWEST 2539125102 944B 2539125102 944B 2539125102 944B 2539125102 944B 2539125210 753B	CenturyLink 253-912-5102 944B PW Shop Fax 253-912-5102 944B PW Shop Fax 253-912-5102 944B PW Shop Fax 253-912-5102 944B PW Shop Fax 253-912-5210 753B CivicCtr Ext	02/21/2020 253-912-5102 944B 253-912-5102 944B 253-912-5102 944B 253-912-5102 944B 253-912-5210 753B	11.50 11.50 15.33 38.34 167.47
Total for Check Number 42111:				244.14
42112	COMCAST 35 013 0340616	Comcast City Hall Internet	02/21/2020 35 013 0340616	291.24
Total for Check Number 42112:				291.24
42113	DJC 3355683	Daily Journal of Commerce LEGAL NOTICE FOR SPORTS COMPLEX CC	02/21/2020	247.20
Total for Check Number 42113:				247.20
42114	DUPACE 266/1 274/1	DuPont Ace PW-LIQUID PLUMBER, WALL MOUNT TAP P&R-ESCAPE ROOM SUPPLIES	02/21/2020	17.47 25.96

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42114:	43.43
42115	ECOPAN 49718	Eco-Pan Inc SIDEWALK TEAM-SMALL PAN PICK UP	02/21/2020	240.46
			Total for Check Number 42115:	240.46
42116	EEA L0496481	Eurofins Eaton Analytical Inc. WATER SAMPLES-PFC 1ST QUARTER	02/21/2020	2,100.00
			Total for Check Number 42116:	2,100.00
42117	HDFW 15382356 15382362 15382459	HD Fowler Co 30 DEEP ROOT 12" X 24" ROOT BARRIER P/ 220 DEEP ROOT 12" X 24" ROOT BARRIER I 30 DEEP ROOT 12" X 24" ROOT BARRIER P/	02/21/2020	136.40 1,000.32 136.40
			Total for Check Number 42117:	1,273.12
42118	HOLBROOK PER DIEM	Ryan Holbrook PER DIEM FOR 2020 FIREMANSHIP CONFE	02/21/2020	148.00
			Total for Check Number 42118:	148.00
42119	JIFE 522063	J & I Power Equipment Inc. SIDEWALKS-LEAF BLOWER CONTROL HA	02/21/2020	91.25
			Total for Check Number 42119:	91.25
42120	JIFFY 25833833 25833836	Jiffy Lube - Team Car Care PARKS-2008 CHEV COLORADO TRUCK OIL 2010 FORD F350 OIL CHANGE-WA-XMT505	02/21/2020	82.58 90.46
			Total for Check Number 42120:	173.04
42121	PCSEWER 728718 918375 918385 918386 928708 928716 928720 928721 928722	Pierce County Sewer SEWER PERMIT APPLICATION FOR DUPON SEWER PERMIT APPLICATION FOR DUPON	02/21/2020	1,000.00 3,270.00 180.00 180.00 3,320.00 7,129.70 240.00 1,030.00 3,270.00
			Total for Check Number 42121:	19,619.70
42122	SOS TRADEMARK	Secretary of State TRADEMARK RENEWAL	02/21/2020	450.00
			Total for Check Number 42122:	450.00
42123	STEILSCH 971 976	Steilacoom Historical School District No 1 BASKETBALL FACILITY RENTAL-CHLOE C BASKETBALL FACILITY RENTAL-PIONEER	02/21/2020	245.00 315.00
			Total for Check Number 42123:	560.00
42124	TNT 0004560350	Tacoma News Inc LEGAL NOTICE FOR RFQ MULTI FIELD SP	02/21/2020	218.05

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42124:	218.05
42125	THOMWEST 841790849	THOMSON REUTERS-WEST Westlaw information charges-Jan 2020	02/21/2020 1004931014	428.62
			Total for Check Number 42125:	428.62
42126	DOES 73196059	WA State Dept of Enterprise Services S KEARNEY-BC	02/21/2020	24.05
			Total for Check Number 42126:	24.05
42127	XEROX 1968500 1968500	XEROX FINANCIAL SERVICES CITY HALL COPIER LEASE MODEL: C9070 CITY HALL COPIERS MODEL: C9070 & C80	02/21/2020 CONTRACT #010-0090777-(CONTRACT #010-0090777-(600.07 136.63
			Total for Check Number 42127:	736.70
42128	ANDERW PER DIEM	William Anderson PER DIEM-LYNNWOOD	02/28/2020	99.00
			Total for Check Number 42128:	99.00
42129	ARAMARK 01991647794 01991647794 01991647794 01991647794 01991647794	Aramark Uniform Services Uniform Cleaning Uniform Cleaning Uniform Cleaning Uniform Cleaning Uniform Cleaning	02/28/2020	10.94 10.94 10.94 10.94 10.94
			Total for Check Number 42129:	54.70
42130	BRIGHTV 6734256 6734256 6734261 6734261 6734262 6734263 6734264 6734265 6734266 6734267 6734268	BrightView Landscapes, LLC MARCH 2020 LANDCARE-CENTER DR STR MARCH 2020 LANDCARE-CENTER DR STR MARCH 2020 LANDCARE-MEDIANS CENTI MARCH 2020 LANDCARE-MEDIANS CENTI MARCH 2020 LANDCARE-MCNEIL STREET MARCH 2020 LANDCARE-MCLEOD CIRCLJ MARCH 2020 LANDCARE-MCNEIL STREET MARCH 2020 LANDCARE-PALISADE BOUL MARCH 2020 LANDCARE-STORMWATER S MARCH 2020 LANDCARE-WELL LOCATIO MARCH 2020 LANDCARE-SIGN, CENTER D	02/28/2020	2,685.75 2,685.75 998.33 998.33 1,684.31 318.06 94.00 143.18 312.60 482.01 675.47
			Total for Check Number 42130:	11,077.79
42131	GLACNW 94472415 94499002	CalPortland Company PEA GRAVEL PEA GRAVEL	02/28/2020	325.18 220.87
			Total for Check Number 42131:	546.05
42132	QWEST 206T011133 454B 206T367078 390B	CenturyLink 206-T01-1133 454B Police 206-T36-7078 390B Data	02/28/2020 206T011133 454B 206-T36-7078 390B	978.96 507.63
			Total for Check Number 42132:	1,486.59
42133	CLINK 1486075710	CenturyLink Business Services 253-912-5398 CITY HALL LD	02/28/2020 253-912-5398	32.75

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42133:	32.75
42134	DUPONT	City of DuPont	02/28/2020	
	000051-000	000051-000 Museum Domestic	000051-000	146.35
	000053-000	000053-000 303 Barksdale	000053-000	111.47
	000099-000	301/303 Louviers	000099-000 / 001305-000	24.34
	000099-000	301/303 Louviers	000099-000 / 001305-000	24.34
	000099-000	301/303 Louviers	000099-000 / 001305-000	32.45
	000099-000	301/303 Louviers	000099-000 / 001305-000	81.14
	001305-000	301/303 Louviers	000099-000 / 001305-000	73.24
	001305-000	301/303 Louviers	000099-000 / 001305-000	183.09
	001305-000	301/303 Louviers	000099-000 / 001305-000	54.93
	001305-000	301/303 Louviers	000099-000 / 001305-000	54.93
	001306-000	001306-000 City Reservoir	001306-000	159.20
	001307-000	001307-000 Barksdale Storm	001307-000	127.36
	002668-000	002668-000 1350 Freeman Rd	002668-000	278.78
	002668-001	002668-001 1101 Bell Hill Pl	002668-001	191.04
	002668-005	002668-005 Powderworks-1775 Bob's Hollow	002668-005	712.18
	002668-007	002668-007 Powderworks Park-1775 Bob's Holl	002668-007	533.66
	102790-001	102790-001 1695 Burnside	102790-001	159.23
	103728-002	103728-002 1700 Civic Dr	103728-002	1,465.58
	103728-003	103728-003 1700 Civic Fireline	103728-003	62.71
	103728-004	103728 1780 Civic - Fire	103728-004 / 103728-005	1,034.80
	103728-004	103728 1780 Civic - Police	103728-004 / 103728-005	689.86
	103728-005	103728 1780 Civic - Police	103728-004 / 103728-005	25.08
	103728-005	103728 1780 Civic - Fire	103728-004 / 103728-005	37.63
	108857-000	108857-000 Stormwater Cleaning	108857-000	111.47
	112968-000	112968-000 Clocktower Restroom	112968-000	111.47
	115225-000	115225-000 2600 Center/COMM GR	115225-000	360.36
	116191-000	116191-000 Iafrati Bathroom	116191-000	111.47
			Total for Check Number 42134:	6,958.16
42135	SSTS 2193	Jan J. Cnossen FRUIT TREE PLANTING-LT20-03/REPLACE	02/28/2020	1,519.27
			Total for Check Number 42135:	1,519.27
42136	COMCAST	Comcast	02/28/2020	
	35 013 0108401	303 Louviers internet	35 013 0108401	55.04
	35 013 0108401	303 Louviers internet	35 013 0108401	16.51
	35 013 0108401	303 Louviers internet	35 013 0108401	22.01
	35 013 0108401	303 Louviers internet	35 013 0108401	16.51
			Total for Check Number 42136:	110.07
42137	CGRF 415351	Country Green Turf Farms 500 SQ FT SOD	02/28/2020	195.02
			Total for Check Number 42137:	195.02
42138	DONNELLA REIMBURSEMENT	ALEXIS DONNELLY HR SUPPLIES REIMBURSEMENT	02/28/2020	37.42
			Total for Check Number 42138:	37.42
42139	DUPACE	DuPont Ace	02/28/2020	
	275/1	PW-MISC FASTENERS, POCKET PLANE, PC		22.49
	276/1	PW-HOOK & EYE BARREL BOLT		11.33
	278/1	PW-CREDIT ON BARREL BOLTS		-8.72

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	279/1	PW-BARREL BOLT		10.91
	284/1	P&R-TEEN LEAGUE ESCAPE ROOM		35.31
	288/1	PW-DUCT TAPE, CAULKING		31.88
Total for Check Number 42139:				103.20
42140	HISTSOC LT20-18	DuPont Historical Society REIMBURSEMENT FOR LTAC GRANT LT20	02/28/2020	850.00
Total for Check Number 42140:				850.00
42141	HDS 10011899405	HD Supply Construction & Industrial - Wh PW-RAIN JACKET-ARI WEBB	02/28/2020	126.11
Total for Check Number 42141:				126.11
42142	LARSEN 26639	Larsen Sign Co. Inc. PW-SHEETS OF PLEXIGLASS FOR SIGNS	02/28/2020	184.63
Total for Check Number 42142:				184.63
42143	LOCHNER 000015236-18	Lochner PROJ NO: 000015236 DUPONT-STEILACOO	02/28/2020	40,447.90
Total for Check Number 42143:				40,447.90
42144	NISQ 172180	Nisqually Automotive & Towing Service TOW FEE FOR 2008 FORD ESCAPE 2/3/20-B	02/28/2020	111.68
Total for Check Number 42144:				111.68
42145	OREILLY 3190-102124	O'Reilly Automotive Inc SUPPLIES	02/28/2020	144.10
Total for Check Number 42145:				144.10
42146	ORKIN 193571772 193572188 193572188 193572188 193572188 193572256 193572256 193573088	Orkin Pest Control, Inc. PEST CONTROL-CITY HALL 301 Louviers pest control 301 Louviers pest control 301 Louviers pest control 301 Louviers pest control 59% FIRE PEST CONTROL 41% POLICE PEST CONTROL PEST CONTROL-MUSEUM	02/28/2020 27695423 27851607 FIRE/POLICE 27851607 FIRE/POLICE 28209469 MUSEUM	198.65 18.95 14.22 47.38 14.22 60.09 41.76 99.79
Total for Check Number 42146:				495.06
42147	PAO S6266-54 S6630-54	Pacific Office Automation City Hall copier model C654E PD copier lease - C284E, C454E	02/28/2020 900-0242073-000 900-0242071-000	244.22 350.45
Total for Check Number 42147:				594.67
42148	PCSEWER 01869264	Pierce County Sewer SEWER-120 BARKSDALE AVE-INFRATI PAI	02/28/2020 SEWER-120 BARKSDALE /	52.01
Total for Check Number 42148:				52.01
42149	PURPOWER 28977189	Purchase Power Postage Meter Refill #28977189	02/28/2020 8000-9000-0144-6966	688.97

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42149:	688.97
42150	SFS 28304	Smith Fire Systems CITY HALL FIRE ALARM REPAIR	02/28/2020	4,966.59
			Total for Check Number 42150:	4,966.59
42151	SUNBELT 98224457-0001 98411047-0001	Sunbelt Rentals, Inc. PW-BOBCAT RENTAL WITH AUGER DAILY RENTAL VACTOR TRAILER	02/28/2020	1,490.02 514.30
			Total for Check Number 42151:	2,004.32
42152	WABO REGISTRATION REGISTRATION	Wa Assoc of Building Officials 2020 WABO ANNUAL EDUCATION INSTITU 2020 WABO ANNUAL EDUCATION INSTITU	02/28/2020	375.00 375.00
			Total for Check Number 42152:	750.00
42153	UB*04001	Sheryin Blake Refund Check 116399-000, 1956 Bob's Hollow	03/04/2020	1.41
			Total for Check Number 42153:	1.41
42154	UB*04002	Warren and Sage Bryson Refund Check 115739-000, 1328 Foreman Rd	03/04/2020	100.00
			Total for Check Number 42154:	100.00
42155	UB*04005	ADAM PAUL OR KATARZYNA HEFFLE Refund Check 118091-000, 1872 Fisher St	03/04/2020	100.00
			Total for Check Number 42155:	100.00
42156	UB*04003	Steve Hopingardner Refund Check 100835-002, 1472 Kincaid St	03/04/2020	45.00
			Total for Check Number 42156:	45.00
42157	UB*04006	Patrick or Erin Kohler Refund Check 114379-000, 1376 Sinclair Dr	03/04/2020	93.92
			Total for Check Number 42157:	93.92
42158	UB*04004	Lea McCormick Refund Check 117808-000, 2095 Simmons St.	03/04/2020	33.25
			Total for Check Number 42158:	33.25
42159	UB*04007	Wengi Ouyang Refund Check 117742-000, 2160 McDonald Av	03/04/2020	96.19
			Total for Check Number 42159:	96.19
42160	UB*04008	Poe Construction Company Refund Check 117013-000, 2575 Williamson Pl Refund Check 117013-000, 2575 Williamson Pl	03/04/2020	0.04 1,000.00
			Total for Check Number 42160:	1,000.04
42161	UB*03999	Erik Svensson Refund Check 117615-000, 1268 Griggs St	03/04/2020	2.20

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42161:	2.20
42162	UB*03998	Jing Wang Refund Check 116064-000, 3065 O'Brien St	03/04/2020	59.15
			Total for Check Number 42162:	59.15
42163	UB*04000	Virginia and Erik Winters Refund Check 116512-000, 501 Louviers Ave	03/04/2020	110.90
			Total for Check Number 42163:	110.90
42164	911 SUPP 15729	911 SUPPLY PD-CUMMINGS UNIFORM ALLOWANCE-FI	03/06/2020	91.29
			Total for Check Number 42164:	91.29
42165	AMAZON 1GR3-MG9D-74N3 1GR3-MG9D-74N3 1KT6-6XNQ-3WFY 1LMM-J1PJ-734G	Amazon Capital Services PW FACILITIES-PRESSURE SWITCH PW WATER-PHONE CASE, EMERGEN-C PW FACILITIES-TOILET P&R-SUPPLIES	03/06/2020	74.29 48.63 138.96 39.32
			Total for Check Number 42165:	301.20
42166	ARAMARK 01991657638 01991657638 01991657638 01991657638 01991657638	Aramark Uniform Services Uniform Cleaning Uniform Cleaning Uniform Cleaning Uniform Cleaning Uniform Cleaning	03/06/2020	10.11 10.11 10.11 10.12 10.12
			Total for Check Number 42166:	50.57
42167	BRANDON A REFUND	ALPHONSO & MICHELLE BRANDON IRISH BINGO REFUND	03/06/2020	40.00
			Total for Check Number 42167:	40.00
42168	BWN 17093 17107 17125	BrightWire Networks, LLC IT PROFESSIONAL SERVICES-MARCH 2020 IT PROFESSIONAL SERVICES-PROJECT BII GFI SOFTWARE: GFI ARCHIVER SMA RENE	03/06/2020	4,813.21 1,704.26 909.92
			Total for Check Number 42168:	7,427.39
42169	CASTROT REFUND	TINISHA CASTRO REFUND COST OF TRACK UNIFORM	03/06/2020	35.00
			Total for Check Number 42169:	35.00
42170	QWEST 2539640153 648B 2539640310 809B 2539640310 809B 2539640310 809B 2539640310 809B 2539640310 809B 2539642399 061B 2539642855 259B 2539644272 664B 2539646822 149B	CenturyLink 2539640153 648B PW/Hoffman Hil 2539640310 809B PW Crew Office 2539640310 809B PW Crew Office 2539640310 809B PW Crew Office 2539640310 809B PW Crew Office 2539640310 809B PW Crew Office 2539642399 061B Museum 2539642855 259B PW/Bell Hill 2539644272 664B PW/Barksdale 2539646822 149B City Hall	03/06/2020 2539640153 648B 2539640310 809B 2539640310 809B 2539640310 809B 2539640310 809B 2539642399 061B 2539642855 259B 2539644272 664B 2539646822 149B	83.85 53.68 40.26 40.26 134.21 87.80 205.75 134.23 183.45

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2539646885 292B	2539646885 292B 1780 Civic Dr	2539646885 292B	102.74
	2539646885 292B	2539646885 292B 1780 Civic Dr	2539646885 292B	141.89
	2539646934 014B	2539646934 014B Main Line	2539646934 014B	128.70
	2539648225 701B	2539648225 701B PW Shop	2539648225 701B	36.04
	2539648225 701B	2539648225 701B PW Shop	2539648225 701B	10.81
	2539648225 701B	2539648225 701B PW Shop	2539648225 701B	14.42
	2539648225 701B	2539648225 701B PW Shop	2539648225 701B	10.81
		Total for Check Number 42170:		1,408.90
42171	CLINK 1486851795	CenturyLink Business Services 253-964-6934 Long distance	03/06/2020 253-964-6934	103.08
		Total for Check Number 42171:		103.08
42172	LAKEWOOD MC-00213	City of Lakewood Monthly Court Sves Fee-February 2020	03/06/2020 Acct #0262	11,855.16
		Total for Check Number 42172:		11,855.16
42173	DRAINPRO 65309 65310	Drain Pro Inc. PORTABLE RESTROOM RENTAL-SEQUALI PORTABLE RESTROOM RENTAL-COMMUN	03/06/2020	172.00 165.00
		Total for Check Number 42173:		337.00
42174	DUPACE 246/1 261/1 262/1 263/1 280/1 286/1 295/1	DuPont Ace FIRE DEPT-TURTLE WAX CARWASH, PAIN' FIRE DEPT-PINESOL, BULBS, MOPHEAD FIRE DEPT-PINESOL FIRE DEPT-SUPPLIES-PEAK BLUEDEF 2.5 C FIRE DEPT-METAL POLISH, WIPING CLOTH FIRE DEPT-KEYKRAFTER FIRE DEPT-TYVEK COVERALL, SUPPLIES	03/06/2020	44.32 188.79 42.59 174.77 13.74 6.10 206.54
		Total for Check Number 42174:		676.85
42175	EFR 00578527	EF Recovery Fire Monthly RMS Service-Jan 2020	03/06/2020	435.00
		Total for Check Number 42175:		435.00
42176	ETTINGER KARATE-FEB 2020	Pearle C Ettinger, Jr. KARATE INSTRUCTION-FEB 2020	03/06/2020	756.00
		Total for Check Number 42176:		756.00
42177	FIRSTBC 0269 0269 0269 8222 9392 9392 9392 9392 9392 9956	First Bankcard GOOD TO GO REPLENISH-CREEKMORE AMAZON MKTP-P&R AMAZON.COM-P&R COSTCO-COUNCIL FOOD NAMETAGWIZARD.COM-OPERATING SUP FBI NATIONAL ACADEMY ASSOC-PROFES PD-DIGITAL WEATHER CLOCK PD-UNIFORM GOLD STAR DUPONT CAFE-COFFEE WITH A COP LAKEWOOD FORD-FORD ESCAPE REPAIR	03/06/2020	100.00 87.33 31.48 34.23 41.75 115.00 43.34 82.19 60.63 833.47
		Total for Check Number 42177:		1,429.42
42178	HARRINGA	AMANDA HARRINGTON	03/06/2020	

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	REFUND	REFUND FOR DUPL PYMT OF 2020 RENTAL		75.00
Total for Check Number 42178:				75.00
42179	HOLBROOK REIMBURSEMENT	Ryan Holbrook MILEAGE REIMBURSEMENTFOR FIREMAI	03/06/2020	152.60
Total for Check Number 42179:				152.60
42180	ICMAMEM MEMBERSHIP	ICMA Membership Renewal CARMA OAKSMITH-ICMA ANNUAL DUES	03/06/2020	200.00
Total for Check Number 42180:				200.00
42181	JIFE 526051	J & I Power Equipment Inc. PARKS SUPPLIES-ENGINE OIL, EDGER BL/	03/06/2020	601.36
Total for Check Number 42181:				601.36
42182	JIMERSON REFUND	RONALD JIMERSON REFUND FOR DUP PYMT OF 2020 RENTAL	03/06/2020	50.00
Total for Check Number 42182:				50.00
42183	LKSDIND 116293	Lakeside Industries, Inc. 20 EZ STREET-50# BAGS	03/06/2020	388.44
Total for Check Number 42183:				388.44
42184	LNRDM 1185180-20200131	LexisNexis Risk Solutions Data Management System-Jan 2020 Minimum C	03/06/2020 Acct #1185180	163.95
Total for Check Number 42184:				163.95
42185	LNC INV364427	LN Curtis & Sons 34L 4-GAS CALIBRATION ALUMINUM CYL	03/06/2020	337.68
Total for Check Number 42185:				337.68
42186	MOUROU REFUND	MICHAEL AND REBECCA MOUROUZI REFUND FOR DUPL PYMT OF 2020 RENTAL	03/06/2020	75.00
Total for Check Number 42186:				75.00
42187	NISQ 94029	Nisqually Automotive & Towing Service PD-2011 CHEV TAHOE VIN#1GNLC2E05BR1	03/06/2020	186.86
Total for Check Number 42187:				186.86
42188	PAULSONS 44399	Paulson's PD-2015 KAWASAKI MULE 4010 TRANS SE	03/06/2020	280.91
Total for Check Number 42188:				280.91
42189	PENA REFUND	FRANCISCO PENA REFUND FOR DUPL PYMT OF 2020 RENTAL	03/06/2020	75.00
Total for Check Number 42189:				75.00
42190	PCBGT&F CI-284012	Pierce County Finance Department PWU-REIMBURSABLE BILLING TO OTHER	03/06/2020	2,711.94

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42190:	2,711.94
42191	PCSEWER	Pierce County Sewer	03/06/2020	
	01175700	SEWER-303 BARKSDALE AVE-COMMUN IT	SEWER-303 BARKSDALE /	52.01
	01178725	SEWER-207 BARKSDALE AVE-MUSEUM	SEWER-207 BARKSDALE /	56.69
	01178733	SEWER - 301/303 LOUVIERS - PW	SEWER - 301/303 LOUVIER	30.69
	01178733	SEWER - 301/303 LOUVIERS - PW	SEWER - 301/303 LOUVIER	9.21
	01178733	SEWER - 301/303 LOUVIERS - PW	SEWER - 301/303 LOUVIER	9.20
	01178733	SEWER - 301/303 LOUVIERS - PW	SEWER - 301/303 LOUVIER	12.27
	01326899	SEWER - 301/303 LOUVIERS - PW	SEWER - 301/303 LOUVIER	12.27
	01326899	SEWER - 301/303 LOUVIERS - PW	SEWER - 301/303 LOUVIER	9.21
	01326899	SEWER - 301/303 LOUVIERS - PW	SEWER - 301/303 LOUVIER	30.69
	01326899	SEWER - 301/303 LOUVIERS - PW	SEWER - 301/303 LOUVIER	9.20
	01349465	SEWER-1775 BOB'S HOLLOW LN-POWDER	SEWER-1775 BOB'S HOLLC	35.51
	01387341	SEWER-1700 CIVIC DR-CITY HALL	SEWER-1700 CIVIC DR-CIT	40.19
	01695975	SEWER-1301 PALISADE BLVD-CLOCK TOW	SEWER-1301 PALISADE BI	21.48
	01710583	SEWER-1780 CIVIC DR-PUBLIC SAFETY BI	SEWER-1780 CIVIC DR-PU	77.62
			Total for Check Number 42191:	406.24
42192	PITNEY	Pitney Bowes Global Financial Svs LLC	03/06/2020	
	3310734008	Postage Meter Lease	9404998	466.67
			Total for Check Number 42192:	466.67
42193	REINARTG	Geralyn Reinart, P.E.	03/06/2020	
	002/20	TRAFFIC ENGINEERING SERVICES: JAN 15		450.00
	002/20	TRAFFIC ENGINEERING SERVICES: JAN 15		50.00
			Total for Check Number 42193:	500.00
42194	ROBBLEES	Robblee's Total Security Inc.	03/06/2020	
	31605	CITY HALL-OFFICE DOOR REPAIR		1,268.97
			Total for Check Number 42194:	1,268.97
42195	SAYNISCH	CAROL & GEOFFREY SAYNISCH	03/06/2020	
	REFUND	REFUND FOR DUPL PYMT OF 2020 RENTAI		75.00
			Total for Check Number 42195:	75.00
42196	SOS	Secretary of State	03/06/2020	
	TRADEMARK	ADDITIONAL \$100 NEEDED FOR TRADEM.		100.00
			Total for Check Number 42196:	100.00
42197	SECURE	Secure Pacific Corporation	03/06/2020	
	249708	MAR 2020 INTRUSION MONITORING-HOFI		75.00
	249709	MAR 2020 INTRUSION MONITORING-HOFI		55.00
	249710	MAR 2020 INTRUSION MONITORING-BELL		75.00
	249711	MAR 2020 INTRUSION MONITORING-BELL		60.00
			Total for Check Number 42197:	265.00
42198	SMITHM&S	MARK & SEOKYUNG SMITH	03/06/2020	
	REFUND	REFUND FOR DUPL PYMT OF 2020 RENTAI		75.00
			Total for Check Number 42198:	75.00
42199	SPRING	SPRINGBROOK SOFTWARE LLC	03/06/2020	
	INV-ACC50791	T & M SERVICES-PROFESSIONAL SERVICE		200.00

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42207:	2,147.51
42208	WALKERA PER DIEM	Amy L. Walker PER DIEM REQUEST-MEETING WITH USG,	03/06/2020	183.00
			Total for Check Number 42208:	183.00
42209	WTRMG 183141 183142	Water Management Lab, Inc. Water Testing Services-Total Coliform MMO-M Water Testing Services-Total Coliform MMO-M	03/06/2020	147.00 84.00
			Total for Check Number 42209:	231.00
42210	WILSONW REFUND	WILLIAM WILSON IRISH BINGO REFUND	03/06/2020	60.00
			Total for Check Number 42210:	60.00
42211	UB*04010	LINDA COHEN (ESTATE OF JUNE WHI Refund Check 001940-000, 2219 Tolmie St	03/10/2020	87.22
			Total for Check Number 42211:	87.22
42212	UB*04012	Rafael Morales and Maribel Paulino Refund Check 115901-000, 1431 Thompson Cir	03/10/2020	28.28
			Total for Check Number 42212:	28.28
42213	UB*04011	Daniel and Keven Pierce Refund Check 116142-000, 2965 McNeil St	03/10/2020	1.41
			Total for Check Number 42213:	1.41
42214	UB*04013	Matthew and Christina Pride Refund Check 107745-000, 1795 McDonald Av Refund Check 107745-000, 1795 McDonald Av Refund Check 107745-000, 1795 McDonald Av	03/10/2020	25.00 84.96 10.00
			Total for Check Number 42214:	119.96
42215	UB*04009	Sara Sbarbaro Refund Check 115910-000, 2620 McNeil St	03/10/2020	100.00
			Total for Check Number 42215:	100.00
42216	PCBGT&F	Pierce County Finance Department	03/12/2020	
	2020 Property Tax	0119256011 / xxx Steila-DuPont	0119256011	9.91
	2020 Property Tax	0119266002 / xxx Center Dr	0119266002	10.62
	2020 Property Tax	3000990770 / Tracts	3000990770	10.72
	2020 Property Tax	3000410680 / xxx Undetermined	3000410680	29.02
	2020 Property Tax	3001061610 / Tracts	3001061610	12.93
	2020 Property Tax	3001100820 / Tracts	3001100820	10.99
	2020 Property Tax	0119362030 / xxx Wilmington Dr	0119362030	11.67
	2020 Property Tax	3000760250 / Undetermined Site	3000760250	10.37
	2020 Property Tax	3001040460 / Tracts	3001040460	9.91
	2020 Property Tax	0119256013 / xxx Steila-DuPont	0119256013	9.91
	2020 Property Tax	3001040410 / Tracts	3001040410	9.91
	2020 Property Tax	3001020770 / Tracts	3001020770	10.15
	2020 Property Tax	3000200701 / xxx Palisade Blvd	3000200701	9.91
	2020 Property Tax	3000890140 / 1500 Wilmington D	3000890140	9.91
	2020 Property Tax	0119351042 / xxx Kennedy Pl	0119351042	11.73

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
2020 Property Tax		3000600870 / xxx McLeod Cir	3000600870	14.18
2020 Property Tax		3575000480 / 610 Louviers Ave	3575000480	9.91
2020 Property Tax		3000630190 / xxx McLeod Cir	3000630190	10.15
2020 Property Tax		3000910440 / Tracts	3000910440	17.30
2020 Property Tax		3001171200 / Tracts	3001171200	9.91
2020 Property Tax		3000661330 / xxx Meyer St	3000661330	10.31
2020 Property Tax		0119356010 / xxx McNeil St	0119356010	10.23
2020 Property Tax		3000200670 / xxx Richmond Ave	3000200670	9.91
2020 Property Tax		3001091140 / Tracts	3001091140	10.29
2020 Property Tax		0119261012 / xxx Center Dr	0119261012	10.25
2020 Property Tax		0119262022 / xxx Center Dr	0119262022	9.91
2020 Property Tax		3000791010 / 2690 Mitchell Ave	3000791010	9.91
2020 Property Tax		3000580630 / 2226 Palisade Blv	3000580630	9.91
2020 Property Tax		0119256010 / xxx Davis St	0119256010	9.91
2020 Property Tax		3575001280 / xxx Barksdale Ave	3575001280	9.91
2020 Property Tax		3693000121 / xxx Lapsley Dr	3693000121	9.91
2020 Property Tax		3001000120 / Tracts	3001000120	11.41
2020 Property Tax		0119362010 / xxx Barksdale Ave	0119362010	10.72
2020 Property Tax		3001180640 / Tracts	3001180640	10.41
2020 Property Tax		0119256005 / xxx Bell Hill St	0119256005	11.03
2020 Property Tax		3575001050 / 303 Louviers Ave	3575001050	10.72
2020 Property Tax		3575001030 / 207 Barksdale Ave	3575001030	10.72
2020 Property Tax		3001100870 / Tracts	3001100870	9.91
2020 Property Tax		3000920700 / 1755 Ridgeview Dr.	3000920700	10.26
2020 Property Tax		3000500090 / xxx Steila-DuPont Rd SW	3000500090	9.91
2020 Property Tax		3000580610 / 2226 Tolmie St	3000580610	10.42
2020 Property Tax		3001000130 / Tracts	3001000130	10.26
2020 Property Tax		3000580620 / 2152 Forrest Pl	3000580620	10.11
2020 Property Tax		3001020750 / 1619 Sinclair Dr	3001020750	10.08
2020 Property Tax		3000580640 / xxx Forrest Pl	3000580640	11.61
2020 Property Tax		3001030560 / 3250 Hoffman Hill	3001030560	10.70
2020 Property Tax		3575001020 / 205 Barksdale Ave	3575001020	9.91
2020 Property Tax		3000830490 / HH Open Space	3000830490	11.77
2020 Property Tax		3001100860 / Tracts	3001100860	9.91
2020 Property Tax		3001100830 / Tracts	3001100830	10.44
2020 Property Tax		0119262023 / xxx Center Dr	0119262023	9.91
2020 Property Tax		3000661340 / xxx Meyer St	3000661340	10.07
2020 Property Tax		0119331004 / xxx Lapsley Dr	0119331004	11.00
2020 Property Tax		3001000110 / Tracts	3001000110	14.55
2020 Property Tax		0119261027 / xxx Center Dr	0119261027	10.74
2020 Property Tax		0119252010 / 1101 Bell Hill Pl	0119252010	11.18
2020 Property Tax		3000661360 / 2631 Meyer St	3000661360	9.91
2020 Property Tax		3001171210 / Tracts	3001171210	10.07
2020 Property Tax		3001180650 / Tracts	3001180650	9.91
2020 Property Tax		3000731190 / 2950 McNeil St	3000731190	9.91
2020 Property Tax		0119351001 / xxx Richmond Ct	0119351001	10.49
2020 Property Tax		3000200711 / 1301 Palidade Blvd	3000200711	10.17
2020 Property Tax		0119256012 / xxx Davis St	0119256012	9.91
2020 Property Tax		0119224010 / 1700 Center Dr	0119224010	19.67
2020 Property Tax		3001091120 / 1695 Burnside Pl	3001091120	9.91
2020 Property Tax		0119274003 / xxx Jensen Ave	0119274003	11.10
2020 Property Tax		0119362020 / xxx Repauno St	0119362020	12.41
2020 Property Tax		9003590332 / xxx McNeil St	9003590332	10.37
2020 Property Tax		3001040470 / Tracts	3001040470	9.91
2020 Property Tax		3000990870 / Tracts	3000990870	12.58
2020 Property Tax		3001171220 / Tracts	3001171220	10.47
2020 Property Tax		0119356005 / xxx McNeil St	0119356005	9.91
2020 Property Tax		3000580590 / 2166 Forrest Pl	3000580590	9.91
2020 Property Tax		3001171230 / Tracts	3001171230	10.34

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
2020 Property Tax		0119265003 / xxx Tolmie St	0119265003	9.91
2020 Property Tax		3000260810 / xxx Haskell St	3000260810	9.91
2020 Property Tax		3000990780 / Tracts	3000990780	11.00
2020 Property Tax		3000990790 / Tracts	3000990790	10.41
2020 Property Tax		3575000720 / 303 Barksdale Ave	3575000720	10.72
2020 Property Tax		3001020760 / Tracts	3001020760	10.39
2020 Property Tax		3000200660 / xxx Haskell St	3000200660	9.91
2020 Property Tax		0119256014 / xxx Davis St	0119256014	9.91
2020 Property Tax		3000990880 / 1775 Bobs Hollow	3000990880	13.73
2020 Property Tax		3000661350 / 2501 Meyer St	3000661350	10.18
2020 Property Tax		3000840390 / HH Open Space	3000840390	9.91
2020 Property Tax		3000930810 / 3125 Walker Rd	3000930810	10.79
2020 Property Tax		3000380720 / xxx Rooklidge	3000380720	27.81
2020 Property Tax		0119252012 / xxx Bell Hill St	0119252012	10.57
2020 Property Tax		0119274007 / 1700 Center Dr	0119274007	17.42
2020 Property Tax		0119352038 / xxx Center Dr	0119352038	28.86
2020 Property Tax		0119356006 / xxx McNeil St	0119356006	9.91
2020 Property Tax		0119266003 / xxx Center Dr	0119266003	9.91
2020 Property Tax		0119256008 / xxx Davis St	0119256008	9.91
2020 Property Tax		3000820860 / 2605-2697 Bronson	3000820860	10.30
2020 Property Tax		3001010530 / Tracts	3001010530	10.29
2020 Property Tax		3000580650 / xxx Undetermined	3000580650	18.55
2020 Property Tax		3000880060 / TRACTS	0119256013	10.20
2020 Property Tax		3000970380 / Tracts	3000970380	10.15
2020 Property Tax		3000060200 / xxx Bell Hill St	3000060200	13.17
2020 Property Tax		3000750880 / 2920 McNeil St	3000750880	10.40
2020 Property Tax		0119256004 / xxx Steilacoom-Du	0119256004	9.91
2020 Property Tax		0119256006 / xxx Steila-DuPont	0119256006	10.26
2020 Property Tax		0119356007 / xxx Center Dr	0119356007	10.12
2020 Property Tax		3000060210 / xxx Bell Hill St	3000060210	10.57
2020 Property Tax		0119271008 / xxx Jensen Ave	0119271008	10.20
2020 Property Tax		3001010520 / 1755 Ridge View Dr	3001010520	10.31
2020 Property Tax		3001100840 / Tracts	3001100840	10.26
2020 Property Tax		0119253003 / 301 Forcite St	0119253003	19.71
2020 Property Tax		0119266004 / 1700-1780 Civic D	0119266004	11.95
2020 Property Tax		0119256009 / xxx Bell Hill St	0119256009	9.91
2020 Property Tax		0119362036 / xxx Barksdale Ave	0119362036	9.91
2020 Property Tax		3001020820 / 1562 Sinclair Dr	3001020820	10.19
2020 Property Tax		3001040420 / Tracts	3001040420	10.21
2020 Property Tax		3001040450 / Tracts	3001040450	9.91
2020 Property Tax		3000791020 / Wetlands	3000791020	17.29
2020 Property Tax		3001091130 / Tracts	3001091130	10.11
2020 Property Tax		3000990860 / Tracts	3000990860	10.40
2020 Property Tax		3000731210 / xxx McNeil St	3000731210	9.91
2020 Property Tax		3000870310 / Sensitive Area Bu	3000870310	10.92
2020 Property Tax		0119256007 / xxx Bell Hill St	0119256007	10.45
2020 Property Tax		0119256003 / xxx Davis St	0119256003	11.76
2020 Property Tax		3001171260 / Tracts	3001171260	9.91
2020 Property Tax		3001171190 / Tracts	3001171190	11.05
Total for Check Number 42216:				1,393.70
42217	BRIGHTV 6668427 6668427	BrightView Landscapes, LLC ENHANCEMENT CREW TO HARD EDGE AN ENHANCEMENT CREW TO HARD EDGE AN	03/16/2020	2,667.99 2,668.00
Total for Check Number 42217:				5,335.99
42218	QWEST 206T610445 893B	CenturyLink 206-T61-0445 893B Civic Ctr	03/16/2020 206-T61-0445 893B	507.63

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42218:	507.63
42219	CLINK 1486632344	CenturyLink Business Services 253-964-2399 Long Distance	03/16/2020 253-964-2399	0.18
			Total for Check Number 42219:	0.18
42220	CHONGM REFUND	Myung Chong REFUND OF COMMUNITY CENTER DEPOS	03/16/2020	215.00
			Total for Check Number 42220:	215.00
42221	COMCAST 35 013 0327571	Comcast Museum High Speed Internet	03/16/2020 8498 35 013 0327571	90.12
			Total for Check Number 42221:	90.12
42222	DOGDEPOT 326821 326875	Dog Waste Depot 3 CASES-DOG WASTE ROLL BAGS (10 ROL 9 CASES-DOG WASTE ROLL BAGS (10 ROL	03/16/2020	130.65 391.94
			Total for Check Number 42222:	522.59
42223	DUPACE 300/1 302/1	DuPont Ace PW-SHARKBITE, SB BALL VALVE PW-NUMBERS SET, SPRAY BOTTLES, WAS	03/16/2020	46.97 34.66
			Total for Check Number 42223:	81.63
42224	EVS 566	EMERGENCY VEHICLE SOLUTIONS, I INSTALLATION OF K9 SYSTEM-VEHICLE I	03/16/2020	2,601.18
			Total for Check Number 42224:	2,601.18
42225	FEI 0857303	Ferguson Waterworks #3011 PW-12-1" PEARL METERS	03/16/2020	2,922.18
			Total for Check Number 42225:	2,922.18
42226	GRGR 839174943	Grainger 5 BRASS ADAPTERS-HYDRANT ADAPTER	03/16/2020	105.05
			Total for Check Number 42226:	105.05
42227	HDFW 15393249	HD Fowler Co 100' CABLE	03/16/2020	71.05
			Total for Check Number 42227:	71.05
42228	HMDEP 13083 3013649 3180373 7013384 8013448	Home Depot/GECF PW WATER-SM BOX, BUBBLE WRAP SIDEWALK SUPPLIES-ANVIL, 10-2 X 4'S-96 SIDEWALK-CONCRETE PW-SUPPLIES FACILITIES-PEST CHASER & MOLE STAKE	03/16/2020	23.78 61.68 351.81 122.21 43.52
			Total for Check Number 42228:	603.00
42229	JIPE 528126 528128	J & I Power Equipment Inc. PW-TAMPER REPAIR PW-2-32" CHAINS	03/16/2020	172.63 67.77

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42229:	240.40
42230	JIFFY 25833725	Jiffy Lube - Team Car Care PD NOEL-MAINT ON 2015 FORD INTERCEF	03/16/2020	58.55
			Total for Check Number 42230:	58.55
42231	LOWES 901863	Lowe's PARKS-SUPPLIES	03/16/2020	187.68
			Total for Check Number 42231:	187.68
42232	MATLOCK REFUND	JAMES MATLOCK IRISH BINGO CANCELLATION REFUND	03/16/2020	20.00
			Total for Check Number 42232:	20.00
42233	METROPRE IN621068 IN621068 IN621068 IN621068	MetroPresort UTILITY BILLS POSTAGE UTILITY BILLS PRINTING/INSERTS UTILITY BILLS POSTAGE UTILITY BILLS PRINTING/INSERTS	03/16/2020	584.39 1,031.69 584.39 1,031.69
			Total for Check Number 42233:	3,232.16
42234	MIDDLEING 293 293 294 294	Middling Construction LLC WATER VALVE REPAIRS ASPHALT REPAIRS CATCH BASIN REPAIRS ASPHALT REPAIRS	03/16/2020	5,500.00 1,000.00 1,150.00 2,100.00
			Total for Check Number 42234:	9,750.00
42235	NISQ 94223 94263	Nisqually Automotive & Towing Service PD-MAINT ON 2015 FORD EXPLORER LIC# PD-MAINT ON 2014 FORD EXPEDITION LIC	03/16/2020	65.37 41.52
			Total for Check Number 42235:	106.89
42236	PAO 532878 533513	Pacific Office Automation PD Copy Charges - CB284 City Hall Copy charges - CB654	03/16/2020 C284E C654E	158.74 1,043.97
			Total for Check Number 42236:	1,202.71
42237	PACWEST 20337013	PacWest Machinery LLC 7 SWEEPER BROOMS	03/16/2020	1,437.51
			Total for Check Number 42237:	1,437.51
42238	PSEE 200000813945 200000813945 200000813945 200000813945 200001019534 200001019690 200003761372 200004197907 200005882598 200006136309	Puget Sound Energy PSE/GAS-301 LOUVIERS AVE PSE/GAS-301 LOUVIERS AVE PSE/GAS-301 LOUVIERS AVE PSE/GAS-301 LOUVIERS AVE 200001019534-303 BARKSDALE AVE 200001019690-3195 BROWN LOOP # 200003761372-1350 FOREMAN RD 200004197907-1103 BELL HILL PL #WELL 200005882598-302 LOUVIERS AVE 200006136309-410 BARKSDALE AVE	03/16/2020 PSE/GAS-301 LOUVIERS A' PSE/GAS-301 LOUVIERS A' PSE/GAS-301 LOUVIERS A' PSE/GAS-301 LOUVIERS A' 200001019534-303 BARKSD 200001019690-3195 BROWN 200003761372-1350 FOREM 200004197907-1103 BELL H 200005882598-302 LOUVIEI 200006136309-410 BARKSD	46.39 34.79 34.79 115.97 889.16 10.46 400.65 15,015.21 142.39 12.11

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	200008001329	200008001329-207 BARKSDALE AVE	200008001329-207 BARKSD	287.28
	200008387082	200008387082-1350 FOREMAN RD	200008387082-1350 FOREM	925.91
	200011525884	200011525884-1700 CIVIC DR # S	200011525884-1700 CIVIC I	70.27
	200013923426	200013923426-1780 CIVIC DR-FIR	200013923426-1780 CIVIC I	2,245.58
	200013923426	200013923426-1780 CIVIC DR-PD	200013923426-1780 CIVIC I	1,497.05
	200013923681	200013923681-3625 HOFFMAN HILL	200013923681-3625 HOFFM	10.46
	200013923905	200013923905-2100 CENTER DR #T	200013923905-2100 CENTE	64.09
	200013924143	200013924143-3028 RIDGE VIEW P	200013924143-3028 RIDGE	10.46
	200013924549	200013924549-1700 CIVIC DR	200013924549-1700 CIVIC I	1,635.19
	200013924754	200013924754-1500 WILMINGTON D	200013924754-1500 WILMIN	48.21
	200013950148	200013950148/200023254622 301-303 L	PSE/ELECTRIC-301/303 LO	25.19
	200013950148	200013950148/200023254622 301-303 L	PSE/ELECTRIC-301/303 LO	33.59
	200013950148	200013950148/200023254622 301-303 L	PSE/ELECTRIC-301/303 LO	83.97
	200013950148	200013950148/200023254622 301-303 L	PSE/ELECTRIC-301/303 LO	25.18
	200013950320	200013950320-1407 PALISADE BLV	200013950320-1407 PALISA	35.78
	200013950544	200013950544-WILMINGTON & CENT	200013950544-WILMINGTC	106.89
	200017266103	200017266103-2900 CENTER DR #S	200017266103-2900 CENTE	194.03
	200021763244	200021763244-1775 BOBS HOLLOW	200021763244-1775 BOBS H	234.98
	200023254622	200013950148/200023254622 301-303 L	PSE/ELECTRIC-301/303 LO	141.99
	200023254622	200013950148/200023254622 301-303 L	PSE/ELECTRIC-301/303 LO	42.60
	200023254622	200013950148/200023254622 301-303 L	PSE/ELECTRIC-301/303 LO	56.79
	200023254622	200013950148/200023254622 301-303 L	PSE/ELECTRIC-301/303 LO	42.59
	200024817773	200024817773-2690 MITCHELL AVE	200024817773-2690 MITCHI	10.46
	220014506988	220014506988-2600 CENTER DR #P	220014506988-2600 CENTE	38.72
	220015659398	220015659398-120 BARKSDALE AVE	220015659398-120 BARKSD	50.37
	220016663498	220016663498-1649 CENTER DR	220016663498-1649 CENTE	10.46
	220016663506	220016663506-2998 CENTER DR	220016663506-2998 CENTE	10.46
	220016663522	220016663522-2291 CENTER DR	220016663522-2291 CENTE	10.46
	220016663530	220016663530-WILMINGTON DR & C	220016663530-WILMINGTC	10.46
	220016663548	220016663548-1000 WILMINGTON D	220016663548-1000 WILMIN	10.46
	220016663555	220016663555-1800 CENTER DR	220016663555-1800 CENTE	10.46
	220018575203	220018575203-1695 BURNSIDE PL	220018575203-1695 BURNS	614.69
	220020863118	220020863118-3230 INTL PL #SIG	220020863118-3230 INTL PL	55.11
	300000004741	300000004741-STREET LIGHTS	300000004741-STREET LIG	624.17
			Total for Check Number 42238:	25,976.28
42239	S&BINC 25421A	S & B Inc BELL HILL FIELD ENGINEER SERVICES	03/16/2020	1,137.54
			Total for Check Number 42239:	1,137.54
42240	SHENKELK REFUND	Kaiya Shenkel IRISH BINGO CANCELLATION REFUND	03/16/2020	60.00
			Total for Check Number 42240:	60.00
42241	SHICK REFUND	LYNN & ROBERT SHICK IRISH BINGO CANCELLATION REFUND	03/16/2020	40.00
			Total for Check Number 42241:	40.00
42242	STAPLES 7304170880-0-1 7304170880-0-2 7304236161-0-1 7304240034-0-1 7304240034-0-1 7304240034-0-2 7304418751-0-1 7304418751-0-2	Staples Business Credit FIRE DEPT-SUPPLIES FIRE DEPT-SUPPLIES PW-SUPPLIES CLERK-LABELS CENTRAL OFFICE SUPPLIES CENTRAL OFFICE-COPY PAPER PD-SUPPLIES PD-SUPPLIES	03/16/2020	130.50 18.30 105.12 4.42 18.57 74.30 67.31 65.42

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	7304467112-0-1	BLDG-PLASTI BANDS		8.62
	7304467112-0-2	CENTRAL OFFICE-SUPPLIES		45.98
	7304467112-0-2	CLERK-3 TAB FOLDERS LTR BLU		26.13
	7304467112-0-3	CLERK-3 TAB FOLDERS LTR RED		26.61
	7304536225-0-1	PD-SM CREDENTIALS HOLDER		72.77
	7304636841-0-1	FACILITIES-HDMI		15.84
	7304636841-0-2	FACILITIES-TOILET TISSUE		360.21
	7304636841-1-1	FACILITIES-CREDIT FOR TOILET TISSUE		-360.21
	7304637733-0-1	FACILITIES-TOILET TISSUE		181.79
	7304637733-0-2	FACILITIES-HDMI		15.84
	7304706368-0-1	FACILITIES-SUPPLIES		19.01
	7304706368-0-2	FACILITIES-SUPPLIES		18.79
	7304706368-0-3	FACILITIES-TOILET TISSUE		45.45
	7304933364-0-3	P&R-FILEBOX		14.85
	7304933364-0-3	FACILITIES-COFFEE, CUTLERY		34.56
	7304933364-0-3	COUNCIL-BLK TONER CARTRIDGE		58.79
	7304933364-0-3	CENTRAL OFFICE-CARD STOCK		20.43
	7304933364-0-3	BLDG DEPT-CARD STOCK		20.43
	7304933364-0-5	P&R-TUMBLERS		27.18
			Total for Check Number 42242:	1,137.01
42243	SYSTEMS 37155 37184	Systems for Public Safety, Inc. PD-MAINT ON 2018 FORD INTERCEPTOR U PD-MAINT ON 2015 FORD INTERCEPTOR U	03/16/2020	1,030.86 2,522.86
			Total for Check Number 42243:	3,553.72
42244	TNT 0004581280	Tacoma News Inc LEGAL:CITY ORDINANCE #20-1078 AMENI	03/16/2020	44.17
			Total for Check Number 42244:	44.17
42245	THOMWEST 841954704	THOMSON REUTERS-WEST WEST INFORMATION CHARGES-2/1/20-2/25	03/16/2020 1004931014	428.62
			Total for Check Number 42245:	428.62
42246	VERIZON 9849680991	Verizon Wireless 342042808-00001-IRR REPEATER M	03/16/2020 342042808-00001-IRR REPE	79.08
			Total for Check Number 42246:	79.08
42247	DOES 73197000 73197200 73197200 73197200 73197200	WA State Dept of Enterprise Services OFFICE SUPPLIES-UTILITY ENVELOPES-PI BUSINESS CARDS-GORSKI BUSINESS CARDS-KEARNEY BUSINESS CARDS-ATKINSON BUSINESS CARDS-CLARK	03/16/2020	126.33 24.05 24.04 24.05 24.04
			Total for Check Number 42247:	222.51
42248	WALKERA PER DIEM	Amy L. Walker PER DIEM-USGA ANNUAL MEETING IN N C	03/16/2020	83.00
			Total for Check Number 42248:	83.00
42249	WHISTLE2 L-2127	Whistle Workwear - Lacey BOOT ALLOWANCE-JACOB STUTZ	03/16/2020	157.38
			Total for Check Number 42249:	157.38

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
42250	WWW C-6368 C-6369	Whistle Workwear - Olympia BOOT ALLOWANCE-SCOTT NEWTON BOOT ALLOWANCE-SCOTT NEWTON	03/16/2020	103.28 170.00
Total for Check Number 42250:				273.28
42251	WWTAC T-403560 T-403561 T-403794 T-403794 CREDIT T-404129	Whistle Workwear - Tacoma BOOT ALLOWANCE-ANDRE WARD BOOT ALLOWANCE-ANDRE WARD BOOT ALLOWANCE-JESSE DAVIS-RETURN BOOT ALLOWANCE-JESSE DAVIS-RETURN BOOT ALLOWANCE-JESSE DAVIS-REPLAC	03/16/2020	148.76 79.33 297.52 -297.52 327.27
Total for Check Number 42251:				555.36
42252	UB*04017	Sean Garcia Refund Check 117203-001, 2772 Arnold St	03/16/2020	100.00
Total for Check Number 42252:				100.00
42253	UB*04015	David Harris Refund Check 114707-000, 1828 Hoffman Hill	03/16/2020	83.65
Total for Check Number 42253:				83.65
42254	UB*04016	Anthony and Elizabeth Hunley Refund Check 116464-000, 3080 Sheaser Way	03/16/2020	1.41
Total for Check Number 42254:				1.41
42255	UB*04014	Stephanie and Kevin Kline Refund Check 115966-000, 3056 McAllister St	03/16/2020	34.02
Total for Check Number 42255:				34.02
42256	UB*04018	Jennifer Winchel Refund Check 107418-000, 1468 Grant Ave	03/16/2020	194.24
Total for Check Number 42256:				194.24
42257	AHBL 117953	AHBL, Inc PROJ NO: 2150057.30-CITY OF DUPONT ON	03/20/2020	2,696.25
Total for Check Number 42257:				2,696.25
42258	ARAMARK 1991578976 1991578976 1991578976 1991578976 1991578976 1991667614 1991667614 1991667614 1991667614 1991667614 1991667614 1991677492 1991677492 1991677492 1991677492 1991677492	Aramark Uniform Services Uniform Cleaning Uniform Cleaning	03/20/2020	10.11 10.11 10.11 10.12 10.12 10.35 10.35 10.35 10.35 10.35 10.35 10.11 10.12 10.11 10.11 10.12

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42258:	152.89
42259	BWN 16718	BrightWire Networks, LLC MUSEUM ROUTER REPLACEMENT	03/20/2020	223.64
			Total for Check Number 42259:	223.64
42260	QWEST 2539125102 944B 2539125102 944B 2539125102 944B 2539125102 944B 2539125210 753B	CenturyLink 253-912-5102 944B PW Shop Fax 253-912-5102 944B PW Shop Fax 253-912-5102 944B PW Shop Fax 253-912-5102 944B PW Shop Fax 253-912-5210 753B CivicCtr Ext	03/20/2020 253-912-5102 944B 253-912-5102 944B 253-912-5102 944B 253-912-5102 944B 253-912-5210 753B	 11.50 11.50 38.34 15.33 167.47
			Total for Check Number 42260:	244.14
42261	CLINK 86069107 253-9	CenturyLink Business Services 253-912-5398 CITY HALL LD	03/20/2020 253-912-5398	 32.75
			Total for Check Number 42261:	32.75
42262	CODEPUB 66273	Code Publishing Inc STANDARD WEB HOSTING-ANNUAL WEB	03/20/2020	480.00
			Total for Check Number 42262:	480.00
42263	COMCAST 35 013 0340616	Comcast City Hall Internet	03/20/2020 35 013 0340616	 291.24
			Total for Check Number 42263:	291.24
42264	COWLITZ 1343935	COWLITZ CLEAN SWEEP HYDRO EXCAVATION-COD-POTHOLES FO	03/20/2020	1,491.95
			Total for Check Number 42264:	1,491.95
42265	DLXFORMS 02046927618	DELUXE NEW CHECKS-AP & PAYROLL	03/20/2020	1,322.50
			Total for Check Number 42265:	1,322.50
42266	WADOE WAR045005	Department of Ecology FY2020 FEE INVOICE-WATER QUALITY PR	03/20/2020	3,543.75
			Total for Check Number 42266:	3,543.75
42267	DUPACE 289/1 292/1 308/1 312/1 314/1 323/1	DuPont Ace SIDEWALK-PIPES SIDEWALK-PIPE, BRAID NYLON LINE REE PW-WIRE STAPLES, 50' CABLE PW-HAND LOTION PW-WIRE CLAMPS, 250' 3/32 CABLE PW-SPRAY PLASTIC BOTLES	03/20/2020	 0.84 17.90 31.24 15.29 227.39 7.84
			Total for Check Number 42267:	300.50
42268	ECOPAN 54050	Eco-Pan Inc SIDEWALK-SMALL PAN DELIVERY	03/20/2020	240.46
			Total for Check Number 42268:	240.46
42269	FORDDE	Denise Ford	03/20/2020	

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	001-03162020	DOG TRAINING CLASSES		441.00
Total for Check Number 42269:				441.00
42270	G&O	Gray & Osborne, Inc.	03/20/2020	
	14225.00-30	PROJ NO: 14225.00-HOFFMAN HILL DIV 5 T		246.73
	14267.00-20	PROJ NO: 14267.00-HOFFMAN HILL DIV 5 T		345.42
	14267.00-21	PROJ NO: 14267.00-HOFFMAN HILL DIV 5 T		641.49
	15233.00-25	PROJ NO: 14225.00-HOFFMAN HILL DIV 5 T		296.07
	15233.00-26	PROJ NO: 15233.00-HOFFMAN HILL DIV 5 T		888.21
	15242.00-33	PROJ NO: 15242.00-FAIRFIELD INN AT DUP		910.86
	17229.00-35	PROJ NO: 17229.00-INTEL SITE REDEVELO		10,947.73
	17229.00-36	PROJ NO: 17229.00-INTEL SITE REDEVELO		5,453.86
	17238.00	PROJ NO: 17238.00-ACE HARDWARE AND I		429.55
	17262.00-27	PROJ NO: 17262.00-CENTER PLAZA BUILDI		197.38
	17262.00-28	PROJ NO: 17262.00-CENTER PLAZA BLDGS		98.69
	18231.00-25	PROJ NO: 18231.00-NORTHWEST LOGISTIC		330.86
	18231.00-26	PROJ NO: 18231.00-NORTHWEST LOGISTIC		252.38
	18249.00-20	PROJ NO: 18249.00-WATER SYSTEM PLAN I		315.97
	18282.00-18	PROJ NO: 18282.00-DUPONT AMAZON NOR		444.11
	18302.00-14	PROJ NO: 18302.00-BARKSDALE STATION I		4,312.57
	18302.00-15	PROJ NO: 18302.00-BARKSDALE STATION I		3,234.83
	19233.00-14	PROJ NO: 19233.00-PUBLIC WORKS FACILI		47,677.34
	19274.00-6	PROJ NO: 19274.00-HOME COURSE PRO SH		263.30
	19289.00-4	PROJ NO: 19289.00-BARKSDALE TACO BEL		168.25
	19289.00-5	PROJ NO: 19289.00-BARKSDALE TACO BEL		937.56
	19292.00-6	PROJ NO: 19292.00-HOFFMAN HILL RESER		35,849.42
	20201.00-1	PROJ NO: 20201.00-2020 PRE-APPLICATION		806.72
	20201.00-2	PROJ NO: 20201.00-2020 PRE-APPLICATION		530.59
	20207.00-1	PROJ NO: 20207.00-STREETS UTILITY-2020		1,659.67
	20208.00-2	PROJ NO: 20208.00-STORM UTILITY-2020 G		90.48
	20209.00-1	PROJ NO: 20209.00-PLANNING DEPT-2020 C		270.62
	20210.00-1	PROJ NO: 20210.00-2020 TECHNICAL REVIE		515.70
	20210.00-2	PROJ NO: 20210.00-2020 TECHNICAL REVIE		515.70
	20218.00-1	PROJ NO: 20218.00-PFAS CARBON PILOT S		1,236.24
Total for Check Number 42270:				119,868.30
42271	GRTWEST	Great Western Supply	03/20/2020	
	60040	SIDEWALKS-1 LOAD TOPSOIL		113.03
	60057	SIDEWALKS-1 LOAD TOPSOIL		113.03
	60074	SIDEWALKS-1 LOAD TOPSOIL		113.03
	60096	SIDEWALKS-1 LOAD TOPSOIL		113.03
	60103	SIDEWALKS-1 LOAD TOPSOIL		113.03
	60115	SIDEWALKS-1 LOAD TOPSOIL		113.03
Total for Check Number 42271:				678.18
42272	HDFW	HD Fowler Co	03/20/2020	
	15410152	IRRIGATION SUPPLIES		1,256.14
Total for Check Number 42272:				1,256.14
42273	HERMANSC	Hermanson Company LLP	03/20/2020	
	8012376	REMOVE & REPLACE CRANK CASE HEATI		421.90
Total for Check Number 42273:				421.90
42274	HOLROYD	Holroyd Company, Inc.	03/20/2020	
	355148	SIDEWALKS-3 YDS CONCRETE, SHORT LO		487.48

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42274:	487.48
42275	HOME	The Home Course	03/20/2020	
	PRINCESS TEA	PRINCESS TEA BUFFET LUNCH & PAVILIO		652.80
	SANTA BREAKFAST	SANTA BREAKFAST & PAVILION ROOM RE		2,110.72
			Total for Check Number 42275:	2,763.52
42276	INDUST	INDUSTRIAL COATINGS UNLIMITED I	03/20/2020	
	19292-EST 3	RETAINAGE-HOFFMAN HILL RESERVOIR I		-2,300.00
	19292-EST 3	HOFFMAN HILL RESERVOIR INTERIOR RE		50,278.00
			Total for Check Number 42276:	47,978.00
42277	JIFE	J & I Power Equipment Inc.	03/20/2020	
	524596	SIDEWALKS-CHAINSAW REPAIR		280.69
	524598	SIDEWALKS-POLESAW BAR & CHAIN, LAI		92.08
			Total for Check Number 42277:	372.77
42278	JENSENB REFUND	BRUCE JENSEN IRISH BINGO CANCELLATION REFUND	03/20/2020	
			Total for Check Number 42278:	40.00
42279	MIDDLING	Middling Construction LLC	03/20/2020	
	295	REMOVE/REPAIR CONCRETE CURB, GUTT		5,350.00
	296	1400 BLOCK ROSS AVE-LOCATE/ADJUST M		2,500.00
			Total for Check Number 42279:	7,850.00
42280	NATVIS	National Vision Inc	03/20/2020	
	057290320	PRESCRIPTION SAFETY EYEGLASSES-JES:		89.00
			Total for Check Number 42280:	89.00
42281	ORKIN	Orkin Pest Control, Inc.	03/20/2020	
	194951705	301 Louviers pest control		47.38
	194951705	301 Louviers pest control		14.22
	194951705	301 Louviers pest control		18.95
	194951705	301 Louviers pest control		14.22
	194951767	59% FIRE PEST CONTROL	27851607 FIRE/POLICE	60.09
	194951767	41% POLICE PEST CONTROL	27851607 FIRE/POLICE	41.76
	194952597	PEST CONTROL-MUSEUM	28209469 MUSEUM	99.79
			Total for Check Number 42281:	296.41
42282	PCBGT&F CI-285264	Pierce County Finance Department PWU-REIMBURSEABLE BILLING TO OTHE	03/20/2020	
			Total for Check Number 42282:	1,411.97
42283	PCSEWER	Pierce County Sewer	03/20/2020	
	01869264	SEWER-120 BARKSDALE AVE-INFRATI PAI	SEWER-120 BARKSDALE /	52.01
			Total for Check Number 42283:	52.01
42284	PITNEYBO	PITNEY BOWES INC	03/20/2020	
	1015171681	MAIL MACHINE TAPE STRIPS		185.33
			Total for Check Number 42284:	185.33

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
42285	PSEE 300000010086	Puget Sound Energy 300000010086-STREET LIGHTS	03/20/2020 300000010086-STREET LIG	11,170.84
Total for Check Number 42285:				11,170.84
42286	PSPI 191687	Puget Sound Petroleum DYED DIESEL FUEL FOR GENERATOR	03/20/2020	786.41
Total for Check Number 42286:				786.41
42287	RAINIERP 83503	Rainier Pacific Garage Doors EMERGENCY FIRE STATION GARAGE DOC	03/20/2020	1,475.55
Total for Check Number 42287:				1,475.55
42288	RAINIERW 2204	RAINIER WEST TREE WORX TREE REMOVAL AS LISTED IN CONTRACT	03/20/2020	5,771.04
Total for Check Number 42288:				5,771.04
42289	ROBBLEES 107859 32066	Robblee's Total Security Inc. P&R-KEYMARK CUT CITY HALL INTRUSION ALARM REPAIR	03/20/2020	35.48 180.33
Total for Check Number 42289:				215.81
42290	STEILSCH 981 982	Steilacoom Historical School District No 1 CHLOE CLARK YOUTH BASKETBALL FAC PIONEER MIDDLE SCHOOL YOUTH BASKI	03/20/2020	1,137.50 1,137.50
Total for Check Number 42290:				2,275.00
42291	TNT 0004586671	Tacoma News Inc NOTICE OF APPLICATION-DUPONT PW OP	03/20/2020	482.65
Total for Check Number 42291:				482.65
42292	TRUE O00985 O00987	TRUE NORTH EQUIPMENT FIRE-SPARTAN ERV CLASS #E000164 CHAN FIRE-SPARTAN ERV CLASS #E000163 CHAN	03/20/2020	3,475.78 3,439.91
Total for Check Number 42292:				6,915.69
42293	VORAVONC REFUND	PAOPAILUM VORAVONG REFUND FOR PRINCESS TEA PARTY CANC	03/20/2020	65.00
Total for Check Number 42293:				65.00
42294	DOES 73197363	WA State Dept of Enterprise Services CENTRAL OFFICE-LARGE ENVELOPES	03/20/2020	274.21
Total for Check Number 42294:				274.21
42295	PWF CNIV821813	Waterlogic Americas LLC MARCH 2020-RENTAL-DEFERRED COOLEE	03/20/2020	87.92
Total for Check Number 42295:				87.92
42296	WILLIAMR REFUND	REBECCA WILLIAMS TRACK REFUND	03/20/2020	145.00
Total for Check Number 42296:				145.00

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
42297	XEROX 2011566 2011566	XEROX FINANCIAL SERVICES CITY HALL-COPIER C9070 SN: DQP131561, POLICE DEPT-COPIERS C8055 SN: 8TB6442	03/20/2020	326.82 273.25
Total for Check Number 42297:				600.07
42299	UB*04019	Christo Dunster Refund Check 105822-000, 1732 Brown Ave	03/30/2020	109.75
Total for Check Number 42299:				109.75
42300	UB*04020	William Eubanks Refund Check 001044-007, 2753 McNeil St	03/30/2020	125.47
Total for Check Number 42300:				125.47
42301	UB*04023	Ruthy Hansen Refund Check 116096-000, 1955 Hammond Av Refund Check 116096-000, 1955 Hammond Av	03/30/2020	121.00 21.00
Total for Check Number 42301:				142.00
42302	UB*04024	Stephanie and Ramon Medina Refund Check 116652-002, 3091 Walker Rd.	03/30/2020	98.59
Total for Check Number 42302:				98.59
42303	UB*04021	Jason Park Refund Check 107419-001, 1975 Garry Oaks Av	03/30/2020	347.25
Total for Check Number 42303:				347.25
42304	UB*04022	Erik Svensson Refund Check 117615-000, 1268 Griggs St	03/30/2020	104.67
Total for Check Number 42304:				104.67
42305	ACEIND 1870974	Ace Industrial Supply, Inc. PD-NITRILE GLOVES (COVID-19)	03/30/2020	952.57
Total for Check Number 42305:				952.57
42306	AHBL 117954 117955 117956 117957 117958 117959 117963 118448 118449 118450 118451 118452 118453	AHBL, Inc PROJ: 2150057.68 LAND USE PLANNING-DU PROJ: 2150057.80 LAND USE PLANNING-B/ PROJ: 2150057.82 LAND USE PLANNING-NY PROJ: 2150057.86 LAND USE PLANNING-PV PROJ: 2150057.87 LAND USE PLANNING-PV PROJ: 2150057.88 LAND USE PLANNING-VI PROJ: 2150057.89 LAND USE PLANNING-B/ PROJ: 2150057.30 LAND USE PLANNING-O/ PROJ: 2150057.68 LAND USE PLANNING-DU PROJ: 2150057.82 LAND USE PLANNING-NY PROJ: 2150057.86 LAND USE PLANNING-PV PROJ: 2150057.87 LAND USE PLANNING-PV PROJ: 2150057.88 LAND USE PLANNING-VI	03/30/2020	1,700.00 1,132.50 300.00 3,628.75 690.00 100.00 100.00 3,325.00 1,150.00 100.00 1,855.00 1,432.50 125.00
Total for Check Number 42306:				15,638.75
42307	AMAZON 1L1X-GWL6-1GM4	Amazon Capital Services USB TO VGA ADAPTER	03/30/2020	22.81

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 42307:				22.81
42308	BRIGHTV	BrightView Landscapes, LLC	03/30/2020	
	6693435	FEB 2020 LANDCARE-CENTER DR STREET		2,685.75
	6693435	FEB 2020 LANDCARE-CENTER DR STREET		2,685.75
	6693441	FEB 2020 LANDCARE-MEDIANS-CENTER I		998.33
	6693441	FEB 2020 LANDCARE-MEDIANS-CENTER I		998.33
	6693442	FEB 2020 LANDCARE-MCNEIL STREET		1,684.31
	6693443	FEB 2020 LANDCARE-MCLEOD CIRCLE		318.06
	6693444	FEB 2020 LANDCARE-MCNEIL ST ROUND		94.00
	6693445	FEB 2020 LANDCARE-PALISADE BOULEVA		143.18
	6693446	FEB 2020 LANDCARE-STORMWATER SITES		312.60
	6693447	FEB 2020 LANDCARE-WELL LOCATIONS		482.01
	6693448	FEB 2020 LANDCARE-SIGN, CENTER DR FI		675.47
	6774479	APRIL 2020 LANDCARE-CENTER DR STREI		2,685.75
	6774479	APRIL 2020 LANDCARE-CENTER DR STREI		2,685.75
	6774485	APRIL 2020 LANDCARE-MEDIANS CENTE		998.33
	6774485	APRIL 2020 LANDCARE-MEDIANS CENTE		998.33
	6774486	APRIL 2020 LANDCARE-MCNEIL STREET		1,684.31
	6774487	APRIL 2020 LANDCARE-MCLEOD CIRCLE		318.06
	6774488	APRIL 2020 LANDCARE-MCNEIL ST ROUN		94.00
	6774489	APRIL 2020 LANDCARE-PALISADE BOULE		143.18
	6774490	APRIL 2020 LANDCARE-STORMWATER SIT		312.60
	6774491	APRIL 2020 LANDCARE-WELL LOCATIONS		482.01
	6774492	APRIL 2020 LANDCARE-SIGN, CENTER DR		675.47
Total for Check Number 42308:				22,155.58
42309	QWEST	CenturyLink	03/30/2020	
	206T011133 454B	206-T01-1133 454B Police	206T011133 454B	978.96
	206T367078 390B	206-T36-7078 390B Data	206-T36-7078 390B	507.63
Total for Check Number 42309:				1,486.59
42310	EVS	EMERGENCY VEHICLE SOLUTIONS, I	03/30/2020	
	572	CANINE VEHICLE STRONG BOX		1,114.81
Total for Check Number 42310:				1,114.81
42311	LIFEAST	Life-Assist, Inc.	03/30/2020	
	982665	FIRE DEPT-BLEACH WIPES, CLOROX HYD		349.76
	983536	FIRE DEPT-BLEACH WIPES, CLOROX HYD		88.53
	983584	FIRE DEPT-BLEACH WIPES, CLOROX HYD		59.02
Total for Check Number 42311:				497.31
42312	LNC	LN Curtis & Sons	03/30/2020	
	INV365547	UNIFORM SHIRT-CREEKMORE		515.57
Total for Check Number 42312:				515.57
42313	LOCHNER	Lochner	03/30/2020	
	01	PROJ: 000017005 CENTER DR OVERLAY-CE		3,483.95
	19	PROJ: 000015236 DUPONT STEILACOOM RI		42,981.87
Total for Check Number 42313:				46,465.82
42314	SDN	Systems Design West LLC	03/30/2020	
	20200555	EMS BILLING FOR JANUARY 2020		683.00
	20200555	EMS BILLING FOR FEBRUARY 2020		689.60

AGENDA ITEM #3. 3.3.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 42314:	1,372.60
42315	YORK CDP-0030	York Building Services MARCH 2020 MONTHLY JANITORIAL SERV	03/30/2020	1,975.13
			Total for Check Number 42315:	1,975.13
			Report Total (209 checks):	529,076.63

AGENDA ITEM #3. 3.4.



MEETING DATE: _____

- Consent Agenda
- Discussion Item
- Unfinished Business
- New Business
- Other _____

TITLE:

Department

Discussion Date:

Legal Review: Yes No
Committee Date:

First Reading Date:

Public Hearing Date:

BUDGET IMPACT: Yes

No

FUND:

Amount Budgeted		
Additional Required		

DETAILED SUMMARY STATEMENT:

COMMITTEE ACTION:

RECOMMENDATION:

**CITY OF DuPONT
WASHINGTON
RESOLUTION NO. 20-008**

**A Resolution of DuPont, Washington
Authorizing the Mayor or City Administrator
to Purchase a Steep Slope Mower for Stormwater Pond Maintenance.**

WHEREAS, the City purchased a tractor with a side boom mower and tow behind mower in 2007 for maintenance of the City’s stormwater ponds with steep side slopes; and

WHEREAS, the boom mower reaches out to steep slopes while the tractor is driven on either the top or bottom of the pond, as this mitigates potential equipment roll over while driving on the steep slopes; and

WHEREAS, the tractor remains to be serviceable, but the side boom mower itself is no longer repairable and needs to be replaced at \$66,866; and

WHEREAS, an alternative steep slope mower was researched, and found the Steiner mower with its dual wheeled, wide chassis able to slope mow on areas such as ski slopes; and

WHEREAS, Pacific Golf and Turf has quoted \$34,623 for a Steiner mower and \$18,050 trailer for the mower, via Washington State Department of Enterprise Services contract 05218; and

WHEREAS, the total price to include sales tax is \$55,457 and Equipment Rental & Replacement (ER&R) funds will be used.

NOW, THEREFORE, BE IT RESOLVED:

- 1) The City of DuPont does hereby agree to authorize the Mayor or City Administrator to purchase a steep slope mower for stormwater pond maintenance from Pacific Golf and Turf for \$55,457.
- 2) The Mayor or City Administrator is authorized to monitor, change or otherwise modify the purchase within the limits of their spending authority.

ADOPTED by the governing body of the City of DuPont, Washington on this ____ day of April, 2020.

Ronald J. Frederick, Mayor

Attest:

Karri Muir, CMC, City Clerk

Approved as to Form:

Gordon P. Karg, City Attorney

New Holland Tractor and Boom Mower on Side Slopes



Steiner on Steep Slopes



<https://steinerturf.com/application/extreme-slopes/>

Steiner 450. Built to climb, the 450's slope rating—up to 30 degrees—is made possible by its wide-stance chassis, oscillating frame, and standard features like four-wheel drive and on-the-fly hydraulic weight transfer, controlled right from the driver's seat for maximum weight and traction control.



Quote Summary

Prepared For:
 City Of Dupont - Public Works
 1700 Civic Dr
 Dupont, WA 98327
 Business: 253-964-8121

Prepared By:
 Mike Korvas
 Pacific Golf & Turf
 1818 Bickford Avenue
 Snohomish, WA 98290
 Phone: 360-568-7798
 mkorvas@pacificgolfturf.com

Quote Id: 21112388
Created On: 21 January 2020
Last Modified On: 06 February 2020
Expiration Date: 31 March 2020

Equipment Summary	Selling Price	Qty	Extended
STEINER 450 GAS	\$ 34,623.00 X	1 =	\$ 34,623.00
EBY TRAILER DO 14K	\$ 18,050.00 X	1 =	\$ 18,050.00
Equipment Total			\$ 52,673.00

Trade In Summary	Qty	Each	Extended
EXMARK LZ24KA526 - 956044	1	\$ 200.00	\$ 200.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 200.00
EXMARK LZ24KA526 - 956042	1	\$ 200.00	\$ 200.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 200.00
Trade In Total			\$ 400.00

Quote Summary	
Equipment Total	\$ 52,673.00
Trade In	\$ (400.00)
SubTotal	\$ 52,273.00
Sales Tax - (9.30%)	\$ 3,183.67
Est. Service Agreement Tax	\$ 0.00
Total	\$ 55,456.67
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 55,456.67

Selling Equipment

Quote Id: 21112388

Customer: CITY OF DUPONT - PUBLIC WORKS

STEINER 450 GAS

Equipment Notes: Priced based on Washington State Contract 05218

Hours: 0

Stock Number:

Code	Description	Qty
75-75032 FT	Steiner 450 Gas 32 HP	1
Standard Options - Per Unit		
75-71200	Dual Wheel Set Field Trax	1
75-71204	Weight Kit 4 x 50 lbs	1
75-71221	Water Heater Kit	1
75-71224	Circulating Fan	1
75-71228	Slope Meter	1
75-71300	Rough Cut Mower	1
75-71308	Suspension Seat	1
75-71312	Fender Kit	1
75-71314	Caster Wheels Mower Deck	1
75-71215B	Deluxe Cab	1
75-71306B	Hand Control	1

EBY TRAILER DO 14K

Selling Equipment

Quote Id: 21112388

Customer: CITY OF DUPONT - PUBLIC WORKS

Equipment Notes: EBY 14K Deck over equipment trailer.
 Length 24' 6" L x 102" W 14K Deck over
 2-5/16" Adjustable ball coupler. Landing Gear 12K
 sidewind jack
 Running Gear GVWR 14,000 # GAWR 7,000 #
 AXLES: (2) 7,000 # Axles 102" Wide Rubber Torsion
 Electric Brakes w/ breakaway kit
 Wheels 16" x 6" Aluminum wheels
 Tires: ST235/ 80R16 Load Range E PSI 80 With
 Spare
 Floor: 2" Extruded Aluminum Deck, Side Rails 51"
 Beaver Tail
 Frame 10-3/8 Main Frame 8" Channel Main Frame
 Tie Downs (4) Stake Pocket Removable D Rings w/ 2
 additional Stake mounted pocket D Rings Stake
 Pockets Mounted Both Sides
 BI Fold Split Ramps
 Full width raised box at front of deck for back pack
 blowers and gas cans.
 24" tall 24" deep x 97" x 3/4" wide. Fold down full
 width door on front. Bottom of box raised 36" above
 deck 6" tall rail around top of box for gas cans. Weed
 eater rack on curbside.

Hours: 0

Stock Number:

Code	Description	Qty
CFG 7571	2020 EBY DO 14K 24 5x 102x 0	1

AGENDA ITEM #3. 3.5.



MEETING DATE:

- Consent Agenda
- Discussion Item
- Unfinished Business
- New Business
- Other _____

TITLE:

Department

Discussion Date:

Legal Review: Yes No
Committee Date:

First Reading Date:

Public Hearing Date:

BUDGET IMPACT: Yes

No

FUND:

Amount Budgeted		
Additional Required		

DETAILED SUMMARY STATEMENT:

COMMITTEE ACTION:

RECOMMENDATION:

**CITY OF DuPONT
WASHINGTON
RESOLUTION NO. 20-009**

**A Resolution of DuPont, Washington
Authorizing the Mayor or City Administrator
to Award an Environmental Study Contract with SCJ Alliance.**

WHEREAS, the City of DuPont completed an economic feasibility study for a multi sports field complex on over 110 acres of federal property of Joint Base Lewis McChord (JBLM), the Solo Point area; and

WHEREAS, the unconstrained feasibility study projected that 25 soccer fields with combination of artificial and grass turf fields, a single championship field with covered seating for 5,000 people, park restrooms, vehicle parking, and improvements to roads and utilities to access the site is estimated at over \$75,000,000; and

WHEREAS, the concept would be for a private party to design, build, operate, and maintain the multi sports fields, where a partnership will be created with a private party, the City of DuPont and JBLM; and

WHEREAS, the next step is to conduct a National Environmental Policy Act (NEPA) study to review and apply constraints onto the original unconstrained feasibility study; and

WHEREAS, the NEPA work will be conducted in two phases, where phase one is the scoping the NEPA study, and future phase two will the execution of the NEPA study; and

WHEREAS, the phase one NEPA study is being funded by a Lodging Tax Advisory Committee (LTAC) grant from Pierce County; and

WHEREAS, the City of DuPont will apply for a future LTAC grant from Pierce County for the phase two NEPA study; and

WHEREAS, the phase one NEPA study to proceed after September 1, 2020 and to complete by December 31, 2021; and

WHEREAS, the City interviewed 2 consultant teams, and the team of SCJ Alliance was selected for \$150,000.

NOW, THEREFORE, BE IT RESOLVED:

- 1) The City of DuPont does hereby agree to authorize the Mayor or City Administrator to award a feasibility study contract with SCJ Alliance.
- 2) The Mayor or City Administrator is authorized to monitor, change or otherwise modify the contract within the limits of their spending authority.

AGENDA ITEM #3. 3.5.

ADOPTED by the governing body of the City of DuPont Washington on this 15th day of April, 2020.

Ronald J. Frederick, Mayor

Attest:

Karri Muir, CMC, City Clerk

Approved as to Form:

Gordon P. Karg, City Attorney

PERSONAL SERVICES AGREEMENT

THIS PERSONAL SERVICES AGREEMENT (“Agreement”) is made and entered into this 14th day of April, 2020, by and between the City of DuPont (“the City”) and SCJ Alliance, 8730 Tallon Lane NE, Suite 200, Lacey, WA 98516 (“the Consultant”).

The parties hereby agree as follows:

1. **Scope of Work.** The Consultant shall perform all work described in the Scope of Work set out in Exhibit A attached hereto and incorporated herein by this reference. Such work shall be performed using facilities, equipment and staff provided by Consultant, and shall be performed in accordance with federal, state and local laws, ordinances and regulations. The Consultant shall all perform its services consistent with the professional skill and care ordinarily provided by consultants practicing in the same or similar locality under the same or similar circumstances (“Standard of Care”). The Consultant shall make minor changes, amendments or revisions in the detail of the work as may be required by the City, such work not to constitute Extra Work under this Agreement.
2. **Ownership of Work Product.** Documents, presentations and any other work product produced by the Consultant in performance of work under this Agreement shall be tendered to the City upon completion of the work, and all such product shall become and remain the property of the City and may be used by the City without restriction; *provided*, that any such use by the City not directly related to the particular purposes for which the work product was produced shall be without any liability whatsoever to the Consultant.
3. **Payment.**
 - Hourly.* The Consultant shall be paid by the City for completed work and services rendered under this Agreement pursuant to the rates and charges set out in Exhibit B, attached hereto and incorporated herein by this reference. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work. All billings for compensation for work performed under this Agreement shall list actual time and dates during which the work was performed and the compensation shall be figured using the rates set out in Exhibit B; *provided*, that payment for work within the Scope of Work (Exhibit A) shall not exceed the fee estimate set out in Exhibit C, attached hereto and incorporated herein by this reference, without written amendment to this Agreement, agreed to and signed by both parties.
 - Flat Rate.* The Consultant shall be paid the total sum of \$150,000 in full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work set out in the Scope of Work (Exhibit A). The rates and charges set forth in Exhibit B, attached hereto and incorporated herein by this reference shall apply only where compensation is required pursuant to section 8 of this Agreement.

Payment for Extra Work performed under this Agreement shall be as agreed to by the parties in writing at the time such Extra Work is authorized.

Acceptance of final payment by the Consultant shall constitute a release of all claims, related to payment under this Agreement, which the Consultant may have against the City unless such claims are specifically reserved in writing and transmitted to the City by the Consultant prior to acceptance of final payment. Final payment shall not, however, be a bar to any claims that the City may have against the Consultant or to any remedies the City may pursue with respect to such claims.

The Consultant and its subconsultants shall keep available for inspection, by the City, for a period of three years after final payment, the cost records and accounts pertaining to this Agreement and all items related to, or bearing upon, such records. If any litigation, claim or audit is started before the expiration of the three-year retention period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved. The three-year retention period shall commence when the Consultant receives final payment.

4. **Changes in Work.** The Consultant shall make all revisions and changes in the work completed under this Agreement as are necessary to correct errors violating the Scope of Work as described in Section 1 and set out in Exhibit A, when required to do so by the City, without additional compensation.

5. **Extra Work.** The City may desire to have the Consultant perform work or render services in addition to or other than work provided for by the expressed intent of the Scope of Work. Such work will be considered Extra Work and will be specified in a written supplement which will set forth the nature and scope thereof. Work under a supplement shall not proceed until authorized in writing by the City. Any dispute as to whether work is Extra Work or work already covered by this Agreement shall be resolved before the work is undertaken. Performance of the work by the Consultant prior to resolution of any such dispute shall waive any claim by the Consultant for compensation as Extra Work.

6. **Employment.** Any and all employees of Consultant, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the City, and any and all claims that may or might arise under the Workman's Compensation Act on behalf of said employees, while so engaged; any and all taxes arising out of Consultant's or Consultant's employees' work under this Agreement; and any and all claims made by a third party as a consequence of any negligent act or omission on the part of the Consultant's employees, while so engaged, shall be the sole obligation and responsibility of the Consultant. The Consultant's relation to the City shall at all times be as an independent contractor.

7. **Nondiscrimination.** Consultant agrees not to discriminate against any client, employee or applicant for employment or for services because of race, creed, color, national origin, marital

status, gender, age or handicap except for a bona fide occupational qualification with regard to, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or termination; rates of pay or other forms of compensation; selection for training; and rendition of services. Consultant understands and agrees that if it violates this section, this Agreement may be terminated by the City, and that Consultant shall be barred from performing any services for the City in the future unless and until a showing is made satisfactory to the City that discriminatory practices have terminated and that recurrence of such action is unlikely.

8. **Termination by City.** The City may terminate this Agreement at any time upon not less than ten (10) days written notice to Consultant, subject to the City's obligation to pay Consultant in accordance with subsections A and B below.

A. In the event this Agreement is terminated by the City other than for fault on the part of the Consultant, a final payment shall be made to the Consultant for actual cost of work complete at the time of termination of the Agreement. In addition, the Consultant shall be paid on the same basis as above for any authorize Extra Work completed. No payment shall be made for any work completed after ten (10) days following receipt by the Consultant of the termination notice. If the accumulated payment(s) made to the Consultant prior to the termination notice exceeds the total amount that would be due as set forth in this subsection, then no final payment shall be due and the Consultant shall immediately reimburse the City for any excess paid.

B. In the event the services of the Consultant are terminated by the City for fault on the part of the Consultant, subsection A of this section shall not apply. In such event the amount to be paid shall be determined by the City with consideration given to the actual costs incurred by the Consultant in performing the work to the date of termination, the amount of work originally required which was satisfactorily completed to date of termination, whether that work is in a form or of a type which is usable by the City at the time of termination, the cost to the City of employing another person or firm to complete the work required and the time which may be required to do so, and other factors which affect the value to the City of the work performed at the time of termination. Under no circumstances shall payment made under this subsection exceed the amount which would have been made if subsection A of this section applied.

C. In the event this Agreement is terminated prior to completion of the work, the original copies of all work products prepared by the Consultant prior to termination shall become the property of the City for its use without restriction; *provided*, that any such use by the City not directly related to the particular purposes for which the work product was produced shall be without any liability whatsoever to the Consultant.

9. **Termination by Consultant.** Consultant may terminate this Agreement only in response to material breach of this Agreement by the City, or upon completion of the work set out in the Scope of Work and any Extra Work agreed upon by the parties.

10. **Applicable Law; Venue.** The law of the State of Washington shall apply in interpreting this Agreement. Venue for any lawsuit arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Pierce County.

11. **Indemnification; Insurance.** The Consultant agrees to indemnify, defend and hold the City and its officers and employees harmless from and shall process and defend at its own expense all claims, demand or lawsuits arising in whole or in part from the Consultant's negligence or breach of any of its obligations under this Agreement; *provided*, that nothing herein shall require the Consultant to indemnify nor defend the City against and hold the City harmless from claims, demands or lawsuits based upon the conduct of the City, its officers or employees; and *provided, further*, that if the claims or suits are caused by or result from the concurrent negligence of (a) the Consultant's agents or employees and (b) the City, its agents, officers and employees, this provision with respect to claims or suits (including the duty to defend) based upon such concurrent negligence shall be valid and enforceable only to the extent of the Consultant's negligence or the negligence of Consultant's agents or employees.

Insurance. The Consultant agrees to obtain and retain for the duration of this Agreement, general liability, property damage, auto liability, and professional liability coverage in the amount of \$1,000,000, unless waived or reduced in whole or in part by written notice from the City. The City shall be an additional named insured on such policy or policies. The Consultant shall provide the City with proof of such insurance upon request by the City. The Consultant shall provide the City with at least 30 days prior written notice of intent to terminate any such insurance policy.

12. **Subletting or Assigning.** The Consultant shall not sublet or assign any of the work covered by this Agreement without the express written consent of the City.

13. **Entire Agreement.** This Agreement represents the entire Agreement between the parties. No change, termination or attempted waiver of any of the provisions of the Agreement shall be binding on any party unless executed in writing by authorized representatives of each party. The agreement shall not be modified, supplemented or otherwise affected by the course of dealing between the parties.

14. **Waiver.** Failure by any party to this Agreement to enforce any provision of this Agreement or to declare a breach shall not constitute a waiver thereof, nor shall it impair any party's right to demand strict performance of that or any other provision of this Agreement any time thereafter.

15. **Severability.** If any provision of this Agreement or its application is held invalid, the remainder of the Agreement or the application of the remainder of the Agreement shall not be affected.

16. **Execution and Acceptance.** This Agreement may be executed in several counterparts, each of which shall be deemed to be an original having identical legal effect. The Consultant hereby ratifies and adopts all statements, representations, warranties, covenants, and agreements

AGENDA ITEM #3. 3.5.

contained in the supporting materials submitted by the Consultant, and does hereby accept the Agreement and agrees to all of the terms and conditions thereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

CITY OF DuPONT

CONSULTANT

By: _____
Mayor

By: _____

Name

Title/Company

Attachments:

- Exhibit A: Scope of Work and Schedule
- Exhibit B: Schedule of Rates & Charges



Exhibit A

Scope of Work Multi-Field Sports Complex NEPA Phase 1 City of DuPont, WA

Prepared For: Gus Lim, Public Works Director, City of DuPont

Prepared By: Linda Amato, AICP

Date Prepared: April 03, 2020

Overview

A consortium of Pierce County entities, including the City of DuPont (CITY), Joint Base Lewis-McChord (JBLM) and the South Sound Sports Commission are pursuing a plan to construct a 110-acre, 25-field sports complex on JBLM land. When completed it would be the largest such facility in the United States. The plan completed to date focused on the layout and economics of the facility. Baseline information regarding environmental characteristics of the project area are now needed to verify the project could be constructed as conceived once environmental constraints are more fully understood or if the project design needs modification to avoid costly and complex permitting issues.

The land where the sports complex would be constructed is currently undeveloped. It is adjacent to an existing gravel pit and the JBLM Solo Point sewer treatment facility. A portion of the property was formerly used for small arms training by JBLM. The presence of the sewer treatment plant and gravel mine suggests there may be baseline information prepared for previous permitting activities. In addition, other baseline information is available through City, County, and State websites, aerial mapping, JBLM records, and historical maps and documents.

SCJ Alliance (CONSULTANT) and our team members will work with the CITY to undertake analyses to complete Phase 1 of this project, and provide a foundation to move forward into Phase 2. The objective of Phase 1 is to collect and evaluate existing environmental information and refine the project concept if the information reveals limiting factors. At the end of Phase 1 the project concept will be vetted for environmental fatal flaws and refined to respond to identified mitigable impacts. The environmental baseline information will provide a stronger platform from which to conduct the NEPA scoping process anticipated in Phase 2 of the project.

Phase 1 includes two concurrent activities focused on collecting existing information and advancing project stakeholder discussions regarding next steps. Given the current constraints associated with COVID-19, accessing the JBLM site and meeting with JBLM and agency staff, initial desktop research and analyses will begin prior to stakeholder outreach and site visits. The information from both efforts will result in:

- ◆ Baseline data regarding existing environmental conditions on the property under consideration for the sports complex

- ◆ An updated site plan, if necessary, that reflects adjustments based on identified environmental constraints
- ◆ Recommendations for elements of the environment for which an in-depth discipline study would be needed to support NEPA documentation
- ◆ Recommended level of NEPA document (Environmental Assessment (EA) or Environmental Impact Statement (EIS))
- ◆ Summary of decisions/recommendations for next steps based on stakeholder coordination
- ◆ NEPA Scoping Plan which will outline a recommended approach to public outreach, including timeline and forum (online open house, in-person meeting, or both)

To accomplish this, Phase 1 will include the following work tasks which are described further below:

- ◆ Task 1 - Project Management
- ◆ Task 2 - Environmental Reconnaissance/Baseline Data Collection
- ◆ Task 3 - Project Framework Development
- ◆ Task 4 - Site Plan Refinement and Project Description
- ◆ Task 5 - Implementation Plan
- ◆ Task 6 - NEPA Phase 2 Scope of Work

Exhibit B presents the sequencing and timeline of these activities.

1 Project Management

This task includes activities related to project management, including project oversight, team coordination, project meetings, invoicing and progress reports, and quality assurance/quality control.

1.1 Management

Manage the project by directing and supervising staff and reviewing work for the duration of the project. This management is for the overall work rather than specific tasks.

1.1.1 Monthly Progress Reports and Billings

Prepare and submit a monthly progress report and invoice. Progress reports will be submitted as part of the monthly billings. Bills will show staff hours by task.

Progress reports will describe: (1) work performed in the prior month, (2) work planned for the coming month, (3) schedule status, (4) a summary of scope changes, and (5) items needed from the CITY and/or others.

1.1.2 Subconsultant Administration

Execute and administer subconsultant agreements. Review and approve monthly invoices which will be included as part of CONSULTANT monthly billings.

1.1.3 Quality Assurance/Quality Control

Provide senior level review of task deliverables before submittal to the CITY.

1.1.4 Bi-Weekly Conference Calls

Conduct bi-weekly 15-minute conference calls between the CITY Project Manager and the CONSULTANT Project Manager to discuss project status and needs.

Assumptions

- ◆ The project duration will be 12 months from Notice to Proceed.
- ◆ Project management will be provided over a 12-month time frame. The estimated number of meetings and project coordination is reflected in the timeline (**Exhibit B**) and budget (presented at the end of this document).
- ◆ The Project Kick Off meeting will be up to 2 hours in length and held via video conferencing.
- ◆ Progress billings will be submitted monthly to the CITY.

Deliverables

- ◆ Monthly invoices and progress reports submitted via email in PDF format and via US Mail

2 Environmental Reconnaissance/Baseline Data Collection

The CONSULTANT will conduct an environmental reconnaissance for key resource areas. The purpose of this reconnaissance is to identify potential fatal flaws that may impact the location and design of the proposed project. This information will also inform decision-making related to the Phase 2 NEPA documentation, schedule, and process. Based on the 2019 *DuPont Sports Complex Feasibility Study*, and knowledge of the general study area, the CONSULTANT has identified five (5) NEPA resource areas that will be included as part of this baseline reconnaissance:

- ◆ Cultural Resources
- ◆ Habitat (including Vegetation, Wildlife, and Wetlands)
- ◆ Hazardous Materials
- ◆ Stormwater/Water Quality
- ◆ Traffic

For each of these resource areas, existing baseline information will be collected for the general study area. In addition, future conditions with the proposed project in place will also be reviewed. This information will provide the foundation for the review and refinement of the current project footprint, as presented in Task 4.

2.1 Cultural Resources Review

The purpose of this task is to identify known archeological and/or historic sites within the general project study area. This task will not be a formal Section 106 initiation or consultation; instead it will provide a foundation for moving forward with Section 106 requirements, primarily focused on potential findings and challenges that may affect project timeline and implementation. Tasks will include:

- ◆ Review conceptual site plan and identify a general study area. The cultural resources review will be limited to the project boundary. The architectural review area will be limited to only those buildings

directly adjacent to the project boundary (sewer treatment plant and buildings associated with the gravel pit).

- ◆ Conduct a background search including DAHP records available online to identify the presence of previously recorded archaeological and historical sites. In addition, the CONSULTANT will conduct a search of historical land records and maps to determine the likelihood of historical or archaeological resources being present on the site.
- ◆ Conduct a background search of information available in the materials the CONSULTANT has gathered from previous work conducted on JBLM to determine the likelihood of historic or archaeological resources associated with JBLM activities on the site.
- ◆ Conduct a preliminary assessment of historic (built) structures within and adjacent to the project boundary. Structures 45 years of age and older will be identified within and immediately adjacent to the project area. Their status regarding eligibility for listing on federal, state, and local registers will be noted.
- ◆ Identify potential adverse effects that may affect project development. Outline steps to move forward as part of the Section 106 process.
- ◆ Prepare summary of findings from existing documentation review. Make recommendations regarding site plan as needed to avoid documented cultural resource areas if any.

A Cultural Resources memorandum will be prepared which will include findings and conclusions from the tasks listed above.

Assumptions

- ◆ One round of review and comment, with no more than two sets of comments.
- ◆ Access to the JBLM site and team will not be available until Summer 2020 due to COVID-19 limitations.

Deliverables

- ◆ Draft and Final Cultural Resources Memorandum (Word and PDF)

2.2 Habitat (including Vegetation, Wildlife, and Wetlands)

The 2019 *Feasibility Study* included a cursory list of vegetation on the project site. Forested vegetation, including Garry Oaks, and potential wetland areas are located on the project site. However, the 2019 review did not include fully describe or document existing state or federally listed species and their habitat areas, such as the potential for viable habitat for the marbled murrelet. This new habitat assessment work will build on the 2019 work and will include an initial detailed desktop review from various mapping resources and databases of the natural environment. This work will determine if there are critical habitat features that may affect permitting and development of the site.

Initial research will be followed up by a reconnaissance-level site visit to confirm findings indicated by the desktop review. Project scientists will target areas that are mapped as wetlands or appear to be from aerial photos, and areas that appear to have potential suitable habitat for species of concern (such as locations with Garry oak stands). This field reconnaissance work will consist of walking the right-of-way and accessible areas within the study area and documenting vegetation communities, observed wildlife species, and potential habitat

for species of concern. Some areas identified during the on-site reconnaissance work may require more in-depth assessment and reporting in Phase 2, for permitting purposes.

Project scientists will assess and describe the natural environment as well as potential for the presence of plant and animal species of concern (i.e., listed or candidate species that will require specific management and permitting through federal, state, and/or local permitting processes).

Desktop research sources will include:

- ◆ U.S. Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) Trust Resource Report
- ◆ Washington Department of Fish and Wildlife (WDFW) Species of Concern list
- ◆ WDFW Priority Habitats and Species geospatial database
- ◆ WDFW SalmonScape mapping system
- ◆ Washington Department of Natural Resources (WDNR) Stream Typing mapping system
- ◆ Ecology 303d waters mapping system
- ◆ Joint Base Lewis-McChord (JBLM) digital geospatial information system (GIS) data for natural resources, including distribution maps of sensitive species (water howellia, Taylor's checkerspot butterfly, Oregon spotted frog, streaked horned lark, western gray squirrel, and Mazama pocket gopher)
- ◆ WDNR Natural Heritage Program (NHP) rare plant distribution data
- ◆ National Bald Eagle Management Guidelines
- ◆ Pierce County Noxious Weed List
- ◆ Pierce County critical areas maps
- ◆ USFWS National Wetland Inventory maps
- ◆ Natural Resources Conservation Survey (NRCS) Pierce County Soil Survey maps
- ◆ U.S. Geological Survey (USGS) geology maps
- ◆ Historic and current aerial photography

A Habitat Memorandum will be prepared which will include findings and conclusions from the tasks listed above.

Assumptions

- ◆ One round of review and comment, with no more than two sets of comments.
- ◆ Access to the JBLM site and team will not be available until Summer 2020.

Deliverables

- ◆ Draft and Final Habitat Memorandum (Word and PDF)

2.3 Hazardous Materials

The purpose of this task is to identify potential hazardous materials within the general study area. The project is located within the Asarco Plume and a portion of the study area was historically used as a firing range for JBLM. At this time, it is unknown when the firing range was closed or if it was officially decommissioned.

This task contains several components to assist the CITY in developing information about the environmental condition of the study area for purposes of due diligence.

2.3.1 Desktop Review and Data Collection

The CONSULTANT will develop baseline information using desktop database resources to identify existing conditions in and near the project site.

- ◆ Collect and review site-specific background data to determine past and present use of the subject property
- ◆ Obtain and review site-specific information from JBLM
- ◆ Perform an on-site visual reconnaissance of the property
- ◆ Conduct interviews with JBLM staff familiar with the historic use of the property
- ◆ Review readily available information such as maps, photographs, and other publications regarding environmental conditions
- ◆ Observe existing operations on surrounding properties to evaluate the potential for migration of contaminants onto the property
- ◆ Obtain and review an EDR environmental report. This report will identify real or potential issues within a specified radius as defined by ASTM E 1227
- ◆ Prepare Baseline Conditions Report summarizing findings from desktop and database reviews

2.3.2 Initial Soil Screening Assessment

An Initial Soil Screening (ISS) will be performed to characterize shallow soils in several areas identified below. Soil sampling will be conducted to screen soils for potential impacts downwind of the Asarco plume and within the former firing range to screen soils for potential impacts from spent munitions.

2.3.2.1 Conduct Site Reconnaissance

Using the Baseline Conditions Report to confirm soil sampling sites, the CONSULTANT will conduct a visual reconnaissance of the project site with special attention to the areas designated as the former firing range. The CONSULTANT will note and record observations of existing features that might provide information regarding the areas of most likely soil impact from past use including target area soil berms, firing stands, and ammunition storage areas. Soil berms used as targeting backdrops in the firing range are expected to contain most of the possible lead contamination from spent munitions.

2.3.2.2 Soil Sampling and Analysis

Prior to conducting on-site activities, the CONSULTANT will prepare a site-specific Health and Safety Plan (HASP) and coordinate with JBLM staff to identify existing utilities and obtain permission for soil sampling. Based on the current project site plan and review of baseline conditions, with JBLM's permission soil borings will be placed in areas designated for Fields 1, 11, 16, 20, and 25, and in both proposed playground areas. The objective of the soil sampling is to develop a general understanding of the extent of the potential lead and arsenic contamination from both the Asarco smelter plume and the past use of the eastern portion of the site as a firing range.

Health and Safety Plan (HASP)

A site-specific HASP will be prepared for this field investigation. The HASP will identify potential physical, biological, and chemical hazards associated with the planned field activities and established personal protection standards and mandatory safety practices. The HASP will include a list of monitoring equipment, protective clothing and equipment, map and directions to the nearest hospital, and a list of emergency telephone numbers.

The HASP will be made available on-site during all field activities. The CONSULTANT working on the Site will be required to review, sign, and comply with the provisions set forth in the HASP.

Pre-Drilling Borehole Clearance Activities

The boring locations (including an approximate 15' x 15' around each boring) will be pre-marked during the site reconnaissance with white paint. The CONSULTANT will coordinate with JBLM to identify the location of utilities on the project site. JBLM processes for obtaining permission to dig, identifying dig locations, and obtaining appropriate permissions will be followed. One-Call (a mandatory public utility notification center) will need to be notified at least 72 hours prior to drilling to allow for adequate response by all the notified companies.

The CONSULTANT, in coordination with JBLM, will also contract with a private utility locate company to identify conductive utilities at the boring locations.

Installation of Soil Borings

Seven shallow soil borings will be completed to depths of approximately 5 feet below ground surface (bgs) to screen the shallow soil profile for possible impacts from lead and arsenic. Soil borings will be completed using a truck-mounted, direct-push sampling rig (GeoProbe 7780 or equivalent) and logged in accordance with the Unified Soil Classification System. Oversight of the drilling and soil screening activities will be conducted by an experienced field geologist licensed in Washington State. Visual indications of soil type, discoloration, and depth to groundwater, if encountered, will be included on the soil logs. If there is no indication of impact to a depth of 5 feet bgs, soil from the upper 12 inches of the soil column will be collected for analysis of Total Lead and Total Arsenic by EPA Method 6010D under standard turn-around-times.

2.3.2.3 Preparation of Initial Soil Screening Report

The CONSULTANT will evaluate the laboratory data and prepare an Initial Soil Screening that will include details of the field investigation, boring logs, figures showing soil boring locations with lead and arsenic concentrations, tabulated soil data, and our conclusions. The report will quantify the impacted soil to the extent possible and will include recommendations for next steps and scoping for possible remedial activity if needed.

Assumptions

- ◆ JBLM has no soil testing data within the study area for the purpose of hazardous material analysis.
- ◆ The scope of work will not include lead paint survey, a comprehensive asbestos survey, a hydro-geotechnical or hydrologic assessment, or a mold assessment.
- ◆ The work will not include testing of air, groundwater, or surface water.
- ◆ The scope of work does not fulfill the requirements for a regulatory compliance audit, nor does it guarantee a zero-risk of environmental impairment liability.
- ◆ A Phase 11 Environmental Site Investigation of ASTM recognized conditions is not a part of this analysis.

- ◆ Site investigations, borings, and utility locates will be coordinated with JBLM.
- ◆ One round of review and comment on the draft reports, with no more than two sets of comments.
- ◆ Access to the JBLM site and team will not be available until Summer 2020.

Deliverables

- ◆ Draft Baseline Conditions Report (Word and PDF)
- ◆ Draft Initial Screening Soils Report (Word and PDF)
- ◆ Final Hazardous Materials Report (will include Baseline and ISS reports) (Word and PDF)

2.4 Stormwater/Water Quality

The City of DuPont uses the Department of Ecology's (Ecology) 2014 *Stormwater Management Manual for Western Washington* (SWMMWW) to assess project design qualifications. The purpose of this task is to identify the existing stormwater flow control/water quality infrastructure and based on the proposed site plan, additional design parameters needed for stormwater flow control/water quality to meet stormwater standards.

Tasks will include:

- ◆ Review conceptual site plan and identify existing stormwater flow control/water quality infrastructure documentation and maps.
- ◆ Review Ecology's SWMMWW for design requirements specific to this project type and site plan.
- ◆ Develop a conceptual stormwater flow control/water quality management plan.
- ◆ Develop a preliminary cost estimate for the design and analysis required to meet the City of DuPont, JBLM and Ecology's requirements.
- ◆ Prepare graphics to support technical memorandum and exhibits.

A Stormwater Analysis Memorandum will be prepared which will include findings and conclusions from the tasks listed above and any potential challenges that may affect project timeline and implementation.

Assumptions

- ◆ The City and JBLM will provide all available utility maps (stormwater, water, and sewer systems) pertinent to the site and local network and facilitate data acquisition from other agencies (where appropriate).
- ◆ Not included are calculations or detail design of hydraulics, water quality facilities, and erosion control methodology.
- ◆ One round of review and comment, with no more than two sets of comments.
- ◆ Access to the JBLM site and team will not be available until Summer 2020.

Deliverables

- ◆ Draft and Final Stormwater Memorandum (Word and PDF)

2.5 Traffic

The purpose of this task is to identify potential traffic impacts on the adjacent local road network and review proposed site plan for circulation and access issues. Tasks will include:

- ◆ Review conceptual site plan and identify potential access and circulation issues.
- ◆ Prepare a trip generation estimate for the proposed project.
- ◆ Review traffic volumes, operations analyses and growth forecasts for DuPont to determine off-site traffic analysis needs and probable impact locations.
- ◆ Preliminary analysis of roadway infrastructure needs for access, circulation and safety.
- ◆ Develop a conceptual traffic management approach for event traffic.
- ◆ Prepare graphics and tables to support technical memorandum and exhibits.
- ◆ Prepare a traffic memorandum documenting findings and conclusions from the tasks listed above.

Assumptions

- ◆ The CITY will provide all available traffic count data (tube counts and turning movement counts) pertinent to the site and local network and facilitate data acquisition from other agencies. No additional traffic data collection will be conducted.
- ◆ One round of review and comment, with no more than two sets of comments.
- ◆ Access to the JBLM site and team will not be available until Summer 2020.

Deliverables

- ◆ Draft and Final Traffic Analysis Memorandum (Word and PDF)

3 Project Framework Development

This Project Framework Development task will provide the foundation for identifying partnerships, roles, and responsibilities during the NEPA Phase 2 process and project implementation. Interviews and meetings will be conducted which will focus on property use, security, funding, and project phasing.

3.1 Stakeholder Coordination/Interviews

The CONSULTANT, in coordination with the CITY, will coordinate with key stakeholders and interview them regarding use, safety, access, and security related to the proposed project. Stakeholders will include, but will not be limited to: JBLM, Pierce County Economic Development, Travel Tacoma and South Sound Sports Commission, and City of DuPont's Community Development and Planning Department. Information obtained during coordination and interviews will be used to establish a framework for moving forward with a revised site plan and project description, if necessary, as well as the Implementation Plan. It is anticipated interviews will be held via conference call.

3.2 Stakeholder/Focus Group Meetings

Based on initial interviews and coordination with key stakeholders and baseline information collected under Task 2, six Stakeholder/Focus Group meetings will be held to discuss mutual goals, environmental constraints,

access and security, land use, traffic, and funding. Roles and responsibilities, as well as development scenarios will also be evaluated during these stakeholder meetings. Information obtained and agreed upon during these meetings will be synthesized and contained in the Implementation Plan (Task 4). The initial meeting will serve as a Kick-Off meeting, and will establish ground rules, identify the project schedule, and provide a general project overview. The subsequent five remaining meetings will each be tied to key deliverables, with the goal of collecting feedback and identifying key interests.

The CONSULTANT will prepare material for each of the meetings. Materials will include agendas, meeting summaries, environmental baseline conditions and constraints, and a site plan refinement. Information will be presented in either PDF or PowerPoint format, in addition to boards, if appropriate.

Assumptions

- ◆ Interviews (subtask 3.1) will be held via conference call and last up to 30 minutes. Up to 10 stakeholders will be interviewed. Interviews will be conducted by one CONSULTANT team member and the CITY Project Manager.
- ◆ Information presented at each stakeholder meeting will be compiled from activities performed as part of Task 2 and subtask 3.1.
- ◆ Six stakeholder/focus group meetings will be held, each lasting up to two hours. It is anticipated these meetings will be held in person in DuPont; however, pending COVID-19 Stay Healthy-Stay Home orders, the initial meeting may be held via video conference call. Up to three CONSULTANT staff will participate in these meetings.

Deliverables

- ◆ Stakeholder conference call Interview summaries (PDF)
- ◆ Meeting agendas and summaries for 6 stakeholder/focus group meetings (PDF)
- ◆ Handouts for 6 stakeholder/focus group meetings (hard copy or PDF)
- ◆ Presentation boards or a PowerPoint presentation for 6 focus group meetings

4 Site Plan Refinement and Project Description

Based upon interviews and focus group meetings (Task 3) results and information, as well as findings from the environmental survey (Task 2), the proposed project, as presented in the *Feasibility Study*, will be adjusted as necessary. The current 25 field site plan will be refined to reflect adjustments based on identified environmental constraints and other relevant findings. This refinement will be presented to the focus group participants. Based on recommendations from focus group participants and the CITY Project Manager, a revised site plan and project description will be prepared. The final site plan and project description will be used as the basis for the Implementation Plan (Task 5) and NEPA Phase 2 process and approach (Task 6).

Assumptions

- ◆ One new site plan will be developed and revised based on stakeholder input.
- ◆ A final site plan and project description will be selected based on input from key stakeholders and the CITY Project Manager.

- ◆ Access to the JBLM site and team will not be available until Summer 2020.

Deliverables

- ◆ Site plan refinement and project description (PDF)

5 Implementation Plan

A draft Implementation Plan will be prepared summarizing findings from the Environmental Reconnaissance and the Project Framework tasks. Specifically, the Plan will include:

- ◆ Project Definition and Site Plan refinement
- ◆ Identification of NEPA document type and discipline reports
- ◆ Recommended public outreach approach
- ◆ Department of Army's Enhanced Use Lease process or other viable approaches
- ◆ Next steps for moving project forward

The draft Implementation Plan will be provided to the City (and Stakeholders identified by the City) for review. A meeting will be held to discuss project findings and review comments on the Implementation Plan. The CONSULTANT Project Manager and up to 3 CONSULTANT staff members will attend the meeting with the CITY and other Stakeholders, as identified by the CITY.

Assumptions

- ◆ One round of review and comment, with no more than two sets of comments.
- ◆ Document review process will be internal to the CITY and stakeholders; no public outreach process is included in this scope of work.

Deliverables

- ◆ Draft and Final Implementation Plan (Word and PDF)

6 NEPA Phase 2 Scope of Work

Following acceptance of the Final Implementation Plan, a scope of work will be prepared based on the Plan's findings and recommendations. The CONSULTANT will prepare an associated project budget, as well as a timeline to move forward with the NEPA process and environmental document development.

Assumptions

- ◆ The Final Implementation Plan will be accepted by the CITY and JBLM.

Deliverables

- ◆ Draft and Final:
 - ◆ NEPA Phase 2 Scope of Work
 - ◆ Cost Estimate
 - ◆ Project Timeline

Exhibit B

Project Task	Est. Fee
Task 1	\$25,960
Task 2	\$33,160
Task 3	\$26,960
Task 4	\$4,600
Task 5	\$10,800
Task 6	\$7,240
Subconsultants	\$39,139
Expenses	\$2,141
Total Estimated Fee	\$150,000

##END OF SCOPE##

AGENDA ITEM #3. 3.5.

DuPont Multi-Field Sports Complex NEPA Phase 1 Project Timeline		
ID	Task Name	Duration
1		
2	Notice to Proceed	1 day
3	Kick Off Meeting	1 day
4		
5	Environmental Reconnaissance/Baseline Data Collection	120 days
6	Cultural Resources Desktop Research/Draft Report	44 days
7	Habitat Desktop Research/Draft Report	44 days
8	Hazardous Materials Desktop Research/Draft Report	44 days
9	Cultural Resources, Habitat, Hazardous Materials Site Visits	5 days
10	Hazardous Materials: Initial Soil Screening Assessment	55 days
11	Stormwater/Water Quality Conceptual Plan and Draft Report	60 days
12	Traffic Analysis/Management Plan and Draft Report	60 days
13	Update/Finalize Environmental Reports	60 days
14		
15	Project Framework Development	148 days
16	Stakeholder Coordination/Interviews	30 days
17	Stakeholder/Focus Group Kick-Off Meeting	1 day
18	Stakeholder/Focus Group Meeting #1	1 day
19	Stakeholder/Focus Group Meeting #2	1 day
20	Stakeholder/Focus Group Meeting #3	1 day
21	Stakeholder/Focus Group Meeting #4	1 day
22	Stakeholder/Focus Group Meeting #5	1 day
23		
24	Site Plan Refinement and Project Definition	35 days
25	Refined Site Plan	15 days
26	Final Site Plan and Project Definition	15 days
27		
28	Implementation Plan	41 days
29	Draft Implementation Plan	15 days
30	Final Implementation Plan	10 days
31		
32	NEPA Phase 2 Scope of Work	44 days
33	Draft Scope/Cost/Schedule	21 days
34	CITY Review	10 days
35	Final Scope/Cost/Schedule	10 days
SCJ Alliance		April 3, 2020

AGENDA ITEM #3. 3.6.



MEETING DATE

- Consent Agenda
- Discussion Item
- Unfinished Business
- New Business
- Other _____

TITLE:

Department	Discussion Date:
Legal Review:	First Reading Date:
Assigned to:	Public Hearing Date:

BUDGET IMPACT: Yes		No	FUND:
Amount Budgeted			
Additional Required			

DETAILED SUMMARY STATEMENT:

RECOMMENDATION:

**CITY OF DuPONT
WASHINGTON
RESOLUTION NO. 20-010**

**A RESOLUTION OF THE CITY OF DUPONT, WASHINGTON, ADOPTING THE
MAYOR'S 2020 COVID 19 PROCLAMATION OF EMERGENCY.**

WHEREAS, The Mayor of the City of DuPont has issued a proclamation of emergency; and

WHEREAS, the Mayor and staff have informed the Council that pursuant to RCW 38.52.070(2) an emergency, the pandemic of the Novel Coronavirus COVID-19, has occurred; and

WHEREAS, the Council recognizes the need to invoke emergency authority as set out in state law to effectively respond to this event; and

NOW THEREFORE, BE IT RESOLVED by the City of DuPont:

Section 1. The Council affirms the Mayor of DuPont's Proclamation of Emergency, adopted herein by reference and attached to this resolution;

Section 2. The Proclamation of Local Emergency will stay in effect until the Mayor issues a statement lifting the Proclamation of Local Emergency.

ADOPTED BY THE DUPONT CITY COUNCIL AT A SPECIAL MEETING THEREOF ON
THE 15th DAY OF April, 2020.

CITY OF DuPONT

ATTEST/AUTHENTICATED:

Ronald J. Frederick,
Mayor

Karri Muir, CMC
City Clerk

Approved as to Form:

Gordon Karg
City Attorney

AGENDA ITEM #4. 4.1.



MEETING DATE: _____

- Consent Agenda
- Discussion Item
- Unfinished Business
- New Business
- Other _____

TITLE:

Department	Discussion Date:
Legal Review:	First Reading Date:
Assigned to:	Public Hearing Date:

BUDGET IMPACT: Yes	No	FUND:
Amount Budgeted		
Additional Required		

DETAILED SUMMARY STATEMENT:

RECOMMENDATION:

**CITY OF DuPONT
WASHINGTON
RESOLUTION NO. 20-011**

**A RESOLUTION OF THE CITY OF DUPONT, WASHINGTON, AUTHORIZING A
TEMPORARY INCREASE IN EMERGENCY SPENDING AUTHORITY.**

WHEREAS, The Mayor of the City of DuPont has issued a proclamation of emergency; and

WHEREAS, the Mayor and staff have informed the Council that pursuant to RCW 38.52.070(2) an emergency, the pandemic of the Novel Coronavirus COVID-19, has occurred; and

WHEREAS, the Council recognizes the need for increased emergency spending authority to effectively respond to this event; and

NOW THEREFORE, BE IT RESOLVED by the City of DuPont:

Section 1. The Council temporarily modifies the Amended Purchasing Policy set out in Resolution 15-463;

Section 2. The purchasing parameters set forth in the Amended Purchasing Policy are temporarily increased as follows: the Mayor may provide final authorization for purchases up to \$100,000; the City Administrator may provide final authorization for purchases up to \$50,000; Directors may provide final authorization for purchases up \$25,000; all other policies adopted by Resolution 15-463 remain in effect.

Section 3. all expenditures related to the proclamation of emergency or to respond to the COVID-19 pandemic, including any expenditure over the purchasing authority adopted by Resolution 15-463, must be recorded by finance and brought to the attention of the City Administrator prior to the expenditure;

Section 4. the modified spending authority will be in effect only through **May 30, 2020.**

ADOPTED BY THE DUPONT CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 15 DAY OF APRIL, 2020.

CITY OF DuPONT

ATTEST/AUTHENTICATED:

Ronald J. Frederick,
Mayor

Karri Muir, CMC
City Clerk

Approved as to Form:

Gordon Karg
City Attorney

AGENDA ITEM #4. 4.2.



MEETING DATE: _____

- Consent Agenda
- Discussion Item
- Unfinished Business
- New Business
- Other _____

TITLE:

Department	Discussion Date:
Legal Review:	First Reading Date:
Assigned to:	Public Hearing Date:

BUDGET IMPACT: Yes		No	FUND:
Amount Budgeted			
Additional Required			

DETAILED SUMMARY STATEMENT:

RECOMMENDATION:

CITY OF DUPONT, WA
RESOLUTION NO. 20-012

AN ACT OF THE CITY OF DUPONT RESOLVING TO PRIORITIZE ECONOMIC DEVELOPMENT AND CONSIDER ECONOMIC STIMULUS MEASURES TO PROVIDE RESOURCES AND SUPPORT FOR LOCAL BUSINESSES AND FAMILIES ECONOMICALLY IMPACTED BY THE COVID-19 AND TO ENCOURAGE BUSINESS INVESTMENTS IN THE CITY OF DUPONT THAT WILL AID IN THE CITY'S ECONOMIC RECOVERY

WHEREAS, the COVID-19 pandemic has led to the enactment of local, state and national emergency declarations; and

WHEREAS, local, state and national economies are critically impacted by the pandemic, increasing the risk of a recession that would have dramatic impacts on businesses, families and individuals; and

WHEREAS, local, state and national orders have been issued to implement social distancing measures to limit community spread by certain public agencies to the public, enacting restrictions on the size of groups and the operations of businesses including restaurants, bars, retailers, and etc.; and

WHEREAS, these measures, while necessary for the health, safety and welfare of all Dupont citizens, impact local businesses and local employment; and

WHEREAS, the health, safety, and economic welfare its citizens and businesses are a major concern for the City of Dupont; and

WHEREAS, it is in the best interest of the City of Dupont, its citizens, and its businesses for the City to proactively consider policies and programs that can be enacted to provide stimuli for local businesses, limit local unemployment, and ensure the local availability of goods and services; and

WHEREAS, the City of Dupont should consider and utilize to the fullest extent possible the availability of public and private resources to support and stimulate local businesses; and

WHEREAS, the City of Dupont should, now more than ever, encourage economic development in the City of Dupont in order to attract needed local retail opportunities, create family wage jobs, and stabilize the tax base; and

NOW, THEREFORE, BE IT RESOLVED BY THE DUPONT CITY COUNCIL:

Section 1. Will support the local economy by:

- a. Encouraging local businesses and their employees to adjust operations, in accordance with best practices and the advice of local, state and federal health agencies, to offer opportunities to "buy local" goods and services via take out, pick up and/or delivery.
- b. Encouraging citizens and businesses, in accordance with best practices and the advice of local, state and federal health agencies, to utilize take out, pick up and/or delivery services to help support the continuity of local businesses and employment.

Section 2. The City of Dupont is committed to disseminating information to its citizens and businesses regarding the availability of reputable resources to support individuals, families and

AGENDA ITEM #4. 4.2.

businesses; and further, the City is committed to providing its businesses with information on the availability of state and federal assistance programs.

Section 3. The Mayor is called upon and encouraged to make economic development a high and immediate priority, including work cooperatively to review, consider and implement policies, programs or other government action that would, in accordance with all relevant laws and rules, support the survival and retention of local businesses; attract new economic investment; and deliver efficient, comprehensive, and consistent services to all residents.

Section 4. The City is called on to prioritize purchase of goods and services from Dupont businesses so long as such prioritization is in compliance with all relevant policy, local, state and federal laws.

Section 5. Now more than ever the City should consider measures to encourage new economic investment in the City of Dupont, especially prioritizing actions that support the attraction of business investments that:

- a. Improve local availability and access to goods and services not represented in the local market
- b. Encourage investment in the development of the Old Fort Lake MUV Site under existing land use laws – the City's premiere opportunity for new economic development and, *as allowed in accordance with environmental constraints*, new housing.

DONE IN OPEN SESSION ON APRIL 15, 2020.

Ronald P. Frederick, Mayor

ATTEST:

Karri Muir, CMC, City Clerk

APPROVED AS TO FORM:

Gordon P. Karg, Attorney

- ▶ Future City Council Meetings
- ▶ COVID 19 and the City
- ▶ Financial Forecast
 - ▶ Residents Profile
 - ▶ Revenue Sources
- ▶ General Fund Balance and Contingencies
- ▶ Department Heads
- ▶ Revenue Review
- ▶ Unknowns
- ▶ Takeaways and Observations

CITY ADMINISTRATOR'S REPORT PREVIEW

- ▶ The City Attorney will address the Governor's directive in regards to Council Meetings.
- ▶ Next Meetings
 - ▶ May 12 & 13 City Council Committees
 - ▶ May 19 City Council Workshop (Regular Meeting)
 - ▶ May 26 City Council Regular Meeting

FUTURE COUNCIL MEETINGS

- ▶ Need for our residents to respond to 2020 Census. It is one way we receive money per person.
- ▶ COVID 19: In accordance with the Governor's order the city has cancelled all Regular Council, Boards, Commissions, Agencies etc. Meetings through May 4, 2020.
- ▶ Town Facilities: Community Center is closed; all public restrooms are closed; City Hall Lobby is closed and is only open by appointment only (Social Distancing is required); playgrounds are closed; basketball courts are closed; Fire Department is not doing walk in blood pressure testing; Police Department Lobby is closed but available by appointments.
- ▶ Late Fees have been waived for our city utilities and B & O.
- ▶ Public Works Staff is working a split shift so there is only one person in the vehicle at a time.

COVID 19 AND THE CITY

FINANCIAL FORECAST

COVID-19

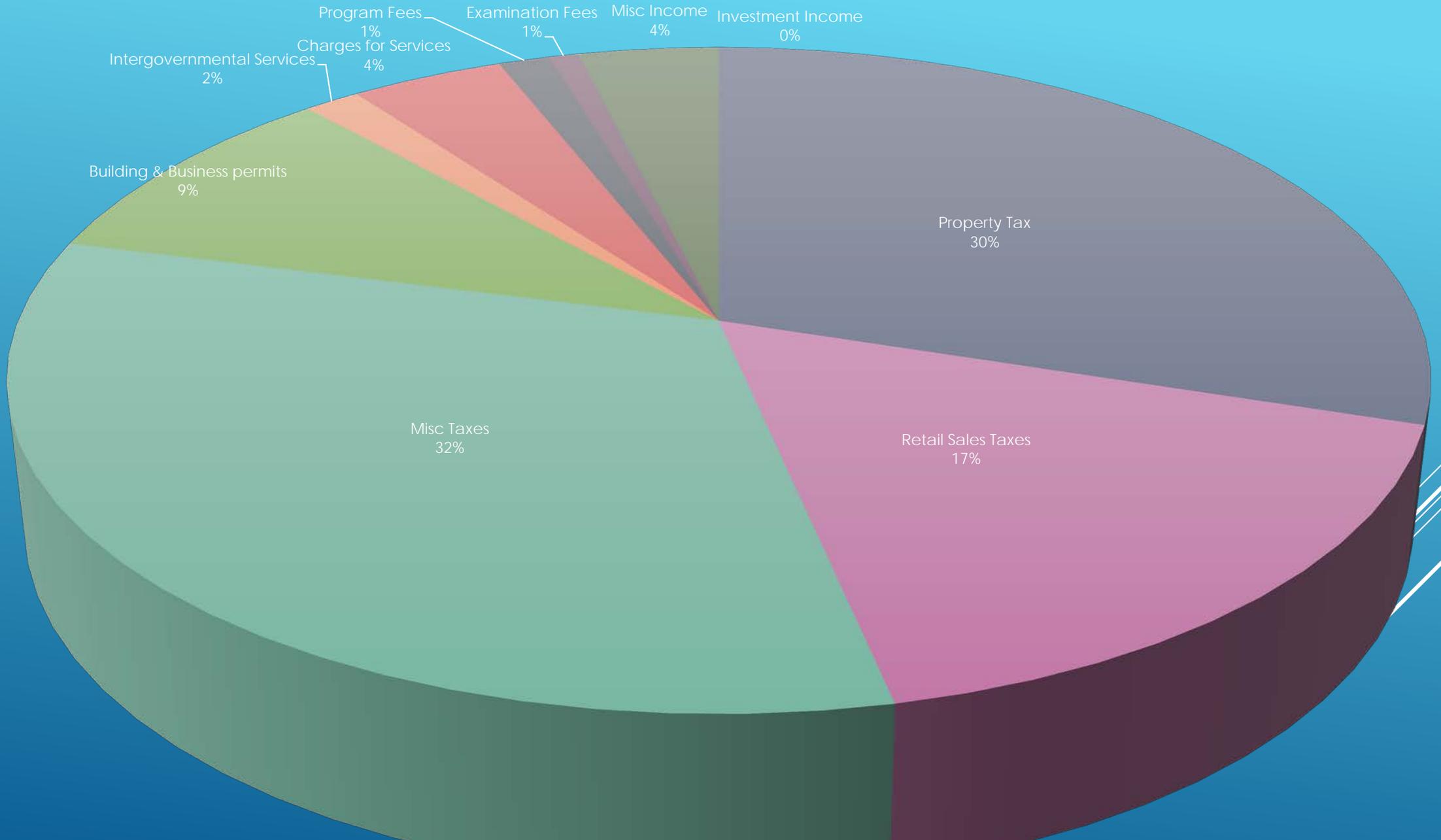
AGENDA ITEM #5. 5.1.

- ▶ Based on South Sound Military Community Partnership Economic Impact of JBLM which included the demographics of DuPont
 - ▶ 30% Active Military
 - ▶ 40% Retired Military
 - ▶ 30% Others

RESIDENTS PROFILE

▶ Property Taxes	\$	2,841,436.51
▶ Retail Sales Taxes	\$	1,586,402.00
▶ Miscellaneous Taxes	\$	3,068,475.99
▶ Building & Business Permits	\$	890,078.42
▶ Intergovernmental Services	\$	141,623.00
▶ Charges for Service	\$	392,110.00
▶ Plan Examination Fees	\$	75,077.00
▶ Program Fees	\$	131,161.37
▶ Investment Income	\$	3,510.00
▶ Misc. Incomes	\$	356,350.00
▶ Total	\$	9,486,224.29

GENERAL FUND REVENUES SOURCES



- Property Tax
- Retail Sales Taxes
- Misc Taxes
- Building & Business permits
- Intergovernmental Services
- Charges for Services
- Program Fees
- Examination Fees
- Investment Income
- Misc Income

▶ General Property Taxes	\$ 1,980,577.67
▶ EMS Levy Receipts	\$ 860,858.84
▶ TOTAL	\$ 2,841,436.51

PROPERTY TAXES

Where Did Your Property Tax Dollar Go in 2020?

Pierce County
10 cents

DuPont EMS Levy
5 cents

City of DuPont
11 cents

Steilacoom School District
37 cents



Pierce County Library
3 cents

State of Washington
29 cents

Port of Tacoma
2 cents

Regional Transit Authority
2 cents

Flood Control
1 cent

Steilacoom School District
\$1,754.55
(These Levies were voted on
by the voters)

State of
Washington
\$1,354.95

Pierce Co.
& Library
\$685.35

City of
DuPont
\$715.50
(Includes the
EMS Levy voted
on by voters)



Port of
Tacoma,
Regional
Transit
Authority,
Flood
Control
\$218.25

AGENDA ITEM #5. 5.1.

House Value: \$450,000. Total estimated property taxes for 2020 = \$4,729.50.

- ▶ General property Tax and Levy: \$2,841,436.51
- ▶ This represents 29.95% of the General Fund Revenues.
- ▶ Property Taxes will be recovered for 2020. April payments are due in June. Property Tax amounts for 2021 will depend on the recession and its affects on property values.
- ▶ 2020 General property Tax and Levy should be collected. The 2020 property tax may be collected in 2021. Cash Flow issue will be addressed further in the presentation.

PROPERTY TAXES

▶ Local Sales & Use Taxes	\$ 95,459.37
▶ Retail Sales Taxes	\$ 1,318,749.87
▶ Local Criminal Justice	\$ 172,193.34
▶ Total	\$ 1,586,402.58

RETAIL SALES TAXES

▶ City & Square Footage B&O Taxes	\$	1,184,020.30
▶ Utility Taxes	\$	1,814,165.26
▶ Gambling Taxes (Pull Tabs & Amuse. Games)	\$	6,803.13
▶ Admission Tax + Forest Excise Tax	\$	63,400.73
▶ Total	\$	3,068,475.99

MISCELLANEOUS TAXES

- ▶ Miscellaneous Taxes represent 32.35% of the General Fund Revenues.
- ▶ City B & O & Sq. Footage Projected Loss \$ 57,500.00
- ▶ Gambling Tax Amusement and Pull Tabs \$ 1,701.00
- ▶ Admission Tax Projected Loss \$ 10,000.00

MISCELLANEOUS TAXES

▶ Land Use Application/Site Plans	\$ 150,000.00
▶ Fees (Rental, Cable TV, PEG, Garbage Business ▶ License and Home Occupation)	\$ 377,902.96
▶ Permits (All Permits Construction related)	\$ 351,975.46
▶ Misc. Licenses & Permits (Animal, Fines Penalties ▶ Sign, Temp.CO, Event Permit, Alarm)	\$ 10,200.00
▶ Total	\$ 890,078.42

BUSINESS LICENSE & PERMITS

- ▶ Business license & Permits are 9.38% of the General Fund Revenues.
- ▶ Do not anticipate any reduction of revenues.

BUSINESS LICENSE & PERMITS

▶ EMS Grant	\$ 1,200.00
▶ Criminal Justice – Population	\$ 3,199.00
▶ Criminal Justice – Special Programs	\$ 10,537.00
▶ DUI – Cities	\$ 1,648.00
▶ Liquor Excise Tax	\$ 49,583.00
▶ Liquor Board Profits	\$ 75,456.00
▶ Total	\$ 141,623.00

INTERGOVERNMENTAL SERVICES

- ▶ Intergovernmental represents 1.49% of the General Fund Revenues.
- ▶ No anticipated loss in Intergovernmental.
- ▶ New Revenue **not** budgeted City Assistance \$80,000.00

INTERGOVERNMENTAL

▶ Misc. Charges For Service	\$	8,300.00
▶ Reimbursable Engineering	\$	250,000.00
▶ Wages Billed Out	\$	11,500.00
▶ Misc. Police Fees	\$	25,260.00
▶ Misc. Fire Fees	\$	95,250.00
▶ Total	\$	392,110.00

CHARGES FOR SERVICES

- ▶ Charge for Services represents 4.13% of the General Fund Revenues.
- ▶ Most of these are revenues to reimburse our cost.

CHARGE FOR SERVICES

- ▶ Building Fees \$ 75,077.00
 - ▶ Plan Check Fees
 - ▶ Fire, Building Reviews etc.

PLAN EXAMINATION FEES

- ▶ Examination Fees Represent 0.79% Revenues for the General Fund.
- ▶ Examination Fees projected revenue loss \$10,000.00

PLAN EXAMINATION FEES

▶ Recreation Program Fees	\$ 86,450.00
▶ Misc. Program Fees (Fines, School Zone ▶ Safety, Public Defender Fees etc.)	\$ 44,711.37
▶ Total	\$ 131,161.37

PROGRAM FEES

- ▶ Program Fees represents 1.38% of the General Fund Revenues.
- ▶ Program Fees Revenue Loss is projected at \$ 4,000.00
- ▶ The Recreation Division anticipate delaying some programs (baseball, track, karate etc.) as well as increasing some revenues with new programs. The loss may be less severe when those programs are implemented.

PROGRAM FEES

▶ Interest

\$ 3,510.00

INVESTMENT INTEREST

- ▶ Investment Interest represents 0.04% Revenues for the General Fund.
- ▶ The City receives more money in the investments but this is only the General Fund Portion.
- ▶ Investment Interest Revenues projected not to change.

INVESTMENT INTEREST

- ▶ Misc. Income (Facility Rentals, Leases
Grants, Sale of Property, Transfer ins) \$ 356,350.00

MISCELLANEOUS INCOME

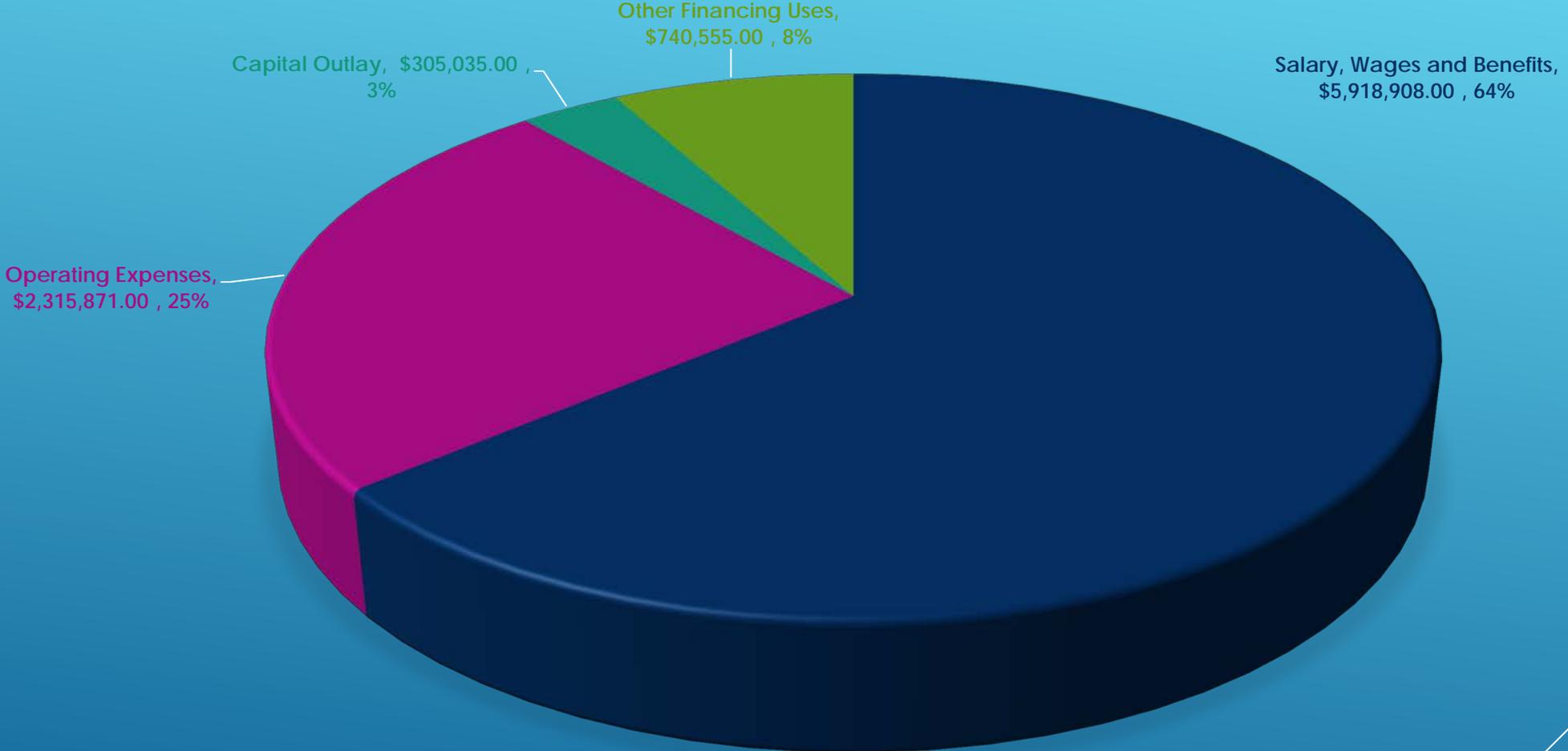
- ▶ Miscellaneous Income represents 3.76% of the General Fund Revenues.
- ▶ Long Term Leases – Community Center Loss 4 months \$ 4,800.00
- ▶ LTAC Money will remain for 2020; not sure what loss there will be in 2021.

MISCELLANEOUS INCOME

- ▶ Total General Fund Revenue Budgeted \$ 9,486,224.87
- ▶ **Anticipated Loss** \$ 226,801.00
- ▶ Anticipate additional revenue
 - ▶ Sale Tax First Quarter
 - ▶ City Assistance
- ▶ First Quarter Numbers are in; we have only real numbers but we are reviewing monthly
- ▶ We need to keep an eye on the Revenues, as well as watch our expenditures, to make sure our anticipated losses are not greater.
- ▶

TOTAL GENERAL FUND BUDGET

GENERAL FUND EXPENDITURE CHART



▶ General Fund Year End (2019) Fund Balance	\$	1,455,926.00
▶ Cumulative Reserve	\$	383,998.00
▶ Contingency Reserve	\$	88,175.00
▶ Total	\$	1,928,099.00

GENERAL FUND BALANCE & CONTINGENCY

- ▶ Currently holding off on expenditures that won't effect the short term operations.
- ▶ All unnecessary travel and training halted.
- ▶ Currently holding any jobs that are open.
- ▶ The Team is looking at different scenarios if revenues do not come in as predicted.
- ▶ Any types of cuts in the future would come to the Council as a policy and budget matter.
- ▶ I want to thank the Employees of the City for their hard work during these unprecedented times and especially the Leadership Team.

DEPARTMENT HEADS

- ▶ We will be reviewing the revenues on a monthly basis or quarterly. Some revenues only come in quarterly or every six month.
- ▶ We are evaluating revenues on a monthly basis.
- ▶ Working with other cities to discuss what they are doing.
- ▶ We are inline with the Cities on the phone. Lakewood, University Place, Fife, Steliacoom.

OTHER ACTIONS

- ▶ Will there be an extension of the “Stay at Home” order?
- ▶ How will we phase out of the “Stay at Home” order?
- ▶ Will there be a continued recession and how long or deep will it go?
- ▶ What will the property value changes be?

UNKNOWNNS

- ▶ Not a lot of silver lining in this situation.
- ▶ We are learning to operate with less direct contact with the public.
- ▶ Residents are learning to use the internet to do business with the City.
- ▶ We have been doing catch up work and other items that we haven't been able to get to in addition to the day-to-day normal work.
- ▶ Realization we need to give residents more ways to do City business through the internet.
- ▶ One thing I have seen is how this event has brought out the best in individuals, as well as the worse.
- ▶ Thank you, City Council, for your patience during these unprecedented times.

TAKEAWAYS & OBSERVATIONS